

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
February 20, 2025

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on February 20, 2025 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Matt Kelly, Chris Herzog, Steve Futrell, Brian Keister, Dave Wilson and Amber Baileygaines were present. Also, present: Airport Attorney, James Sinclair, Airport Director Danny Adams, Assistant Director Drake Blackwell, Accounts Payable Crystal Geisen and Accounts Receivable Denine Anderson.

Guests at the meeting were: Barry Stolz with Hanson Engineers and Nicholas Hobbs with EAA Chapter 864.

Commissioner Kelly presented the minutes of the Regular Board Meeting December 12, 2024. Commissioner Herzog moved to approve the minutes with the revisions requested from the previous meeting. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the minutes of the Regular Board Meeting January 16, 2025. Commissioner LaMarsh moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the minutes of the Executive Session Meeting January 16, 2025. Commissioner Keister moved to approve the minutes. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the financial statements for the eighth month of fiscal year 2024/2025. Commissioner Wilson moved to approve the statements as printed. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh: Aye
 Commissioner Herzog: Aye
 Commissioner Futrell: Aye
 Commissioner Keister: Aye
 Commissioner Baileygaines: Aye
 Commissioner Kelly: Aye
 Commissioner Wilson: Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner Wilson moved to approve the accounts payable. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh: Aye
 Commissioner Herzog: Aye
 Commissioner Futrell: Aye
 Commissioner Keister: Aye
 Commissioner Baileygaines: Aye
 Commissioner Kelly: Aye
 Commissioner Wilson: Aye

The motion passed by a unanimous vote of the Board in favor.

Bills paid prior to meeting:

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE				
	02/05/2025	gen	6400 · Maintenance of Equipment	-8.59
	02/05/2025		6251 · 11-admin	-22.98
	02/05/2025		6408 · 7-2000 international dump	-24.94
	02/05/2025		6235 · Shop, tools, sm equip	-44.99
	02/05/2025		6660 · Cash Discounts	<u>10.15</u>
Total ACE HARDWARE				-91.35
Anderson Hospital				
	02/05/2025		8010 · Other Expenses	<u>-767.60</u>
Total Anderson Hospital				-767.60
AT & T				
	02/05/2025		6711 · Telephone	-117.41
	02/18/2025		6712 · Cellular	<u>-57.56</u>
Total AT & T				-174.97
BETHALTO WATER DEPT				
	01/22/2025		6732 · Water	-586.41
	02/18/2025		6732 · Water	<u>-613.39</u>
Total BETHALTO WATER DEPT				-1,199.80
Charter Business				
	02/05/2025		6550 · Operational Expense	-127.99
	02/05/2025		6711 · Telephone	-29.99
	02/05/2025		6713 · Internet	<u>-89.98</u>
Total Charter Business				-247.96
Delta Dental				
	02/05/2025		6150 · Health Insurance	<u>-682.31</u>
Total Delta Dental				-682.31

Envision

01/31/2025	6150 · Health Insurance	-1,184.15
01/31/2025	6150 · Health Insurance	-25.00
01/31/2025	6150 · Health Insurance	-10.00
01/31/2025	6150 · Health Insurance	-162.80
01/31/2025	6150 · Health Insurance	-135.79
01/31/2025	6150 · Health Insurance	-10.00
01/31/2025	6150 · Health Insurance	-62.16
01/31/2025	6150 · Health Insurance	-5.61
01/31/2025	6150 · Health Insurance	-25.00
01/31/2025	6150 · Health Insurance	-80.00
01/31/2025	6150 · Health Insurance	-35.00
01/31/2025	6150 · Health Insurance	-45.00
01/31/2025	6150 · Health Insurance	-510.00
01/31/2025	6150 · Health Insurance	-25.00
01/31/2025	6150 · Health Insurance	-81.85
01/31/2025	6150 · Health Insurance	-55.00
01/31/2025	6150 · Health Insurance	-29.86
01/31/2025	6150 · Health Insurance	-145.00
01/31/2025	6150 · Health Insurance	-100.00
01/31/2025	6150 · Health Insurance	-10.00
02/05/2025	6150 · Health Insurance	<u>-110.00</u>
Total Envision		-2,847.22

