

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
May 16, 2024**

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on Thursday, May 16, 2024, at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Brian Keister, Christopher Herzog, Matt Kelly, Steve Futrell and Amber Baileygaines. Commissioner Dave Wilson was absent. Also present: Airport Director Danny Adams, Assistant Airport Director Drake Blackwell, Accounts Receivable Denine Anderson, Accounts Payable Crystal Geisen and Airport Attorney James Sinclair.

Guests Present were Bridget Veiweg with Benefit Compliance Solutions, Terri Keister with the Village of Bethalto and Chamber of Commerce, Brian Bauwens with West Star Aviation, and Brian Dolan with MGI. Joseph Case-Midwest Air Traffic Control, Nicholas Hobbs with EAA Chapter 864, Tom Berry -Jackson Lewis, Brian Buhs-Bethalto Fire Department and Lori Reynolds, Scott Reynolds and Clayton Reynolds-Residents.

Chairman Kelly presented the Regular board meeting minutes from April 18, 2024. Commissioner Baileygaines moved to approve the meeting minutes. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	abstain
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the Executive Session board meeting minutes from April 18, 2024. Commissioner LaMarsh moved to approve the meeting minutes. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	abstain
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the financial statements for the eleventh month of fiscal year 2023-2024. Commissioner Futrell questioned Envision expenses. Accounts Payable explanation was it is health insurance paid toward the deductible for each employee/dependent. The Commissioner also asked how many debit cards are issued. The answer was twenty-four. Commissioner Baileygaines moved to approve the statements as printed. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the bills for approval. Commissioner Baileygaines moved to approve the bills as printed. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

The following bills have been paid since the last meeting:

	Date	Memo	Account	Amount
ACE HARDWARE				
	05/03/2024		6251 · 11-admin	-5.89
	05/03/2024		6400 · Maintenance of Equipment	-56.97
	05/03/2024		6660 · Cash Discounts	6.29
Total ACE HARDWARE				-56.57
AT & T				
	05/01/2024		6712 · Cellular	-58.65
	05/03/2024	awos	6711 · Office/Internet	-169.50
Total AT & T				-228.15
B&B Custom Gifts and Apparel				
	04/25/2024		6180 · Advertising/Marketing	0.00
	04/25/2024		6230 · Uniform	-20.00
Total B&B Custom Gifts and Apparel				-20.00
Charter Business				
	05/01/2024		6550 · Operational Expense	-121.21
	05/01/2024		6711 · Office/Internet	-119.97
Total Charter Business				-241.18
Envision				
	04/30/2024		6150 · Health Insurance	-10.00
	04/30/2024		6150 · Health Insurance	-102.47
	04/30/2024		6150 · Health Insurance	-75.00
	04/30/2024		6150 · Health Insurance	-12.55
	04/30/2024		6150 · Health Insurance	-35.72
	04/30/2024		6150 · Health Insurance	-74.98
	04/30/2024		6150 · Health Insurance	-64.35
	04/30/2024		6150 · Health Insurance	-385.42
	04/30/2024		6150 · Health Insurance	-86.10
	04/30/2024		6150 · Health Insurance	-32.06
	04/30/2024		6150 · Health Insurance	-25.00
	04/30/2024		6150 · Health Insurance	-160.11
	04/30/2024		6150 · Health Insurance	-49.94
	04/30/2024		6150 · Health Insurance	-25.00
	04/30/2024		6150 · Health Insurance	-55.00
	04/30/2024		6150 · Health Insurance	-15.00
	04/30/2024		6150 · Health Insurance	-75.00
	04/30/2024		6150 · Health Insurance	-76.32
	05/03/2024		6150 · Health Insurance	-110.00
Total Envision				-1,470.02

