

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
April 18,2024

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on April 18, 2024 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Matt Kelly, Chris Herzog, Steve Futrell, Amber Baileygaines and Dave Wilson were present. Also, present: Airport Attorney, James Sinclair, Airport Director Danny Adams, Assistant Director Drake Blackwell, Accounts Payable Crystal Geisen and Accounts Receivable Denine Anderson. Commissioner Brian Keister was absent.

Guests at the meeting were: Joe Case Midwest ATC, Ralynne Case, public, Julie Kramer and Nicholas Hobbs, EAA 864 and Dack Quigley with Piston Aviation.

Commissioner Kelly presented the minutes of the Regular Board Meeting, March 21, 2024. Commissioner Baileygaines moved to approve the minutes. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the minutes of the Executive Board Meeting, March 21, 2024. Commissioner Baileygaines moved to approve the minutes. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the financial statements for the tenth month of fiscal year 2023/2024. Commissioner LaMarsh moved to approve the statements as printed. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner LaMarsh moved to approve the accounts payable. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh: Aye
 Commissioner Herzog: Aye
 Commissioner Futrell: Aye
 Commissioner Keister: Absent
 Commissioner Baileygaines: Aye
 Commissioner Kelly: Aye
 Commissioner Wilson: Aye

The motion passed by a unanimous vote of the Board in favor.

Expenses paid prior to meeting:

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE				
	04/02/2024		6235 · Shop, tools, sm equip	-159.52
	04/02/2024		6502 · General	-18.98
	04/02/2024		6550 · Operational Expense	-2.59
	04/02/2024		6265 · T-hangar	-32.99
	04/02/2024		6660 · Cash Discounts	<u>21.41</u>
Total ACE HARDWARE				-192.67
AT & T				
	04/02/2024	VOID:	6712 · Cellular	<u>0.00</u>
Total AT & T				0.00
B&B Custom Gifts and Apparel				
	04/02/2024		6180 · Advertising/Marketing	0.00
	04/02/2024		6230 · Uniform	<u>-34.95</u>
Total B&B Custom Gifts and Apparel				-34.95
Delta Dental				
	04/09/2024		6150 · Health Insurance	<u>-682.31</u>
Total Delta Dental				-682.31
Envision				
	03/27/2024		6150 · Health Insurance	-10.00
	03/28/2024		6150 · Health Insurance	-251.01
	03/28/2024		6150 · Health Insurance	-61.61
	03/28/2024		6150 · Health Insurance	-100.00
	03/28/2024		6150 · Health Insurance	-358.20
	03/28/2024		6150 · Health Insurance	-4.49
	03/28/2024		6150 · Health Insurance	-277.00
	03/28/2024		6150 · Health Insurance	-45.00
	03/28/2024		6150 · Health Insurance	-30.65
	03/28/2024		6150 · Health Insurance	-45.00
	03/28/2024		6150 · Health Insurance	-182.80
	03/28/2024		6150 · Health Insurance	-13.37
	04/02/2024		6150 · Health Insurance	<u>-110.00</u>
Total Envision				-1,489.13
F P Mailing Solutions				
	03/22/2024		6554 · Postage	<u>-100.00</u>
Total F P Mailing Solutions				-100.00
ILLINOIS MUNICIPAL RETIREMENT FUND				
	03/28/2024		6581 · IMRF	<u>-6,538.43</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND				-6,538.43
John Deere Financial				
	04/02/2024		6411 · 10-12 john deere 7330	-102.12
	04/02/2024		6410 · 9-09 john deere 1445	<u>-23.10</u>
Total John Deere Financial				-125.22
Locality Studio				
	04/02/2024		6706 · Professional- Other	<u>-3,637.50</u>
Total Locality Studio				-3,637.50
MGI Risk Advisors				
	04/02/2024		6155 · Liability Insurance	-30.00
	04/02/2024		6145 · Workers Comp Ins	<u>-775.00</u>

