

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
May 15, 2025**

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on Thursday, May 15, 2025, at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Brian Keister, Christopher Herzog, Matt Kelly, Steve Futrell, Amber Baileygaines, and Dave Wilson. Also present: Airport Director Danny Adams, Assistant Airport Director Drake Blackwell, Accounts Receivable Denine Anderson, and Airport Attorney James Sinclair. Accounts Payable Crystal Geisen was absent.

Guests Present was Brian Dolan with MGI.

Chairman Kelly moved the discussion/action on Liability Insurance Renewal up on the agenda. Brian Dolan with MGI presented to the Board of Commissioners that June 1st multiple insurance policies are coming due for renewal and liability insurance needs renewing. The rate increase is about 4% this year. He said there is no recommendations to change policies based on a few thousand dollars. There is a 7% increase on property but mostly all the same as what we have or had in the past. All new vehicles have been added. Commissioners had a few questions that were directed to Brian which he answered satisfactory. Director Adams asked is there anything of concern that we should be considering? Brian responded the retirement is not a concern and flood is not covered. Commissioner Keister moved to approved the liability insurance renewal policy presented. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the Regular board meeting minutes from April 17, 2025. Commissioner Wilson moved to approve the meeting minutes. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the financial statements for the eleventh month of fiscal year 2024-2025. Commissioner Herzog moved to approve the statements as printed. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Kelly presented the bills for approval. Commissioner Herzog moved to approve the bills as printed. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye

Commissioner Baileygaines- aye

Commissioner Futrell- aye

Commissioner Wilson- aye

Commissioner Keister- aye

Commissioner Herzog- aye

Commissioner Kelly- aye

The motion passed by a unanimous vote of the Board in favor.

The following bills have been paid since the last meeting:

	Date	Memo	Account	Amount
ACE HARDWARE				
	05/01/2025		6235 · Shop, tools, sm equip	-209.14
	05/01/2025		6501 · Aeronautical	-185.74
	05/01/2025		6420 · 18-91 fork lift	-148.71
	05/01/2025		6660 · Cash Discounts	54.38
Total ACE HARDWARE				-489.21
Ace Printing				
	05/01/2025		6180-4 · Promo	-838.50
Total Ace Printing				-838.50
AT & T				
	05/01/2025		6712 · Cellular	-58.86
Total AT & T				-58.86
CARD SERVICES				
	04/21/2025		6550 · Operational Expense	-175.18
Total CARD SERVICES				-175.18
Charter Business				
	05/01/2025		6711 · Telephone	-99.98
	05/01/2025		6550 · Operational Expense	-133.81
	05/01/2025		6713 · Internet	-34.99
Total Charter Business				-268.78
Delta Dental				
	05/01/2025		6150 · Health Insurance	-682.31
Total Delta Dental				-682.31
Envision				
	04/30/2025		6150 · Health Insurance	-50.00
	04/30/2025		6150 · Health Insurance	-55.00
	04/30/2025		6150 · Health Insurance	-254.62
	04/30/2025		6150 · Health Insurance	-43.07
	04/30/2025		6150 · Health Insurance	-148.35
	04/30/2025		6150 · Health Insurance	-31.21
	04/30/2025		6150 · Health Insurance	-15.00

		04/30/2025		6150 · Health Insurance	-45.00
		04/30/2025		6150 · Health Insurance	-292.76
		04/30/2025		6150 · Health Insurance	-5.61
		04/30/2025		6150 · Health Insurance	-150.03
		04/30/2025		6150 · Health Insurance	-30.00
		04/30/2025		6150 · Health Insurance	-25.00
		04/30/2025		6150 · Health Insurance	-25.00
		04/30/2025		6150 · Health Insurance	-6.00
		04/30/2025		6150 · Health Insurance	-47.98
		04/30/2025		6150 · Health Insurance	-155.00
		04/30/2025		6150 · Health Insurance	-25.00
		04/30/2025		6150 · Health Insurance	-55.40
		04/30/2025		6150 · Health Insurance	-10.00
		05/09/2025		6150 · Health Insurance	-110.00
	Total Envision				-1,580.03
	ILLINOIS MUNICIPAL RETIREMENT FUND				
		05/01/2025		6581 · IMRF	-7,670.29
	Total ILLINOIS MUNICIPAL RETIREMENT FUND				-7,670.29
	Jewett Roofing Co.				
		04/21/2025		8100 · Contingency	-40,599.90
		04/21/2025	Hangar #18	8100 · Contingency	-40,599.90
	Total Jewett Roofing Co.				-81,199.80
	LEADERSHIP COUNCIL				
		05/01/2025		6180 · Advertising/Marketing	-1,500.00
	Total LEADERSHIP COUNCIL				-1,500.00
	Masters General Contracting				
		05/09/2025		6251 · 11-admin	-9,150.00
	Total Masters General Contracting				-9,150.00
	PETTY CASH-SLRA				
		04/25/2025		6530 · Office Supplies/Furn/Equip	-78.64
		04/25/2025		6540 · Vending Expense	-10.50
		04/25/2025		6230 · Uniform	-166.40
		05/09/2025		6265 · T-hangar	-280.00
	Total PETTY CASH-SLRA				-535.54
	PRINCIPAL				
		04/29/2025		6165 · Life Insurance	-178.86
		04/29/2025		6160 · Disability Insurance	-1,712.24

