

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
ST. LOUIS REGIONAL AIRPORT  
March 20, 2025**

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on Thursday, March 20, 2025, at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Brian Keister, Christopher Herzog, Steve Futrell, Matt Kelly and Amber Baileygaines. Also present: Airport Director Danny Adams, Assistant Airport Director Drake Blackwell, Airport Attorney James Sinclair, Accounts Receivable Denine Anderson and Accounts Payable Crystal Geisen. Commissioner Dave Wilson was absent.

Guests Present was Barry Stolz with Hanson Engineering.

Chairman Kelly presented the minutes of the Regular Board meeting from February 20, 2025. Commissioner Baileygaines moved to approve the meeting minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the minutes of the Special Board meeting from March 10, 2025. Commissioner Baileygaines moved to approve the meeting minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the minutes of the Special Board Executive session from March 10, 2025. Commissioner Keister moved to approve the meeting minutes. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the financial statements for the ninth month of fiscal year 2024-2025. Commissioner LaMarsh moved to approve the statements as printed. Chairman Kelly seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the bills for approval. Commissioner LaMarsh moved to approve the statements as printed. Chairman Kelly seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

The following bills have been paid since the last meeting:

	Date	Memo	Account	Amount
<b>ACE HARDWARE</b>				
	03/05/2025		6251 · 11-admin	-325.03
	03/05/2025		6235 · Shop, tools, sm equip	-69.88
	03/05/2025		6660 · Cash Discounts	39.41
Total ACE HARDWARE				-355.50
<b>AT &amp; T</b>				
	03/05/2025		6711 · Telephone	-117.41
Total AT & T				-117.41
<b>Charter Business</b>				
	03/05/2025		6550 · Operational Expense	-128.08
	03/05/2025		6711 · Telephone	-99.98
	03/05/2025		6713 · Internet	-34.99
Total Charter Business				-263.05
<b>Chris Beaumont</b>				
	03/05/2025		6700 · Professional Services	-80.00
Total Chris Beaumont				-80.00
<b>Culligan Water</b>				
	03/17/2025		6550 · Operational Expense	5.90
Total Culligan Water				5.90
<b>Delta Dental</b>				
	03/05/2025		6150 · Health Insurance	-682.31
	03/05/2025		6150 · Health Insurance	682.31
Total Delta Dental				0.00
<b>Envision</b>				
	02/28/2025		6150 · Health Insurance	-175.13

	02/28/2025		6150 · Health Insurance	-25.50
	02/28/2025		6150 · Health Insurance	-75.00
	02/28/2025		6150 · Health Insurance	-100.00
	02/28/2025		6150 · Health Insurance	-25.00
	02/28/2025		6150 · Health Insurance	-14.56
	02/28/2025		6150 · Health Insurance	-72.16
	02/28/2025		6150 · Health Insurance	-122.52
	02/28/2025		6150 · Health Insurance	-27.61
	02/28/2025		6150 · Health Insurance	-147.02
	02/28/2025		6150 · Health Insurance	-10.00
	02/28/2025		6150 · Health Insurance	-25.00
	02/28/2025		6150 · Health Insurance	-187.33
	02/28/2025		6150 · Health Insurance	-276.02
	02/28/2025		6150 · Health Insurance	-50.00
	02/28/2025		6150 · Health Insurance	-52.63
	03/05/2025		6150 · Health Insurance	-110.00
Total Envision				-1,495.48
F P Mailing Solutions				
	02/27/2025		6554 · Postage	-200.00
Total F P Mailing Solutions				-200.00
ILLINOIS MUNICIPAL RETIREMENT FUND				
	03/06/2025		6581 · IMRF	-7,232.32
Total ILLINOIS MUNICIPAL RETIREMENT FUND				-7,232.32
Nicky G's Italian Eats, LLC				
	03/11/2025		6720 · Travel/Meals	-278.71
Total Nicky G's Italian Eats, LLC				-278.71
PETTY CASH-SLRA				
	03/11/2025		6554 · Postage	-58.00
	03/11/2025	bethalto chamber	6180-2 · Community	-55.39
	03/11/2025		6550 · Operational Expense	-54.83
	03/11/2025		6520 · Meetings/Seminars	-30.00
	03/11/2025		6540 · Vending Expense	-52.76
	03/11/2025		6220 · Janitorial Supplies	-38.50
Total PETTY CASH-SLRA				-289.48
PRINCIPAL				
	03/05/2025		6165 · Life Insurance	-178.86

	03/05/2025		6160 · Disability Insurance	-1,321.39
Total PRINCIPAL				-1,500.25
Republic Services				
	03/05/2025		6550 · Operational Expense	-548.27
Total Republic Services				-548.27
SAMS CLUB				
	03/11/2025		6680 · Dues/Fees	-44.87
Total SAMS CLUB				-44.87
SOUTHWESTERN ELECTRIC				
	03/05/2025		6731 · Electric	-441.67
Total SOUTHWESTERN ELECTRIC				-441.67
VSP				
	03/05/2025		6150 · Health Insurance	-240.48
Total VSP				-240.48
TOTAL				-13,081.59