Total MGI Risk Advisors			-805.00
PETTY CASH-SLRA			
	04/10/2024	6220 · Janitorial Supplies	-27.74
	04/10/2024	6680 · Dues/Fees	-30.00
	04/10/2024	6550 · Operational Expense	-113.44
	04/10/2024	6530 · Office Supplies/Furn/Equip	-21.21
	04/10/2024	6540 · Vending Expense	-68.70
	04/10/2024	8010 · Other Expenses	<u>-16.16</u>
Total PETTY CASH-SLRA			-277.25
PRINCIPAL			
	04/02/2024	6165 · Life Insurance	-178.86
	04/02/2024	6160 · Disability Insurance	-1,208.64
	04/09/2024	6165 · Life Insurance	-178.86
	04/09/2024	6160 · Disability Insurance	<u>-1,208.64</u>
Total PRINCIPAL			-2,775.00
Republic Services			
	04/02/2024	6550 · Operational Expense	-125.79
	04/02/2024	6550 · Operational Expense	<u>-277.36</u>
Total Republic Services			-403.15
Riverside Plumbing LLC			
	04/02/2024	6241 · 1-Piston	<u>-3,890.00</u>
Total Riverside Plumbing LLC			-3,890.00
SAMS CLUB			
	04/09/2024	6530 · Office Supplies/Furn/Equip	-478.66
	04/09/2024	6550 · Operational Expense	-16.35
	04/09/2024	6220 · Janitorial Supplies	-7.98
	04/09/2024	6540 · Vending Expense	<u>-37.96</u>
Total SAMS CLUB			-540.95
SOUTHWESTERN ELECTRIC			
	04/02/2024	6731 · Electric	<u>-131.94</u>
Total SOUTHWESTERN ELECTRIC			-131.94
The Hartford			
	04/02/2024	6155 · Liability Insurance	<u>-62.50</u>
Total The Hartford			-62.50
United Health Care			
	04/02/2024	6150 · Health Insurance	<u>10,937.58</u>
Total United Health Care			10,937.58
VSP			
	04/02/2024	6150 · Health Insurance	-231.22
	04/02/2024	6150 · Health Insurance	<u>-231.22</u>
Total VSP			<u>-462.44</u>
TOTAL			<u><u>33,086.02</u></u>

Expenses Approved:

AMERENIP			
	04/18/2024	6731 · Electric	<u>-6,404.38</u>
Total AMERENIP			-6,404.38
Aramark-Wearguard			
	04/18/2024	6230 · Uniform	<u>-75.97</u>
Total Aramark-Wearguard			-75.97
Banner Fire Equipment			
	04/18/2024	6429 · 26- 2012 Fire Truck	<u>-1,259.90</u>
Total Banner Fire Equipment			-1,259.90
BETHALTO WATER DEPT			
	04/18/2024	6732 · Water	<u>-425.57</u>
Total BETHALTO WATER DEPT			-425.57
BOB BROWN			
	04/18/2024	8010 · Other Expenses	<u>-775.00</u>
Total BOB BROWN			-775.00

BUDGET SIGNS

	04/18/2024	6550 · Operational Expense	<u>-35.00</u>
Total BUDGET SIGNS			-35.00

CARD SERVICES

	04/18/2024	6235 · Shop, tools, sm equip	-229.70
	04/18/2024	6530 · Office Supplies/Furn/Equip	-167.25
	04/18/2024	6501 · Aeronautical	-298.64
	04/18/2024	6422 · 20-02 international snowplow	-106.85
	04/18/2024	6711 · Office/Internet	-255.21
	04/18/2024	6300 · Fuel Farm Maintenance	-45.81
	04/18/2024	6680 · Dues/Fees	-35.00
	04/18/2024	6720 · Travel/Meals	-687.08
	04/18/2024	6429 · 26- 2012 Fire Truck	-1,732.51
	04/18/2024	6450 · Fire/Medical/Radio Equip	-284.40
	04/18/2024	6265 · T-hangar	-297.16
	04/18/2024	6230 · Uniform	-74.32
	04/18/2024	6450 · Fire/Medical/Radio Equip	-415.44
	04/18/2024	6421 · 19- 22 t770 bobcat	<u>-45.73</u>
Total CARD SERVICES			-4,675.10