	Farm and Home Supply				
		05/03/2024		6400 · Maintenance of Equipment	-203.27
	Total Farm and Home Supply				-203.27
	HANSON ENGINEERS				
		04/25/2024		6177 · 2018 Bond Expense	-756.60
	Total HANSON ENGINEERS				-756.60
	ILLINOIS MUNICIPAL RETIREMENT FUND				
		04/23/2024		6581 · IMRF	-6,971.53
	Total ILLINOIS MUNICIPAL RETIREMENT FUND				-6,971.53
	MCKAY				
		05/03/2024		6426 · 24-92 chevrolet	-78.49
		05/03/2024		6411 · 10-12 john deere 7330	-249.39
		05/03/2024		6416 · 15-22 exmark	-46.30
		05/03/2024		6412 · 11-21 john deere 6155m	-43.49
		05/03/2024		6409 · 8-95 tymco sweeper	-131.38
		05/03/2024		6417 · 16-pressure washer	-21.30
		05/03/2024		6400 · Maintenance of Equipment	-370.40
		05/03/2024		6660 · Cash Discounts	9.41
	Total MCKAY				-931.34
	Paula Tretter				
		04/25/2024		8010 · Other Expenses	-1,969.31
	Total Paula Tretter				-1,969.31
	PETTY CASH-SLRA				
		05/03/2024		6235 · Shop, tools, sm equip	-434.18
		05/03/2024		6530 · Office Supplies/Furn/Equip	-20.00
	Total PETTY CASH-SLRA				-454.18
	PRINCIPAL				
		05/01/2024		6165 · Life Insurance	-178.86
		05/01/2024		6160 · Disability Insurance	-1,208.64
	Total PRINCIPAL				-1,387.50
	Republic Services				
		05/01/2024		6550 · Operational Expense	-503.22
	Total Republic Services				-503.22
	SOUTHWESTERN ELECTRIC				
		05/03/2024		6731 · Electric	-117.02
	Total SOUTHWESTERN ELECTRIC				-117.02
	United Health Care				
		05/01/2024		6150 · Health Insurance	-10,937.58
	Total United Health Care				-10,937.58
	TOTAL				-26,247.47

THE FOLLOWING EXPENSES WERE APPROVED:

	Date	Account	Amount
AMERENIP			
	05/15/2024	6731 · Electric	-6,336.76
Total AMERENIP			-6,336.76
Barcom Security			
	05/15/2024	6620 · Security & Equipment	-286.25
Total Barcom Security			-286.25
BETHALTO WATER DEPT			
	05/15/2024	6732 · Water	-100.33
Total BETHALTO WATER DEPT			-100.33
CARD SERVICES			
	05/15/2024	6712 · Cellular	-58.78
	05/15/2024	6230 · Uniform	-53.36
	05/15/2024	6711 · Office/Internet	-489.11
	05/15/2024	6530 · Office Supplies/Furn/Equip	-774.97
	05/15/2024	6502 · General	-420.20
	05/15/2024	6150 · Health Insurance	-6.01
	05/15/2024	6300 · Fuel Farm Maintenance	-1,921.99
	05/15/2024	6520 · Meetings/Seminars	-700.00
Total CARD SERVICES			-4,424.42
Convergint Technologies LLC			
	05/15/2024	6620 · Security & Equipment	-21,553.85
Total Convergint Technologies LLC			-21,553.85
Culligan Water			
	05/15/2024	6550 · Operational Expense	-107.00
Total Culligan Water			-107.00
D & D Tire			
	05/15/2024	6411 · 10-12 john deere 7330	-335.12
Total D & D Tire			-335.12
Datatronics			
	05/15/2024	6403 · 2-2016 chev sil 1500	-3,799.00
Total Datatronics			-3,799.00
FIRE SAFETY			
	05/15/2024	6450 · Fire/Medical/Radio Equip	-138.00
Total FIRE SAFETY			-138.00
Heritage Petroleum LLC			
	05/15/2024	6210 · Fuel	-8,896.45
Total Heritage Petroleum LLC			-8,896.45
Jackson Lewis PC			
	05/15/2024	6705 · Legal Fees	-1,342.00
Total Jackson Lewis PC			-1,342.00
JL NASH			
	05/15/2024	6550 · Operational Expense	-400.00
Total JL NASH			-400.00
John Deere Financial			
	05/14/2024	6407 · 6-17 john deere 5065	-371.77
	05/14/2024	6411 · 10-12 john deere 7330	-323.24
	05/14/2024	6412 · 11-21 john deere 6155m	-35.69
Total John Deere Financial			-730.70