ILLINOIS MUNICIPAL RETIREMENT FUND

02/03/2025	6581 · IMRF	<u>-7,788.47</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND		-7,788.47

New Deal Deicing

01/22/2025	replacement of sale of stock to St Louis Downtown during snow storm	8010 · Other Expenses	<u>-5,092.27</u>
Total New Deal Deicing			-5,092.27

PRINCIPAL

02/05/2025		6165 · Life Insurance	-178.86
02/05/2025		6160 · Disability Insurance	<u>-1,311.95</u>
Total PRINCIPAL			-1,490.81

Republic Services

02/05/2025		6550 · Operational Expense	-546.32
02/18/2025		6550 · Operational Expense	-420.53
02/18/2025		6550 · Operational Expense	<u>-125.79</u>
Total Republic Services			-1,092.64

SAMS CLUB

02/18/2025		6220 · Janitorial Supplies	-91.90
02/18/2025		6550 · Operational Expense	-99.58
02/18/2025		6540 · Vending Expense	<u>-86.92</u>
Total SAMS CLUB			-278.40

SOUTHWESTERN ELECTRIC

02/05/2025		6731 · Electric	<u>-438.53</u>
Total SOUTHWESTERN ELECTRIC			-438.53

SSM Health Medical Group

02/05/2025	101001809534	6150 · Health Insurance	<u>-255.19</u>
Total SSM Health Medical Group			-255.19

United Petroleum Service

	01/22/2025	6300 · Fuel Farm Maintenance	<u>-410.00</u>
Total United Petroleum Service VSP			-410.00
	02/05/2025	6150 · Health Insurance	<u>-240.48</u>
Total VSP			<u>-240.48</u>
			<u>-23,098.00</u>

Bills approved:**ALTON EQUIPMENT RENTAL**

	02/20/2025	chainsaw sharpening 6235 · Shop, tools, sm equip	<u>-22.50</u>
Total ALTON EQUIPMENT RENTAL			-22.50

AMERENIP

	02/20/2025	6731 · Electric	<u>-8,713.32</u>
Total AMERENIP			-8,713.32

Anderson Hospital

	02/20/2025	8010 · Other Expenses	<u>-436.80</u>
Total Anderson Hospital			-436.80

Anderson Medical Group

	02/20/2025	05111994 8010 · Other Expenses	<u>-49.10</u>
Total Anderson Medical Group			-49.10

CARD SERVICES

	02/20/2025	6530 · Office Supplies/Furn/Equip	-94.36
	02/20/2025	6550 · Operational Expense	-384.86
	02/20/2025	6711 · Telephone	-235.73
	02/20/2025	6520 · Meetings/Seminars	-125.00
	02/20/2025	23 and 30 rear 6450 · Fire/Medical/Radio Equip	-2,135.00
	02/20/2025	differential 6422 · 20-02 international snowplow	-2,410.51
	02/20/2025	6251 · 11-admin	-103.41
	02/20/2025	6265 · T-hangar	-71.51
	02/20/2025	6235 · Shop, tools, sm equip	-135.59
		generator fuel injection pump 6400 · Maintenance of Equipment	-4,303.88
	02/20/2025	brakes 6408 · 7-2000 international dump	<u>-241.56</u>
Total CARD SERVICES			-10,241.41

Culligan Water

	02/20/2025	6550 · Operational Expense	<u>-128.68</u>
Total Culligan Water			-128.68

CUMMINS MIDSOUTH

	02/20/2025	generator 6400 · Maintenance of Equipment	<u>-285.16</u>
Total CUMMINS MIDSOUTH			-285.16

FIRE SAFETY

	02/20/2025	6450 · Fire/Medical/Radio Equip	<u>-85.00</u>
Total FIRE SAFETY			-85.00