CLEARY'S SHOES AND BOOTS

	04/18/2024	6230 · Uniform	<u>-286.00</u>
Total CLEARY'S SHOES AND BOOTS			-286.00

Culligan Water

	04/18/2024	6550 · Operational Expense	<u>-73.30</u>
Total Culligan Water			-73.30

D & D Tire

	04/18/2024	6406 · 5-97 john deere 6400	-393.12
	04/18/2024	6411 · 10-12 john deere 7330	<u>-335.12</u>
Total D & D Tire			-728.24

Erect A Tube

	04/18/2024	6265 · T-hangar	<u>-1,058.28</u>
Total Erect A Tube			-1,058.28

FIRE SAFETY

	04/18/2024	6450 · Fire/Medical/Radio Equip	<u>-130.00</u>
Total FIRE SAFETY			-130.00

GARELLA PEST SERVICES

	04/18/2024	6270 · 25-T & E Coins	-7.50
	04/18/2024	6272 · 24- Hangar Emporium	-7.50
	04/18/2024	6269 · 25-Edwards Jones	-7.50
	04/18/2024	6268 · 25-Diamond Nails	-7.50
	04/18/2024	6241 · 1-Piston	<u>-30.87</u>
Total GARELLA PEST SERVICES			-60.87

Global ARFF Services

	04/18/2024	6429 · 26- 2012 Fire Truck	<u>-4,006.03</u>
Total Global ARFF Services			-4,006.03

Heartland Bank

	04/18/2024	6176 · 2014 Debt Service 5.5 mil	260,000.00
	04/18/2024	7226 · Bond Interest Expense	109,282.50
	04/18/2024	7227 · Paying Agent Bond Fees	<u>-500.00</u>
Total Heartland Bank			369,782.50

Jackson Lewis PC

	04/18/2024	6705 · Legal Fees	<u>-1,400.00</u>
Total Jackson Lewis PC			-1,400.00

JL NASH

	04/18/2024	6550 · Operational Expense	<u>-200.00</u>
Total JL NASH			-200.00

Juneau Associates, Inc.

	04/18/2024	6704 · Engineering	<u>-765.99</u>
Total Juneau Associates, Inc.			-765.99

MCKAY			
	04/18/2024	6404 · 3-92 Ford f-350	-179.92
	04/18/2024	6422 · 20-02 international snowplow	-9.99
	04/18/2024	6265 · T-hangar	-148.95
	04/18/2024	6416 · 15-22 exmark	-36.98
	04/18/2024	6411 · 10-12 john deere 7330	-54.76
	04/18/2024	6400 · Maintenance of Equipment	<u>-23.94</u>
Total MCKAY			-454.54
Midwest Occupational Medicine			
	04/18/2024	6551 · Employee Assistance Program	<u>-50.00</u>
Total Midwest Occupational Medicine			-50.00
MTS			
	04/18/2024	6416 · 15-22 exmark	<u>-491.00</u>
Total MTS			-491.00
Sherwin-Williams			
	04/18/2024	6501 · Aeronautical	<u>-9,164.95</u>
Total Sherwin-Williams			-9,164.95
Stobbs & Sinclair, LTD			
	04/18/2024	6705 · Legal Fees	<u>-1,103.48</u>
Total Stobbs & Sinclair, LTD			-1,103.48
The Atlanta National Bank			
	04/18/2024	7226 · Bond Interest Expense	<u>-3,031.50</u>
Total The Atlanta National Bank			-3,031.50
Waltco			
	04/18/2024	6235 · Shop, tools, sm equip	<u>-39.98</u>
Total Waltco			-39.98
WILLIE'S TIRE SHOP			
	04/18/2024	6413 · 12-19 ford explorer	<u>-800.00</u>
Total WILLIE'S TIRE SHOP			-800.00
Wood River Glass			
	04/18/2024	6404 · 3-92 Ford f-350	-41.00
	04/18/2024	6422 · 20-02 international snowplow	-41.00
	04/18/2024	6426 · 24-92 chevrolet	<u>-41.00</u>
Total Wood River Glass			<u>-123.00</u>
TOTAL			<u><u>407,400.58</u></u>
Heartland Bank			
	04/18/2024	6177 · Bond Expense	-
Total Heartland Bank			<u>32,850.00</u>
			-
TOTAL			<u><u>32,850.00</u></u>

During public participation Nicholas Hobbs with EAA 864 said there was not much to report but they are a vmc/imc club in the region. He also stated that Piston Aviation donated 2 discovery flights.