	Juneau Associates, Inc.			
		05/15/2024	6704 · Engineering	-5,427.00
	Total Juneau Associates, Inc.			-5,427.00
	Kane Mechanical			
		05/15/2024	6251 · 11-admin	-2,917.53
		05/15/2024	6251 · 11-admin	-87.14
		05/15/2024	6256 · 16-w.s. paint	-261.42
		05/15/2024	6249 · 9- w.s.	-261.44
	Total Kane Mechanical			-3,527.53
	LOWES			
		05/15/2024	6241 · 1-Piston	-483.32
	Total LOWES			-483.32
	Marxam			
		05/15/2024	6680 · Dues/Fees	-5.00
	Total Marxam			-5.00
	Midwest Occupational Medicine			
		05/15/2024	6630 · Training	-651.00
	Total Midwest Occupational Medicine			-651.00
	PETTY CASH-SLRA			
		05/16/2024	8010 · Other Expenses	-26.09
		05/16/2024	6540 · Vending Expense	-56.27
		05/16/2024	6550 · Operational Expense	-37.28
		05/16/2024	6220 · Janitorial Supplies	-70.79
		05/16/2024	6235 · Shop, tools, sm equip	-84.82
	Total PETTY CASH-SLRA			-275.25
	Precision Excavating & Tiling LLC			
		05/15/2024	6739 · Grounds	-41,554.00
	Total Precision Excavating & Tiling LLC			-41,554.00
	SAMS CLUB			
		05/15/2024	6220 · Janitorial Supplies	-37.96
		05/15/2024	6550 · Operational Expense	-50.92
		05/15/2024	6540 · Vending Expense	-36.96
		05/15/2024	6530 · Office Supplies/Furn/Equip	-126.89
	Total SAMS CLUB			-252.73
	Sherwin-Williams			
		05/15/2024	6501 · Aeronautical	-2,361.00
	Total Sherwin-Williams			-2,361.00
	Stobbs & Sinclair, LTD			
		05/15/2024	6705 · Legal Fees	-1,615.80
	Total Stobbs & Sinclair, LTD			-1,615.80
	Williams Office Products			
		05/15/2024	6510 · Maintenance of Office Equipment	-95.00
	Total Williams Office Products			-95.00
	TOTAL			-104,697.51

FARM APPROVED:

	Type	Date	Account	Amount	Balance
FARMER'S NATIONAL CO					
	Bill	05/16/2024	6002 · Crop Expenses	3,959.23	3,959.23

Total FARMER'S NATIONAL CO				3,959.23	3,959.23
TOTAL				3,959.23	3,959.23

Public participation:

- Bethalto Fire Chief Brian Buhs had a lengthy discussion with Commissioner Futrell about response time to the airport and who gets called if a fire is on airport premises.
- Nicholas Hobbs with EAA Chapter 864 stated he took over the newsletter last month and would like information on Walston Aircraft.
- Joe Case with Midwest Air Traffic Control thanked Director Adams for working with FAA new traffic control tower which will be located where the current F-4 is now. Project will go through 2029. Discussed to the Board about Part 139 and letters received in support of Part 139; also discussed operations on airfield not going through the proper channels of operations. According to Director Adams Part 139 is costing \$70,000 and according to Commissioner Futrell it is costing \$200,000. Case stated he would be the first to say, "we don't need a fire department." He began to list the total number of call-outs over the past few years. It does not make sense to keep something that we do not use, stated Case. As a taxpayer he would like the airport to stop wasting his money. Commissioners LaMarsh and Keister asked Case questions about wasting money and asked if he had been to any school board meetings or other meetings and asked them about their waste of funding or taxpayer money?
- Brian Bauwens with West Star Aviation stated they are starting the wrap-up phase on Hangar #67. Moving forward on expansion of Hangar #64. Expected completion is June 10th.
- Allen McReynolds with West Star Aviation stated they are spending millions of dollars at this airport on expansions and various developments and would like to see and keep fire protection at this airport.

Discussion/Action on Liability Insurance Renewal- Brian Dolan with MGI presented information to the Board of Commissioners on Insurance Liability Renewal. He stated after negotiating rates there was a 5% increase for last year with the same carriers. Commissioner Futrell moved to approve the insurance liability renewal. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

- Commissioner LaMarsh- aye
- Commissioner Baileygaines- aye
- Commissioner Futrell- aye
- Commissioner Wilson- absent
- Commissioner Keister- aye
- Commissioner Herzog- aye
- Commissioner Kelly- aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action on Private Hangar Development- The private hangar development group is still interested. In addition to researching construction costs and coordinating construction plans with Bethalto, they have been reviewing our draft ground lease which was shared in March. Currently no update/no action.