Great Lakes Chapter AAAE

	02/20/2025	6520 · Meetings/Seminars	<u>-500.00</u>
Total Great Lakes Chapter AAAE			-500.00

GROWTH ASSOCIATION

	02/20/2025	6680 · Dues/Fees	<u>-357.00</u>
Total GROWTH ASSOCIATION			-357.00

HANSON PROFESSIONAL SERVICES INC

	02/20/2025	aln-4695 7220 · Grant Expense	-15,886.31
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	02/20/2025	aln-4965	7220 · Grant Expense	-6,324.62
	02/20/2025	aln-4965	7220 · Grant Expense	-3,816.01
	02/20/2025	aln-4812	7220 · Grant Expense	-10,229.15
	02/20/2025	aaln-5039	7220 · Grant Expense	-7,796.76
	02/20/2025	aln-5039	7220 · Grant Expense	-72,957.00
	02/20/2025	aln-5039	7220 · Grant Expense	-25,226.52
	02/20/2025	aln-5113	7220 · Grant Expense	-7,041.34
	02/20/2025	aln-4965	7220 · Grant Expense	-40,558.17
	02/20/2025	aln-4965	7220 · Grant Expense	<u>-15,886.31</u>
Total HANSON PROFESSIONAL SERVICES INC				-
				205,722.19
Heritage Petroleum LLC				
	02/20/2025		6210 · Fuel	<u>-11,448.93</u>
Total Heritage Petroleum LLC				-11,448.93
IPAA				
	02/20/2025		6680 · Dues/Fees	<u>-1,500.00</u>
Total IPAA				-1,500.00
Jackson Lewis PC				
	02/20/2025		6705 · Legal Fees	<u>-12,720.00</u>
Total Jackson Lewis PC				-12,720.00
JL NASH				
	02/20/2025		6550 · Operational Expense	<u>-200.00</u>
Total JL NASH				-200.00
Luby Equipment				
	02/20/2025		6746 · Equipment	<u>161,000.00</u>
Total Luby Equipment				161,000.00
Lumacurve				
	02/20/2025	airfield sign	6501 · Aeronautical	<u>-3,188.75</u>
Total Lumacurve				-3,188.75
Marxam				
	02/20/2025		6510 · Maintenance of Office Equipment	<u>0.00</u>
Total Marxam				0.00
MCKAY				
	02/20/2025	misc glass cleaner etc gear oil	6400 · Maintenance of Equipment	-85.96
	02/20/2025	gasket	6421 · 19- 22 t770 bobcat	-15.99
	02/20/2025	gear oil	6400 · Maintenance of Equipment	-109.49
	02/20/2025	circuit	6415 · 14-25 case back hoe	<u>-13.99</u>
Total MCKAY				-225.43
Metro-East Lawn and Snow Services				
	02/20/2025		6240 · Maintenance of Buildings	<u>-600.00</u>
Total Metro-East Lawn and Snow Services				-600.00
National Association of EMS Educators				
	02/20/2025	grant	6680 · Dues/Fees	<u>-95.00</u>
Total National Association of EMS Educators				-95.00
Royal				
	02/20/2025		6550 · Operational Expense	-85.00
	02/20/2025		6530 · Office Supplies/Furn/Equip	<u>-295.00</u>
Total Royal				-380.00
Schulte Supply				
	02/20/2025	hydrant	6502 · General	<u>-259.00</u>
Total Schulte Supply				-259.00
Sherwin-Williams				
	02/20/2025	painting project	6251 · 11-admin	<u>-961.24</u>

Total Sherwin-Williams			-961.24
Stobbs & Sinclair, LTD			
	02/20/2025	6705 · Legal Fees	<u>-2,262.57</u>
Total Stobbs & Sinclair, LTD			<u>-2,262.57</u>
			-
			<u>421,382.08</u>

Public participation:

Nicholas Hobbs is excited about the upcoming year. The EAA Chapter 864 will be hosting 2 pancake events this year along with a second Young Eagles event in June. They were very please with the turn out for the first pancake event.

