

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
August 15, 2024

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on August 15, 2024 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Matt Kelly, Chris Herzog, Steve Futrell, and Amber Baileygaines were present. Also, present: Airport Attorney, James Sinclair, Airport Director Danny Adams, Assistant Director Drake Blackwell, Accounts Payable Crystal Geisen and Accounts Receivable Denine Anderson. Brian Keister and Dave Wilson were absent.

Guests at the meeting were: There were no guests at the meeting.

Commissioner Kelly presented the minutes of the Regular Board Meeting, July 18, 2024. Commissioner Herzog moved to approve the minutes with the corrected change. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the financial statements for the second month of fiscal year 2024/2025. Commissioner LaMarsh moved to approve the statements as printed. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner LaMarsh moved to approve the accounts payable. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE				
	08/01/2024		6300 · Fuel Farm Maintenance	-27.99
	08/01/2024		6502 · General	-17.97
	08/01/2024		6501 · Aeronautical	-83.96
	08/01/2024		6235 · Shop, tools, sm equip	-38.97

	08/01/2024	6265 · T-hangar	-29.15
	08/01/2024	6250 · 10-w.s.	-145.91
	08/01/2024	6660 · Cash Discounts	<u>33.21</u>
Total ACE HARDWARE			-310.74
AT & T			
	08/01/2024	6712 · Cellular	-58.74
	08/01/2024	6711 · Telephone	<u>-116.98</u>
Total AT & T			-175.72
Charter Business			
	08/01/2024	6550 · Operational Expense	-121.21
	08/01/2024	6711 · Telephone	-29.99
	08/01/2024	6713 · Internet	<u>-89.98</u>
Total Charter Business			-241.18
Delta Dental			
	08/01/2024	6150 · Health Insurance	-682.31
	08/01/2024	6150 · Health Insurance	<u>-682.31</u>
Total Delta Dental			-1,364.62
Envision			
	07/31/2024	6150 · Health Insurance	-4.05
	07/31/2024	6150 · Health Insurance	-134.39
	07/31/2024	6150 · Health Insurance	-30.00
	07/31/2024	6150 · Health Insurance	-18.53
	07/31/2024	6150 · Health Insurance	-134.43
	07/31/2024	6150 · Health Insurance	-164.96
	07/31/2024	6150 · Health Insurance	-159.65
	07/31/2024	6150 · Health Insurance	-35.00
	07/31/2024	6150 · Health Insurance	-45.16
	07/31/2024	6150 · Health Insurance	-25.00
	07/31/2024	6150 · Health Insurance	-2,342.28
	07/31/2024	6150 · Health Insurance	-35.00
	07/31/2024	6150 · Health Insurance	-26.63
	07/31/2024	6150 · Health Insurance	-36.61
	07/31/2024	6150 · Health Insurance	-27.99
	07/31/2024	6150 · Health Insurance	-10.00
	08/01/2024	6150 · Health Insurance	<u>-110.00</u>
Total Envision			-3,339.68
Fischer Lumber			
	07/31/2024	6241 · 1-Piston	<u>202.22</u>
Total Fischer Lumber			202.22
ILLINOIS MUNICIPAL RETIREMENT FUND			
	07/29/2024	6581 · IMRF	<u>-7,212.38</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND			-7,212.38
PETTY CASH-SLRA			
	08/01/2024	6540 · Vending Expense	-6.88
	08/01/2024	6550 · Operational Expense	-30.50
	08/01/2024	6720 · Travel/Meals	-147.00
	08/01/2024	6520 · Meetings/Seminars	-30.00
	08/01/2024	6220 · Janitorial Supplies	-58.00
	08/01/2024	6720 · Travel/Meals	<u>-276.50</u>
Total PETTY CASH-SLRA			-548.88
PRINCIPAL			
	08/01/2024	6165 · Life Insurance	-178.86
	08/01/2024	6160 · Disability Insurance	<u>-1,208.93</u>
Total PRINCIPAL			-1,387.79
Republic Services			
	08/01/2024	6550 · Operational Expense	-144.66
	08/01/2024	6550 · Operational Expense	<u>-413.79</u>
Total Republic Services			-558.45
SOUTHWESTERN ELECTRIC			
	08/01/2024	6731 · Electric	<u>-96.58</u>

Total SOUTHWESTERN ELECTRIC			-96.58
United Health Care			
	08/01/2024	6150 · Health Insurance	-10,937.58
	08/01/2024	6150 · Health Insurance	<u>-10,937.58</u>
Total United Health Care			-21,875.16
VSP			
	08/01/2024	6150 · Health Insurance	<u>-231.22</u>
Total VSP			-231.22
WILLIE'S TIRE SHOP			
	07/24/2024	6550 · Operational Expense	<u>-72.00</u>
Total WILLIE'S TIRE SHOP			<u>-72.00</u>
			<u>-37,212.18</u>

