

MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
ST. LOUIS REGIONAL AIRPORT  
June 20, 2024

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on June 20, 2024 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Matt Kelly, Chris Herzog, Steve Futrell, Brian Keister, Amber Baileygaines and Dave Wilson were present. Also, present: Airport Attorney, James Sinclair, Airport Director Danny Adams, Assistant Director Drake Blackwell, Accounts Payable Crystal Geisen and Accounts Receivable Denine Anderson.

A public meeting was held on the Annual Appropriations Ordinance 2024-1, no comments were made.

Guests at the meeting were: Tom Peters and Miranda Langen with Farmer's National, Terri Keister with Bethalto Village and Chamber and Nicolas Hobbs with EAA 864.

Commissioner Kelly presented the minutes of the Regular Board Meeting, May 16, 2024. Commissioner Futrell stated the cost of the new control towers should be in the minutes. Commissioner Herzog moved to approve the minutes with the corrected change. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Abstain

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the minutes of the Executive Board Meeting, May 16, 2024. Commissioner Keister moved to approve the minutes. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Abstain

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the financial statements for the twelfth month of fiscal year 2023/2024. Commissioner Futrell had a question on the shop line-item account. Commissioner Keister moved to approve the statements as printed. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner Keister moved to approve the accounts payable. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh: Aye  
 Commissioner Herzog: Aye  
 Commissioner Futrell: Aye  
 Commissioner Keister: Aye  
 Commissioner Baileygaines: Aye  
 Commissioner Kelly: Aye  
 Commissioner Wilson: Aye

Expenses paid prior to meeting:	Date	Memo	Account	Amount
<b>ACE HARDWARE</b>				
	05/30/2024		6251 · 11-admin	-17.75
	05/30/2024		6241 · 1-Piston	-340.26
	05/30/2024		6235 · Shop, tools, sm equip	-185.94
	05/30/2024		6660 · Cash Discounts	<u>51.14</u>
Total ACE HARDWARE				-492.81
<b>AMERENIP</b>				
	05/29/2024		6731 · Electric	<u>-4,448.80</u>
Total AMERENIP				-4,448.80
<b>American Quality Fencing</b>				
	05/29/2024		6241 · 1-Piston	<u>-16,982.00</u>
Total American Quality Fencing				-16,982.00
<b>Arrow Signs &amp; Outdoor Advertising, Inc.</b>				
	05/29/2024		6600 · Economic Development	<u>-1,180.00</u>
Total Arrow Signs & Outdoor Advertising, Inc.				-1,180.00
<b>AT &amp; T</b>				
	06/01/2024		6712 · Cellular	-58.65
	06/06/2024		6711 · Office/Internet	<u>-63.74</u>
Total AT & T				-122.39
<b>CARD SERVICES</b>				
	05/30/2024		6520 · Meetings/Seminars	-1,545.00
	05/30/2024		6711 · Office/Internet	-255.06
	05/30/2024		6720 · Travel/Meals	-914.93
	05/30/2024		6680 · Dues/Fees	-11.99
	05/30/2024		6265 · T-hangar	-137.12
	05/30/2024		6630 · Training	-495.00
	05/30/2024		6419 · 17-12 trailer express	-1,078.45
	05/31/2024		6235 · Shop, tools, sm equip	-192.30
	05/31/2024		6501 · Aeronautical	-1,312.50
	05/31/2024		6600 · Economic Development	<u>-5.00</u>
Total CARD SERVICES				-5,947.35
<b>Charter Business</b>				
	06/01/2024		6550 · Operational Expense	-121.21
	06/01/2024		6711 · Office/Internet	<u>-119.97</u>
Total Charter Business				-241.18
<b>CLEARY'S SHOES AND BOOTS</b>				
	05/29/2024		6230 · Uniform	<u>-117.30</u>
Total CLEARY'S SHOES AND BOOTS				-117.30
<b>Cloverleaf Grounds Management</b>				
	05/29/2024		6502 · General	<u>-3,132.00</u>
Total Cloverleaf Grounds Management				-3,132.00
<b>Convergent Technologies LLC</b>				
	05/30/2024		6620 · Security & Equipment	<u>-21,553.85</u>
Total Convergent Technologies LLC				-21,553.85
<b>Datatronics</b>				
	05/29/2024		6429 · 26- 2012 Fire Truck	<u>-1,467.94</u>
Total Datatronics				-1,467.94
<b>Deep Kleen and Maintenance, LLC</b>				