Unfinished business:

Discussion on the Union Collective Bargaining Agreement will take place during closed session if needed. A federal mediator has been brought in to help with the process of the negotiations. Commissioner Keister is interested in attending a session. Director Adams is asking for another extension to March 31, 2025. Commissioner Keister moved to approve the extension. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams was seeking board approval of Ordinance 2025-1 which is titled A Revisory Ordinance Amending the Rules and Regulations of the St. Louis Regional Airport Authority Including Airport Minimum Standards. There were a few changes that was made since last draft. This ordinance has been reviewed and approved by the Airport Attorney. Commissioner Futrell asked about some wording on page 11. The wording will be changed from Airport Director to Airport Authority. The minimum standards were changed from 60,000 sq feet to 40,000 sq feet to be able to be considered an FBO. Commissioner Keister moved to approve the ordinance. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams was seeking board approval of an agreement with Benefit Compliance Solutions to do a quarterly audit of our health insurance payouts and transactions. The Airport Authority needs better understanding and some accountability on the debit cards affiliated with our health insurance. Benefit Compliance Solutions is our agent for our health insurance benefits. Commissioner LaMarsh moved to approve the agreement with noted revisions. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams gave a brief update on the FAA ground lease for construction of the new control tower. There will be no lease until the environmental is complete but we do have a tentative agreement.

Under new business:

Director Adams is asking for board approval to hire two summer seasonals. The seasonal help will have the ability to work from April 1st to September 30th, not to exceed 599 hours and with the starting rate of \$15.25 per hour. Commissioner Baileygaines moved to approve the agreement. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams is asking for committee members for the upcoming budget cycle. Director Adams would like to start planning mid-March with a final budget to be presented in May to be adopted in June. Commissioner Keister and Commissioner Wilson agreed to be on the budget planning committee. Commissioner Herzog moved to approve the committee. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams is asking for approval to dispose of two items of capital equipment. Director Adams would like to dispose of the 2015 Chevy Malibu and a 1992 Ford F-350. Both of these vehicles have been replaced and are no longer needed in the fleet. Commissioner Futrell asked how are we disposing. Director Adams stated we are doing it on govdeals.com. Commissioner Herzog asked that in the future we also publish on Facebook. Commissioner Herzog moved to approve the disposal. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams discussed with the Board on a protentional self-serve fuel farm tank. There is State of Illinois money that is available, but it is only for new construction. Hanson is looking in to constructing and building costs. There is \$765,000 state money and the local share would be \$85,000. More information to follow in the coming months. This would be a 100 LL aviation fuel tank with self-serve capability. There was some discussion between the Commissioners and Director

Adams. There seems to be favored interest in this potential project.

Commissioner Herzog asked for the backhoe purchase to be put on this agenda. There was much discussion and comments regarding how the process of purchasing took place and the disposal.

Airport Director's report:

a. Drake AAAE Scholarship – Assistant Airport Director, Drake Blackwell, is the recipient of the American Association of Airport Executives Professional Development Grant. As the recipient, Drake gets to attend one national conference this year with registration costs, hotel, and airfare all covered by AAAE.

b. OSHA inspection – last week completed a mock OSHA inspection with Commissioner LaMarsh who is a retired industrial safety manager. The inspection included review of record keeping, internal procedures, and a facility inspection. Recommendations for improvements were offered and a typed report can be provided to Commissioners upon request. We will be implementing improvements.

c. Piston Aviation update – Continue with enrollment of 39 students; 14 of those students have soloed; 3 of them have become private pilots. Signing up new students has been a challenge with Meritize and Stratus not offering financing to flight training students. Business plans have been altered to account for financing challenges but still focused on current and future growth. They continue to be active in the community with advertising on Riverbender and partners with EAA, Civil Air Patrol, Chamber of Commerce and other businesses.

d. Air Race Classic update – starting our official campaign for sponsorship funds in March. On track with event timeline for planning.

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Amber Baileygaines

Dave Wilson