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
AAAE				
	08/15/2024		6630 · Training	<u>-1,368.00</u>
Total AAAE				-1,368.00
ALTON EQUIPMENT RENTAL				
	08/15/2024		6235 · Shop, tools, sm equip	<u>-85.98</u>
Total ALTON EQUIPMENT RENTAL				-85.98
Alton Parts Supply				
	08/15/2024		6251 · 11-admin	<u>-643.44</u>
Total Alton Parts Supply				-643.44
Amateur Sports Promotion				
	08/15/2024		6180-2 · Community	<u>-200.00</u>
Total Amateur Sports Promotion				-200.00
AMERENIP				
	08/15/2024		6731 · Electric	<u>-8,636.79</u>
Total AMERENIP				-8,636.79
BETHALTO WATER DEPT				
	08/15/2024		6732 · Water	<u>-620.63</u>
Total BETHALTO WATER DEPT				-620.63
CARD SERVICES				
	08/15/2024		6502 · General	-962.61
	08/15/2024		6711 · Telephone	-235.69
	08/15/2024		6630 · Training	-148.00
	08/15/2024		6235 · Shop, tools, sm equip	-73.92
	08/15/2024		6550 · Operational Expense	-32.00
	08/15/2024		6530 · Office Supplies/Furn/Equip	-12.60
	08/15/2024		6450 · Fire/Medical/Radio Equip	-2,950.25
	08/15/2024		6200 · Fly-in	-20.00
	08/15/2024		6720 · Travel/Meals	<u>-1,276.50</u>
Total CARD SERVICES				-5,711.57
Culligan Water				
	08/15/2024		6550 · Operational Expense	<u>-109.00</u>
Total Culligan Water				-109.00
CUMMINS MIDSOUTH				
	08/15/2024		6400 · Maintenance of Equipment	<u>-3,823.25</u>
Total CUMMINS MIDSOUTH				-3,823.25
D & D Tire				
	08/15/2024		6411 · 10-12 john deere 7330	<u>-825.00</u>
Total D & D Tire				-825.00
Flight Light Inc.				
	08/15/2024		6501 · Aeronautical	<u>-1,115.93</u>
Total Flight Light Inc.				-1,115.93
Heritage Petroleum LLC				
	08/15/2024		6210 · Fuel	<u>-8,933.17</u>
Total Heritage Petroleum LLC				-8,933.17
JL NASH				
	08/15/2024		6550 · Operational Expense	<u>-200.00</u>

Total JL NASH			-200.00
John Deere Financial			
	08/15/2024	6412 · 11-21 john deere 6155m	-211.86
	08/15/2024	6410 · 9-22 John Deere Mower 1570	-498.82
	08/15/2024	6411 · 10-12 john deere 7330	-1,852.49
	08/15/2024	6400 · Maintenance of Equipment	-73.80
	08/15/2024	6660 · Cash Discounts	<u>10.00</u>
Total John Deere Financial			-2,626.97
Marxam			
	08/15/2024	6510 · Maintenance of Office Equipment	<u>-5.00</u>
Total Marxam			-5.00
MCKAY			
	08/15/2024	6433 · 1 - 2022 Ford Explorer	-9.32
	08/15/2024	6424 · 22-graco lazer 5900	-34.87
	08/15/2024	6413 · 12-19 ford explorer	-179.99
	08/15/2024	6235 · Shop, tools, sm equip	-51.99
	08/15/2024	6412 · 11-21 john deere 6155m	-32.20
	08/15/2024	6409 · 8-95 tymco sweeper	<u>-32.25</u>
Total MCKAY			-340.62
MTS			
	08/15/2024	6416 · 15-22 exmark	<u>-391.30</u>
Total MTS			-391.30
SAMS CLUB			
	08/15/2024	6540 · Vending Expense	-18.48
	08/15/2024	6550 · Operational Expense	<u>-47.82</u>
Total SAMS CLUB			-66.30
Sherwin-Williams			
	08/15/2024	6501 · Aeronautical	-5,430.30
	08/15/2024	6550 · Operational Expense	<u>-5,430.30</u>
Total Sherwin-Williams			-5,430.30
Stobbs & Sinclair, LTD			
	08/15/2024	6705 · Legal Fees	<u>-1,731.50</u>
Total Stobbs & Sinclair, LTD			-1,731.50
Waltco			
	08/15/2024	6235 · Shop, tools, sm equip	-49.96
	08/15/2024	6400 · Maintenance of Equipment	<u>-2.50</u>
Total Waltco			<u>-52.46</u>
			<u><u>42,917.21</u></u>

Unfinished business:

Discussion on the Union Collective Bargaining Agreement and non-union staff payroll increase will take place during closed session.

Director Adams is asking for an extension on the bargaining agreement to September 30, 2024. Commissioner Futrell moved to approve the extension. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Under new business:

Director Adams presented the Board with a contract for hiring a realtor to find a lessee for the vacant strip mall space. The cost will be one month's rent of \$1300.00 plus \$125.00 for photos. Commissioner Baileygaines moved to approve the contract. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Director Adams informed the Board that a current land lessee would like to sublease a portion of their hangar. This is within their rights in accordance with their lease with the Airport. Commissioner Herzog moved to approve the sublease. The Airport Attorney has reviewed this matter. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Director Adams presented to the Board the lease of the seasonal parking lot use for UPS. This will be the same as last year. Commissioner Baileygaines moved to approve the sublease. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Director Adams gave a brief update on the Wings-N-Wheels event.

Airport Director's report:

- 4,314 aircraft operations in July – busiest month since August 2009
- August 26th starting on the t-hangar apron reconstruction project
- September 3rd starting on the public parking lot rehabilitation project
- EAA Pancake Breakfast (October 19th)

Airport Attorney Report: None

Commissioner Baileygaines moved to go into executive session in accordance with Illinois Open Meetings Act 5ILCS120 2(c) (2) at 4:41 p.m. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

The board adjourned executive session at 5:23 p.m. and reconvened into regular session. No action was taken during executive session.

During board member comments, Commissioner Futrell would like monthly milestone budget information once the air race contract is complete.

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Amber Baileygaines

Dave Wilson