	05/30/2024	6737 · Buildings	<u>-24,990.00</u>	
Total Deep Kleen and Maintenance, LLC			-24,990.00	
<b>Delta Dental</b>				
	06/01/2024	6150 · Health Insurance	<u>-682.31</u>	
Total Delta Dental			-682.31	
<b>Envision</b>				
	05/30/2024	6150 · Health Insurance	-25.00	
	05/31/2024	6150 · Health Insurance	-72.38	
	05/31/2024	6150 · Health Insurance	-20.64	
	05/31/2024	6150 · Health Insurance	-45.00	
	05/31/2024	6150 · Health Insurance	-108.30	
	05/31/2024	6150 · Health Insurance	-43.18	
	05/31/2024	6150 · Health Insurance	-58.04	
	05/31/2024	6150 · Health Insurance	-115.00	
	05/31/2024	6150 · Health Insurance	-70.00	
	05/31/2024	6150 · Health Insurance	-56.14	
	05/31/2024	6150 · Health Insurance	-178.36	
	05/31/2024	6150 · Health Insurance	-30.00	
	05/31/2024	6150 · Health Insurance	-60.00	
	05/31/2024	6150 · Health Insurance	-10.00	
	05/31/2024	6150 · Health Insurance	-76.30	
	05/31/2024	6150 · Health Insurance	-14.83	
	05/31/2024	6150 · Health Insurance	-45.00	
	05/31/2024	6150 · Health Insurance	-25.50	
	05/31/2024	6150 · Health Insurance	-100.00	
	05/31/2024	6150 · Health Insurance	-75.00	
	06/06/2024	6150 · Health Insurance	<u>-110.00</u>	
Total Envision			-1,338.67	
<b>F P Mailing Solutions</b>				
	05/20/2024	6554 · Postage	-300.00	
	05/29/2024	6680 · Dues/Fees	-17.00	
	06/01/2024	6680 · Dues/Fees	-75.96	
	06/17/2024	6554 · Postage	<u>-110.00</u>	
Total F P Mailing Solutions			-502.96	
<b>Fischer Lumber</b>				
	05/29/2024	6241 · 1-Piston	<u>-2,359.84</u>	
Total Fischer Lumber			-2,359.84	
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>				
	05/30/2024	6581 · IMRF	<u>-10,151.76</u>	
Total ILLINOIS MUNICIPAL RETIREMENT FUND			-10,151.76	
<b>Jackson Lewis PC</b>				
	05/23/2024	6705 · Legal Fees	<u>-4,000.00</u>	
Total Jackson Lewis PC			-4,000.00	
<b>John Deere Financial</b>				
	05/29/2024	6406 · 5-97 john deere 6400	-595.39	
	05/29/2024	6411 · 10-12 john deere 7330	<u>-7.34</u>	
Total John Deere Financial			-602.73	
<b>Marxam</b>				
	06/01/2024	6510 · Maintenance of Office Equipment	<u>-10.00</u>	
Total Marxam			-10.00	
<b>MGI Risk Advisors</b>				
	06/06/2024	d & o	6155 · Liability Insurance	-1,733.87
	06/06/2024	d & o excess	6155 · Liability Insurance	-1,033.37
	06/06/2024	pollution	6155 · Liability Insurance	-520.13
	06/06/2024	general liability	6155 · Liability Insurance	-2,451.63
	06/06/2024	commerical	6155 · Liability Insurance	-9,374.62
	06/06/2024	cyber	6155 · Liability Insurance	-307.00
	06/06/2024	commerical auto	6155 · Liability Insurance	<u>-1,386.75</u>
Total MGI Risk Advisors			-16,807.37	
<b>MORROW BROTHERS FORD</b>				