THE FOLLOWING BILLS WERE APPROVED:

		Date	Account	Amount
	AAAE			
		03/20/2025	6680 · Dues/Fees	-3,000.00
	Total AAAE			-3,000.00
	AMERENIP			
		03/20/2025	6731 · Electric	-6,271.68
	Total AMERENIP			-6,271.68
	Arrow Signs & Outdoor Advertising, Inc.			
		03/20/2025	6182 · Sign - Marquee	-450.00
	Total Arrow Signs & Outdoor Advertising, Inc.			-450.00
	Banner Fire Equipment			
		03/20/2025	6429 · 26- 2012 Fire Truck	-204.94
	Total Banner Fire Equipment			-204.94
	BETHALTO WATER DEPT			
		03/20/2025	6732 · Water	-567.73
	Total BETHALTO WATER DEPT			-567.73
	BUDGET SIGNS			
		03/20/2025	6425 · 23-2024 F350	-148.06
		03/20/2025	6436 · 30-2024 F550	-148.06
	Total BUDGET SIGNS			-296.12
	CARD SERVICES			
		03/19/2025	6680 · Dues/Fees	-264.00
		03/19/2025	6550 · Operational Expense	-199.50
		03/19/2025	6530 · Office Supplies/Furn/Equip	-208.96
		03/19/2025	6251 · 11-admin	-278.69
		03/19/2025	6711 · Telephone	-235.73
		03/19/2025	6501 · Aeronautical	-343.32
		03/19/2025	6554 · Postage	-64.76

		03/19/2025	6720 · Travel/Meals	-216.96
		03/19/2025	6422 · 20-02 international snowplow	-41.14
		03/19/2025	6400 · Maintenance of Equipment	-113.72
		03/19/2025	6251 · 11-admin	-203.80
		03/19/2025	6400 · Maintenance of Equipment	2,250.00
		03/19/2025	6408 · 7-2000 international dump	95.76
	Total CARD SERVICES			175.18
	<b>Charter Business</b>			
		03/20/2025	6713 · Internet	-34.99
		03/20/2025	6711 · Telephone	-99.98
		03/20/2025	6550 · Operational Expense	-133.81
	Total Charter Business			-268.78
	<b>CUMMINS MIDSOUTH</b>			
		03/20/2025	6400 · Maintenance of Equipment	-454.62
	Total CUMMINS MIDSOUTH			-454.62
	<b>Dealers Electrical Supply</b>			
		03/20/2025	6235 · Shop, tools, sm equip	-13.33
	Total Dealers Electrical Supply			-13.33
	<b>Dicks Flowers</b>			
		03/20/2025	6550 · Operational Expense	-80.00
	Total Dicks Flowers			-80.00
	<b>FIRE SAFETY</b>			
		03/20/2025	6450 · Fire/Medical/Radio Equip	-156.00
	Total FIRE SAFETY			-156.00
	<b>HANSON PROFESSIONAL SERVICES INC</b>			
		03/20/2025	7220 · Grant Expense	-12,708.36
	Total HANSON PROFESSIONAL SERVICES INC			-12,708.36
	<b>Heartland Bank</b>			
		03/20/2025	6176 · 2014 Debt Service 5.5 mil	-280,000.00
		03/20/2025	7226 · Bond Interest Expense	-99,532.50
		03/20/2025	7227 · Paying Agent Bond Fees	-500.00
	Total Heartland Bank			-380,032.50
	<b>JL NASH</b>			
		03/20/2025	6550 · Operational Expense	-200.00
	Total JL NASH			-200.00
	<b>Lumacurve</b>			
		03/20/2025	6501 · Aeronautical	-3,512.00
	Total Lumacurve			-3,512.00
	<b>MCKAY</b>			
		03/20/2025	6235 · Shop, tools, sm equip	-42.45
	Total MCKAY			-42.45

	<b>Metro-East Lawn and Snow Services</b>			
		03/20/2025	6502 · General	-300.00
	Total Metro-East Lawn and Snow Services			-300.00
	<b>Midwest Occupational Medicine</b>			
		03/20/2025	6551 · Employee Assistance Program	-250.00
	Total Midwest Occupational Medicine			-250.00
	<b>Servpro</b>			
		03/20/2025	6251 · 11-admin	-3,450.00
	Total Servpro			-3,450.00
	<b>Stobbs &amp; Sinclair, LTD</b>			
		03/20/2025	6705 · Legal Fees	-1,265.55
	Total Stobbs & Sinclair, LTD			-1,265.55
	<b>Waltco</b>			
		03/20/2025	6235 · Shop, tools, sm equip	-1,546.37
		03/20/2025	6425 · 23-2024 F350	-13.99
		03/20/2025	6436 · 30-2024 F550	-13.99
		03/20/2025	6422 · 20-02 international snowplow	-119.60
		03/20/2025	6427 · 25-98 volvo snowplow	-68.60
	Total Waltco			-1,762.55
	<b>Williams Office Products</b>			
		03/20/2025	6738 · Office Equipment/Furniture	-2,329.30
	Total Williams Office Products			-2,329.30
	<b>WILLIE'S TIRE SHOP</b>			
		03/20/2025	6400 · Maintenance of Equipment	-88.00
	Total WILLIE'S TIRE SHOP			-88.00
	<b>WOODY'S MUNICIPAL SUPPLY</b>			
		03/20/2025	6501 · Aeronautical	-39.30
	Total WOODY'S MUNICIPAL SUPPLY			-39.30
	<b>TOTAL</b>			<b>-417,568.03</b>