Discussion/Action on Union Collective Bargaining Agreement-have met twice since last board meeting; April 22nd and May 15th (meeting for May 8th was cancelled) Ongoing.

Discussion/Action on Airport Operating Certificate and Airport Fire Department- Director Adams presented a discussion with Insurance Risk Advisor (Brian Dolan and Shan Rogers).

1. No Fire Department: decrease property values, increase exposure to liability. Evaluate nearest fire department, available resources, equipment, apparatus, training, staffing, and priority levels.
2. No knowledge of any airport surrendering their 139 certificates.
3. Can't assign a value without shopping quotes but estimate premiums could increase by double potentially triple.

Commissioner LaMarsh produced an opinion from Bob McDaniels (past interim director) who he reached out to and provided an email that stated pilots prefer to fly into airports with Part139.

Commissioner Keister commented that our biggest tenant stated they are investing here due to the fire department on staff.

The Commissioners continued to have a lengthy discussion concerning Part139. Commissioner Kelly thanked the COO of West Star Aviation and acknowledged the board supports everything they are doing at this airport and the interest in Part139. He believes it is a small investment to make to keep Part139 and West Star Aviation.

Commissioner Baileygaines moved support maintaining/keeping Part139. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action on 353 West Bethalto Drive Lease Renewal (T&E Coins) was presented by Director Adams. They agreed to pay property taxes as well as annual CPI increases not to exceed 5% with a three-year option to renew. Commissioner Keister moved to approve the lease agreement with T&E Coins. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	absent
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action on Annual Payroll Increase for Non-Union Staff-no action at this time.

Airport Director's report:

- South Apron Construction Update – with challenges of weather, we started pouring concrete this week. Should be complete next week, pending rain.
- Security Camera Installation – anticipate vendor to begin work later this month on equipment installation.
- Piston Aviation Improvements – rain has delayed progress of exterior improvements, but Piston expressed their appreciation for the investment.
- Fuel Facility Tank Cleaning, Nozzle Repairs – fuel farm contractor completed a much needed cleaning of the Diesel fuel tank. We also completed other needed repairs to include replacing leaking fuel nozzles.
- Wayside Estates Development Sign – this week we installed a land for development sign in the former location of the hangar emporium. Hopefully to attract visibility to development.
- OSHA suggested Chainsaw PPE – based on OSHA practices, we purchased head protection, face protection, ear protection, and gloves for use by staff when using chainsaws.
- T-Hangar Painting Coordination – approved last month, project has started and pending weather, should be completed by June.
- Grant Applications for FAA Funding for taxiway light improvements, Grant Application for Illinois Department Public Health Medical Supplies/Training and Madison County for water basin reimbursement.
- Property History Search – ongoing. The company advised it is taking longer than expected but should receive a final report by the end of this week.
- Rules and Regulations – started an update draft of airport rules and regulations that have not been updated since 2002. Likely a several month project.
- Air Traffic Control Tower – easements, parking lot, footprint and coordination with FAA.

Attorney’s Report: None

Commissioner Baileygaines moved to enter into Closed Session in accordance with Illinois Open Meetings Act 5ILCS120 2(c)(2) at 5:27p.m. to continue discussion on Union Collective Bargaining Agreement and discussion on Annual Payroll Increase for Non-Union Staff. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

- Commissioner LaMarsh- aye
- Commissioner Baileygaines- aye
- Commissioner Futrell- aye
- Commissioner Wilson- absent
- Commissioner Keister- aye
- Commissioner Herzog- aye
- Commissioner Kelly- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioners re-entered the Regular Session meeting at 6:00pm. No action taken.

Announcements:

- Airport Administration Office will be closed Monday, May 27th in observance of Memorial Day and Wednesday, June 19th in observance of Juneteenth.

Board member comments:

Commissioner Futrell asked approximately how much the new control tower will cost? Director Adams answered it will cost the airport nothing but the actual total cost he would have to look into it.

Commissioner LaMarsh stated as an item that has been previously discussed and one that he mentioned during a prior board meeting, he would again like to suggest that each Commissioner prepare a list of goals or metrics for the Airport Director and presented to the Chairman, which can later be used as a basis for judging overall, annual, performance.

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Amber Baileygaines

Christopher Herzog

Brian Keister

Steve Futrell

Dave Wilson