	05/23/2024	new unit #27	6740 · Vehicles	-81,818.00
	05/23/2024	new unit #23	6740 · Vehicles	<u>-75,623.00</u>
Total MORROW BROTHERS FORD				-157,441.00
<b>MTS</b>				
	05/29/2024		6416 · 15-22 exmark	<u>-186.28</u>
Total MTS				-186.28
<b>PETTY CASH-SLRA</b>				
	05/23/2024		6530 · Office Supplies/Furn/Equip	-72.52
	05/23/2024		6220 · Janitorial Supplies	-5.00
	05/23/2024		6550 · Operational Expense	-48.38
	05/23/2024		6450 · Fire/Medical/Radio Equip	-167.74
	05/29/2024		6520 · Meetings/Seminars	-30.00
	05/29/2024		6540 · Vending Expense	-33.78
	05/29/2024		6230 · Uniform	-69.55
	05/31/2024		6720 · Travel/Meals	-20.00
	06/12/2024	numbers	6265 · T-hangar	<u>-260.64</u>
Total PETTY CASH-SLRA				-707.61
<b>PRINCIPAL</b>				
	06/01/2024		6165 · Life Insurance	-178.86
	06/01/2024		6160 · Disability Insurance	<u>-1,208.93</u>
Total PRINCIPAL				-1,387.79
<b>RCS Construction</b>				
	05/23/2024	aln 5113 south apron	6177 · 2018 Bond Expense	-201,241.13
	05/23/2024	aln-5113	6177 · 2018 Bond Expense	<u>-50,325.30</u>
Total RCS Construction				-251,566.43
<b>Republic Services</b>				
	06/04/2024		6550 · Operational Expense	-125.79
	06/04/2024		6550 · Operational Expense	<u>-317.43</u>
Total Republic Services				-443.22
<b>Royal</b>				
	05/29/2024		6530 · Office Supplies/Furn/Equip	<u>-245.00</u>
Total Royal				-245.00
<b>SAFETY KLEEN</b>				
	05/31/2024		6235 · Shop, tools, sm equip	-293.60
	05/31/2024		6235 · Shop, tools, sm equip	<u>-293.60</u>
Total SAFETY KLEEN				-587.20
<b>SAMS CLUB</b>				
	05/20/2024		6550 · Operational Expense	-15.04
	05/20/2024		6530 · Office Supplies/Furn/Equip	<u>-576.65</u>
Total SAMS CLUB				-591.69
<b>Serenity Title</b>				
	05/23/2024		6701 · Appraisals	<u>-250.00</u>
Total Serenity Title				-250.00
<b>Sherrill Associates, Inc.</b>				
	05/30/2024		6706 · Professional- Other	<u>-1,500.00</u>
Total Sherrill Associates, Inc.				-1,500.00
<b>Sherwin-Williams</b>				
	05/29/2024		6501 · Aeronautical	-3,187.35
	05/30/2024		6501 · Aeronautical	<u>-1,534.65</u>
Total Sherwin-Williams				-4,722.00
<b>SOUTHWESTERN ELECTRIC</b>				
	05/29/2024		6731 · Electric	-96.16
	06/11/2024		6731 · Electric	<u>-6.29</u>
Total SOUTHWESTERN ELECTRIC				-102.45
<b>Travelers</b>				
	06/07/2024		6155 · Liability Insurance	<u>-39.00</u>
Total Travelers				-39.00
<b>United Health Care</b>				
	06/01/2024		6150 · Health Insurance	<u>-10,937.58</u>
Total United Health Care				-10,937.58

<b>United Petroleum Service</b>			
	05/23/2024	6300 · Fuel Farm Maintenance	<u>-4,836.77</u>
Total United Petroleum Service			-4,836.77
<b>United States Department of Treasury</b>			
	06/17/2024	6150 · Health Insurance	<u>-35.42</u>
Total United States Department of Treasury			-35.42
<b>VSP</b>			
	06/01/2024	6150 · Health Insurance	<u>-231.22</u>
Total VSP			-231.22
<b>West Star Aviation</b>			
	05/29/2024	6300 · Fuel Farm Maintenance	<u>-7,967.68</u>
Total West Star Aviation			-7,967.68
<b>Williams Office Products</b>			
	05/23/2024	6530 · Office Supplies/Furn/Equip	<u>-774.98</u>
Total Williams Office Products			<u>-774.98</u>
<b>TOTAL</b>			<u><u><b>-561,684.58</b></u></u>

Expenses Approved:	<u>Date</u>	<u>Account</u>	<u>Amount</u>
<b>AAAE</b>			
	06/20/2024	contract tower	<u>-3,000.00</u>
Total AAAE			-3,000.00
<b>Airgas</b>			
	06/20/2024	6235 · Shop, tools, sm equip	<u>-2,161.12</u>
Total Airgas			-2,161.12
<b>AMERENIP</b>			
	06/20/2024	6731 · Electric	<u>-891.63</u>
Total AMERENIP			-891.63
<b>Banner Fire Equipment</b>			
	06/20/2024	6429 · 26- 2012 Fire Truck	<u>-1,111.89</u>
Total Banner Fire Equipment			-1,111.89
<b>BETHALTO WATER DEPT</b>			
	06/20/2024	6732 · Water	<u>-173.05</u>
Total BETHALTO WATER DEPT			-173.05
<b>CARD SERVICES</b>			
	06/20/2024	6235 · Shop, tools, sm equip	-4.27
	06/20/2024	6720 · Travel/Meals	<u>-311.19</u>
Total CARD SERVICES			-315.46
<b>Flight Light Inc.</b>			
	06/20/2024	6501 · Aeronautical	<u>-701.44</u>
Total Flight Light Inc.			-701.44
<b>HANSON ENGINEERS</b>			
	06/20/2024	6177 · 2018 Bond Expense	<u>-30,828.01</u>
Total HANSON ENGINEERS			-30,828.01
<b>Hearst Media</b>			
	06/20/2024	6180-1 · Paper/Magazine	<u>-104.84</u>
Total Hearst Media			-104.84
<b>Midwest Occupational Medicine</b>			
	06/20/2024	6551 · Employee Assistance Program	<u>-50.00</u>
Total Midwest Occupational Medicine			-50.00
<b>RCS Construction</b>			
	06/20/2024	6177 · 2018 Bond Expense	350,305.09
	06/20/2024	6177 · 2018 Bond Expense	<u>-81,124.85</u>
			-
Total RCS Construction			431,429.94
<b>Sherwin-Williams</b>			
	06/20/2024	6501 · Aeronautical	<u>-4,722.00</u>
Total Sherwin-Williams			-4,722.00
<b>Stobbs &amp; Sinclair, LTD</b>			
	06/20/2024	6705 · Legal Fees	<u>-508.75</u>