	Total PRINCIPAL				-1,891.10
	Republic Services				
		05/01/2025		6550 · Operational Expense	-809.02
	Total Republic Services				-809.02
	SOUTHWESTERN ELECTRIC				
		05/09/2025		6731 · Electric	-117.83
	Total SOUTHWESTERN ELECTRIC				-117.83
	The Bethalto Floor Store				
		04/21/2025		6251 · 11-admin	-8,217.98
	Total The Bethalto Floor Store				-8,217.98
	United Health Care				
		04/21/2025		6150 · Health Insurance	-11,635.55
	Total United Health Care				-11,635.55
	VSP				
		05/01/2025		6150 · Health Insurance	-240.48
	Total VSP				-240.48
	TOTAL				-127,060.46

THE FOLLOWING EXPENSES WERE APPROVED:

		Date	Memo	Account	Amount
	AMERENIP				
		05/15/2025		6731 · Electric	-2,371.26
	Total AMERENIP				-2,371.26
	AT & T				
		05/15/2025		6711 · Telephone	-117.49
	Total AT & T				-117.49
	BETHALTO WATER DEPT				
		05/15/2025		6732 · Water	-1,371.74
	Total BETHALTO WATER DEPT				-1,371.74
	CARD SERVICES				
		05/15/2025		6235 · Shop, tools, sm equip	-1,142.33
		05/15/2025		6450 · Fire/Medical/Radio Equip	-30.91
		05/15/2025		6530 · Office Supplies/Furn/Equip	-60.08
		05/15/2025		6711 · Telephone	-240.58
		05/15/2025		6235 · Shop, tools, sm equip	-971.36
		05/15/2025		6230 · Uniform	-343.71
		05/15/2025		6501 · Aeronautical	-703.18
		05/15/2025		6251 · 11-admin	-177.09
		05/15/2025		6520 · Meetings/Seminars	-550.00
		05/15/2025		6403 · 2-2016 chev sil 1500	-44.83
		05/15/2025		6180 · Advertising/Marketing	-1,500.00
	Total CARD SERVICES				-5,764.07
	Corktree Creative				

		05/15/2025		6600 · Economic Development	-1,550.11
	Total Corktree Creative				-1,550.11
	Culligan Water				
		05/15/2025		6550 · Operational Expense	-142.00
	Total Culligan Water				-142.00
	F P Mailing Solutions				
		05/15/2025		6554 · Postage	-100.00
	Total F P Mailing Solutions				-100.00
	Feld Fire				
		05/15/2025		6450 · Fire/Medical/Radio Equip	-300.98
	Total Feld Fire				-300.98
	Flight Light Inc.				
		05/15/2025		6501 · Aeronautical	-976.14
	Total Flight Light Inc.				-976.14
	GRP WEGMAN				
		05/15/2025		6251 · 11-admin	-3,677.94
		05/15/2025		6501 · Aeronautical	-3,404.14
	Total GRP WEGMAN				-7,082.08
	JL NASH				
		05/15/2025		6550 · Operational Expense	-800.00
	Total JL NASH				-800.00
	John Deere Financial				
		05/15/2025		6410 · 9-22 John Deere Mower 1570	-701.67
		05/15/2025		6406 · 5-97 john deere 6400	-116.18
		05/15/2025		6411 · 10-12 john deere 7330	-272.20
		05/15/2025		6412 · 11-21 john deere 6155m	-173.40
	Total John Deere Financial				-1,263.45
	MCKAY				
		05/15/2025		6407 · 6-17 john deere 5065	-184.99
		05/15/2025		6424 · 22-graco lazer 5900	-21.50
		05/15/2025		6400 · Maintenance of Equipment	-5.99
	Total MCKAY				-212.48
	Midwest Occupational Medicine				
		05/15/2025		6551 · Employee Assistance Program	-406.00
	Total Midwest Occupational Medicine				-406.00
	MTS				
		05/15/2025		6416 · 15-22 exmark	-93.58
	Total MTS				-93.58
	SAMS CLUB				
		05/15/2025		6220 · Janitorial Supplies	-62.94
		05/15/2025		6530 · Office Supplies/Furn/Equip	-755.94