Discussion/Action on Agreement with Benefit Compliance Solutions was presented to the Board last month. After review, the wording on the document was correct as drafted. Commissioner Futrell moved to enter into a Business Associate Agreement with Benefit Compliance Solutions. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

- Commissioner LaMarsh-
- Commissioner Kelly-
- Commissioner Futrell-
- Commissioner Wilson-
- Commissioner Keister-
- Commissioner Herzog-
- Commissioner Baileygaines-
- aye
- aye
- aye
- absent
- aye
- aye
- aye

The motion passed by a unanimous vote of the Board in favor.

Discussion from Budget Planning Committee was presented by Director Adams. Budget Planning Committee met on March 11<sup>th</sup> and reviewed current year expenditures as well as a drafted operating and maintenance budget for the upcoming fiscal year. The next meeting is scheduled for April 2nd and will focus on budgeted revenue. The committee is on track for a final budget to be presented at the May board meeting.

Discussion/Action on Rebuild Illinois Project was presented to the Board by Director Adams with some input from Barry Stolz of Hanson Engineering. The discussion included the potential project of using Rebuild Illinois funding for installation of 100LL self-serve and bulk fuel storage tank. It has been computed as an estimated break-even based on recent fuel flowage numbers. Further plans to budget for a 100% local funded project for replacing the diesel and unleaded fuel tanks this upcoming fiscal year. To make the next steps in design, the Authority will need to notify Division of Aeronautics of the intended use of the funds to include changing the scope from “aviation fuel facility improvements” to “installation of a new above ground fuel tank system”. Commissioner Keister moved to adjust the scope of the project. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action with Piston Aviation - nothing was discussed. They were not present.

Discussion/Action on Service Agreements with Hanson Professional Services was presented by Director Adams as Hanson Professional Services has been working on retaining an agreement with the Airport. Similar to every State/Federally funded project, a formal agreement specific to the project is required (Taxiway B). Standard template used by Illinois Department of Transportation. Commissioner LaMarsh moved to enter into a project service agreement for Taxiway B with Hanson Engineering Services. Chairman Kelly seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action on Airport Director Annual Performance Review – there was some lengthy discussion among Board members. Director Adams’ employment agreement states he will be subject to a review annually prior to the anniversary date (April 1st) for consideration of an increase in Manager’s compensation above the foregoing amounts. This is based on the Board’s evaluation of his performance. Commissioner Keister suggested he would like some kind of written review format for each Commissioner. Airport Attorney was asked if he has such a format or template. Attorney Sinclair stated he will send one out that the Board can adjust and fill out anonymously. Chairman Kelly stated for now the Board needs to move forward with an evaluation and move forward with a written evaluation in the future.

Commissioner Herzog moved to enter into Executive Session at 4:56 p.m. in accordance with Illinois Open Meetings Act 5ILCS 120/2(c)(1) to discuss the Airport Director Annual Performance review. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Baileygaines-	aye

The motion passed by a unanimous vote of the Board in favor.

The Commissioners reconvened into Regular Session at 5:24 p.m. with no action taken in Executive Session.

Chairman Kelly moved to grant Airport Director a 2% increase over and above the 3% increase in his contract. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Kelly-	aye
Commissioner Futrell-	no
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	no
Commissioner Baileygaines-	aye

The motion passed by a majority vote of the Board in favor.

Airport Manager’s Report:

- Recent storm damage – hangar fascia, airport beacon, tree limbs
- Roofing RFPs
- Air Race Classic – started sharing opportunity for sponsorships one-on-one with organizations. Scheduling additional meetings through spring and summer. If anyone has any contacts or suggestions on interested sponsors, please share with me.

Airport Attorney Report: None

Board Member Comments:

Commissioner Baileygaines announced May 2025 meeting will be her last meeting due to relocation.

There being no further business to come before the Board, the meeting was adjourned.

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**Matt Kelly**

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**Robert LaMarsh**

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**Amber Baileygaines**

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**Christopher Herzog**

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**Brian Keister**

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**Steve Futrell**

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**Dave Wilson**