Total Stobbs & Sinclair, LTD			-508.75
<b>Thompson Gas</b>			
	06/20/2024	6630 · Training	-144.90
Total Thompson Gas			-144.90
<b>TREASURER STATE OF ILLINOIS</b>			
	06/20/2024	t hangar taxilane	-44,659.32
	06/20/2024	6177 · 2018 Bond Expense	-
	06/20/2024	parking lots	107,563.73
Total TREASURER STATE OF ILLINOIS			-
			152,223.05
<b>Uline</b>			
	06/20/2024	6235 · Shop, tools, sm equip	-753.92
Total Uline			-753.92
<b>USDA</b>			
	06/20/2024	8050 · Wildlife Control	-1,200.00
Total USDA			-1,200.00
<b>WOODY'S MUNICIPAL SUPPLY</b>			
	06/20/2024	6235 · Shop, tools, sm equip	-2,754.87
Total WOODY'S MUNICIPAL SUPPLY			-2,754.87
			-
<b>TOTAL</b>			<b>633,074.87</b>

During public participation Nicholas Hobbs with EAA 864 flew 61 kids on June 8<sup>th</sup> for International Young Eagles Day.

Unfinished business:

Director Adams asked for action to be taken on the upcoming fiscal year's budget appropriation ordinance. Commissioner Keister moved to approve Ordinance 2024-1. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Discussion on the Union Collective Bargaining Agreement and non-union staff payroll increase will take place during closed session.

Under new business:

Tom Peters with Farmer's National announced his retirement and introduced to the Board his replacement. Miranda Langen will be our representative for our farm land contract.

Director Adams was approached by the Air Race Classic if we would like to be a stop or a host at their event in 2026. It is around 50 aircraft with all female pilots that will take place in June. He is wanting to be the host airport. We will need to some key players to help with costs of the event. The event will not only bring revenue to the airport but also to the community with hotels, food, etc. They will need \$12,500 to lock in the contract. Commissioner Futrell asked if tower was aware, Commissioner Kelly likes the concept, Commissioner Keister asked if any other communities had been asked and Commissioner LaMarsh sees no negatives at this time. Director Adams will bring more information to the Board at the July meeting, as to this event had not been made public at the time of the meeting.

Director Adams presented the Board with a general policy on the Public Comment Rule. As of now, the Airport Authority does not have a policy when addressing the Board. Commissioner Baileygaines moved to approve the policy. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action was taken on the election of Board Officers. All officers will remain the same. Commissioner Kelly as Chairman, Commissioner Herzog and Treasurer and Commissioner LaMarsh as Secretary. Commissioner Keister moved to accept the nominations. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

#### Airport Director's report:

- There were 3,640 aircraft operations in May. Busiest month since October 2010. Busiest May since 2009.
- Hosted IDOT-DOA tour of the airport.
- Drake Blackwell AAAE C.M, successfully passed his Certified Member exam with AAAE.

Commissioner Futrell brought up the topic about the board not approving the new tower location. There was much discussion between the Commissioners and the Airport Attorney, this topic will be on next month's agenda.

During the Airport Attorney's report, the Commissioners directed Attorney Sinclair to proceed with the filing fees and go to collections on Cayden's Café.

Commissioner Herzog moved to go into executive session in accordance with Illinois Open Meetings Act 5ILCS120 2(c) (2) at 5:10 p.m. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

There being no further business to come before the Board, the meeting was adjourned.

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**Matt Kelly**

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**Robert LaMarsh**

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**Chris Herzog**

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**Steve Futrell**

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**Brian Keister**

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**Amber Baileygaines**

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**Dave Wilson**