		05/15/2025		6550 · Operational Expense	-459.88
	Total SAMS CLUB				-1,278.76
	Schwartzkopf Printing Inc				
		05/15/2025		6600 · Economic Development	-155.00
	Total Schwartzkopf Printing Inc				-155.00
	Sherwin-Williams				
		05/15/2025		6501 · Aeronautical	-4,736.00
	Total Sherwin-Williams				-4,736.00
	Stobbs & Sinclair, LTD				
		05/15/2025		6705 · Legal Fees	-1,026.60
	Total Stobbs & Sinclair, LTD				-1,026.60
	Terracon Consultants Inc,				
		05/15/2025		6706 · Professional-Other	-4,080.00
	Total Terracon Consultants Inc,				-4,080.00
	Uline				
		05/15/2025		6502 · General	-544.83
	Total Uline				-544.83
	United Petroleum Service				
		05/15/2025		6300 · Fuel Farm Maintenance	-9,992.45
	Total United Petroleum Service				-9,992.45
	Vestis				
		05/15/2025		6230 · Uniform	-98.94
	Total Vestis				-98.94
	Waltco				
		05/15/2025		6235 · Shop, tools, sm equip	-1,804.84
	Total Waltco				-1,804.84
	TOTAL				-46,268.80

Discussion/Action on Authority Goals and Objectives was presented by Director Adams to the Board of Commissioners for review/comments/additions. Director Adams stated that numerous objectives were developed for the fiscal year relating to achieving these organizational goals instead of calendar year to better align with budgeting. No action taken.

Discussion/Action on Tentative Budget and Appropriation Ordinance for Fiscal Year 2026 – Director Adams presented the process:

- 1. May - Adoption of Tentative Budget and Appropriation Ordinance
- 2. Post a copy of Tentative Budget for 30 days and give notice of public hearing
- 3. July – hold hearing; adopt final budget and appropriation ordinance; file with County Clerk; publish.

Airport Attorney stated changes can be made until the final budget is adopted. Commissioner Keister moved to approve the tentative budget and appropriation ordinance for fiscal year 2026. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye

Commissioner Kelly- aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action from Piston Aviation- Director Adams gave a brief update on Piston. They did not show-up. No action.

Discussion on 6114 Cedar Lane Property- Director Adams informed the Board the FAA recently completed their determination on the property allowing for us to proceed with the land release. He is currently scheduling an appraisal to determine fair market value. Attorney Sinclair stated we need to adopt a resolution of sale. Who you want to conduct the sale and how...ie sealed bids, etc. With sealed bids you can put in a reserve. A ten-day newspaper listing is required Options are auctions/sealed bids. We need an appraisal first. Director Adams suggests going with sealed bids. Commissioner Futrell asked is it possible for the property to be used for a business development? Commissioner Herzog stated his concern about a business development is that it is off the beaten path for a business. Commissioner Herzog also commented that we sell other things on public actions...like cars, etc. why not property. The Board decided to wait until appraisal is completed before moving forward with any decisions.

Discussion/Action on Payroll Increases for Individuals – Director Adams stated Denine and Crystal complete valuable tasks to the overall objectives of the Airport; the recommendation is a 4% pay increase to be effective June 1st. Commissioner Futrell moved to approve the payroll increase. Commissioner Kelly seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Discussion/Action on Annual Performance Evaluation Form – this is a previously provided evaluation form developed by Attorney Sinclair. Looking for comments and adoption to use this evaluation form moving forward. Commissioner Futrell asked if the form can be changed annually? Attorney Sinclair stated yes, it can be modified. Commissioner Keister moved to accept the annual performance evaluation form. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Baileygaines-	aye
Commissioner Futrell-	aye
Commissioner Wilson-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye
Commissioner Kelly-	aye

The motion passed by a unanimous vote of the Board in favor.

Airport Director's report:

- a. Air Race Classic – 3 donors
 - KCH Financial - \$5,000
 - Liberty Bank - \$2,000
 - Rivers and Routes – marketing
- b. Bethalto appointed Brian Keister to a 5-year term on the Board starting June 1
- c. Thanks to Commissioner Amber Baileygaines for her three years of commitment to the St. Louis Regional Airport Authority dating back to June 2022.

Attorney’s Report:

Attorney Sinclair informed the Board that Illinois Bell Telephone and Apex Oil have filed their annual tax objection with the county clerk’s office. It is primarily handled by the supervisor assessment and states attorney office. We can intervene but we typically have not done so because it is their job to represent all the taxing bodies in those proceedings. That was for information only.

Announcements:

- The Airport Administration Office will be closed Monday, May 26th for Memorial Day
- Next Meeting: Thursday, June 12th, 4:30 pm in the Airport Administration Building.

Board member comments:

Commissioner Herzog mentioned the cemetery (Rose Lawn Memory Gardens) Memorial Day event is a really nice event on Memorial Day. Also, he spoke with a scout master with the boy scouts who inquired about in the past the scouts coming to the airport the Friday before the fly-in for a camp out. He states it would be great community outreach. He will give Director Adams the point of contact information. Director will reach out.

Commissioner Futrell inquired if the airport is 501c3? The answer was no. Attorney Sinclair stated for clarification a donation to the Airport Authority is tax deductible. 501c3 never applies to a government entity but a donation can be accepted and filed as a tax deduction. There was more conversation among Board member and Attorney on the subject.

Commissioner LaMarsh would like to thank the budget committee for creating the budget and the staff for creating the two helpful documents.

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Amber Baileygaines

Christopher Herzog

Brian Keister

Steve Futrell

Dave Wilson