Also, during public participation Joe Case with Midwest Aviation, and he lives in the taxing district, came with a list of several items as to why he believes we do not need to be a Part 139 airport. For over 20 years we have spent money on something we have not used and his question is why. He went on to list the airport that do not require Part 139, and airports that are busier than ours. He also stated we can't be Part 139 because of TSA after 911 regulations. He believes we need to focus on what we need such as, t-hangars, self-fueling, fuel farm, assist West Star with any expansion plans as well as Piston Aviation and flexible with new tenants. He speaks as a tax payer, not as a guy from the tower.

Unfinished business:

Director Adams presented to the board some items that need to be repaired at Piston Aviation. The façade will be upgraded in house along with some cement board siding and electrical conduit. We received 2 fencing bids; Airport Director Adams recommends going with a composite product.

Commissioner Futrell moved to approve the bid, which is not to exceed \$18,152. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Airport Attorney is going to gather more information regarding filing suit on Cayden’s Café guarantee and report to the board at the May meeting.

No updates on potential new corporate hangar. Interested parties have been presented with a draft lease.

The union collective bargaining agreement is still ongoing.

Commissioner LaMarsh moved to approve the director’s employment agreement with the removal of 5a regarding moving expenses. Commissioner Herzog believes removing the article is completely one sided. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

The draft copy of budget ordinance was presented to the commissioners. This will be posted for a public meeting 30 day prior to the adoption at the June meeting. Commissioner Futrell moved to approve the draft ordinance. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

There was a lengthy discussion on the airport strategic planning and vision topic. Most of the discussion was regarding the airport maintaining the Part 139. Director Adams presented the board with several items as to why we should maintain the Part 139 certification. Commissioner Futrell informed the board with some data that he had researched, stating we have wasted \$8,000,000 over 40 years. Commissioner Herzog would like an objective analysis. Commissioner Futrell stated that he is looking for ways to get the airport off the tax rolls and that this is one year we haven’t increased the levy to take on this budget. West Star, our largest tenant, is in favor of us keeping the Part 139 operating certificate, who had invested millions of dollars at our airport because they are happy here and like what services we offer to our tenants. They also have some contracts that depend on Part 139 standards. Commissioner Kelly would like for Director Adams to talk with West Star in more detail regarding this matter.

Under new business:

Director Adams informed the board about our failing parking lot over at the strip mall. The cost could be around \$50,000 to \$60,000 for fixing and resurfacing. Commissioner Kelly would like for Director Adams to get pricing. We will need a survey done to see where our property boundaries are before advertising for bids.

Director Adams asked for approval of the board to paint 2 t-hangar buildings. They have not been painted since the late early 80's or early 90's. The bids went out for public solicitation and he is requesting the approval of low bid in the amount of \$22,100 to Deep Kleen and Maintenance. Commissioner Futrell moved to award the bid. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

The airport would like to install 2 additional security cameras on property. One would be at the gate between West Star and Piston and the other at the north t-hangars. Director Adams is asking to award the bid to Convergent in the amount of \$43,107.00. Commissioner LaMarsh moved to accept the bid. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

There are two easements Ameren is interested in, one going to new West Star Hangar, the second going to Private hangar South of West Star. Commissioner Herzog moved to approve the easements. Commissioner Kelly seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Airport Director's report:

- Fuel Facility Maintenance Improvements
- Website – built and live. Update photos and media
- First Responders Day – 35 attendees, plus FAA and pilots

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Amber Baileygaines

Dave Wilson