

MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
ST. LOUIS REGIONAL AIRPORT  
October 17, 2024

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on October 17, 2024 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Matt Kelly, Chris Herzog, Steve Futrell, Brian Keister and Amber Baileygaines were present. Also, present: Airport Attorney, James Sinclair, Airport Director Danny Adams, Assistant Director Drake Blackwell, Accounts Payable Crystal Geisen. Dave Wilson and Denine Anderson were absent.

Guests at the meeting were: Tom Berry with Jackson Lewis

Commissioner Kelly presented the minutes of the Regular Board Meeting, September 19, 2024. Commissioner Keister moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a majority vote of the Board in favor.

Commissioner Kelly presented the financial statements for the fourth month of fiscal year 2024/2025. Commissioner LaMarsh moved to approve the statements as printed. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner LaMarsh moved to approve the accounts payable. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Expenses paid prior to meeting:

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE	09/27/2024		6235 · Shop, tools, sm equip	-44.97
	09/27/2024		6220 · Janitorial Supplies	-17.97

	09/27/2024	6660 · Cash Discounts	<u>1.80</u>
Total ACE HARDWARE			-61.14
<b>AT &amp; T</b>			
	09/27/2024	6712 · Cellular	<u>-62.43</u>
Total AT & T			-62.43
<b>Charter Business</b>			
	09/27/2024	6711 · Telephone	-29.99
	09/27/2024	6550 · Operational Expense	-121.21
	09/27/2024	6713 · Internet	<u>-89.98</u>
Total Charter Business			-241.18
<b>Cloverleaf Grounds Management</b>			
	10/03/2024	6502 · General	<u>-3,132.00</u>
Total Cloverleaf Grounds Management			-3,132.00
<b>Delta Dental</b>			
	09/27/2024	6150 · Health Insurance	<u>-1,364.62</u>
Total Delta Dental			-1,364.62
<b>Envision</b>			
	09/25/2024	6150 · Health Insurance	-25.00
	09/27/2024	6150 · Health Insurance	-110.00
	09/30/2024	6150 · Health Insurance	-50.00
	09/30/2024	6150 · Health Insurance	-35.00
	09/30/2024	6150 · Health Insurance	-52.59
	09/30/2024	6150 · Health Insurance	-111.00
	09/30/2024	6150 · Health Insurance	-9.47
	09/30/2024	6150 · Health Insurance	-35.92
	09/30/2024	6150 · Health Insurance	-63.87
	09/30/2024	6150 · Health Insurance	-73.61
	09/30/2024	6150 · Health Insurance	-25.00
	09/30/2024	6150 · Health Insurance	-192.68
	09/30/2024	6150 · Health Insurance	-4.63
	09/30/2024	6150 · Health Insurance	-4.05
	09/30/2024	6150 · Health Insurance	-95.53
	09/30/2024	6150 · Health Insurance	-150.00
	09/30/2024	6150 · Health Insurance	-1,404.08
	09/30/2024	6150 · Health Insurance	-220.77
	09/30/2024	6150 · Health Insurance	-25.00
	09/30/2024	6150 · Health Insurance	-173.27
	09/30/2024	6150 · Health Insurance	-185.00
	09/30/2024	6150 · Health Insurance	<u>-10.00</u>
Total Envision			-3,056.47
<b>F P Mailing Solutions</b>			
	10/03/2024	6554 · Postage	<u>-200.00</u>
Total F P Mailing Solutions			-200.00
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>			
	10/07/2024	6581 · IMRF	<u>-6,459.63</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND			-6,459.63
<b>MCKAY</b>			
	10/03/2024	6412 · 11-21 john deere 6155m	<u>-51.04</u>
Total MCKAY			-51.04
<b>MGI Risk Advisors</b>			
	10/01/2024	6145 · Workers Comp Ins	<u>-3,392.84</u>
Total MGI Risk Advisors			-3,392.84
<b>PETTY CASH-SLRA</b>			
	09/27/2024	6720 · Travel/Meals	-147.50
	09/27/2024	6720 · Travel/Meals	<u>-276.50</u>
Total PETTY CASH-SLRA			-424.00
<b>PRINCIPAL</b>			
	09/27/2024	6165 · Life Insurance	-178.86
	09/27/2024	6160 · Disability Insurance	<u>-1,208.93</u>
Total PRINCIPAL			-1,387.79

<b>Republic Services</b>			
	09/27/2024	6550 · Operational Expense	<u>-539.58</u>
Total Republic Services			-539.58
<b>SOUTHWESTERN ELECTRIC</b>			
	10/03/2024	6731 · Electric	<u>-96.69</u>
Total SOUTHWESTERN ELECTRIC			-96.69
<b>United Health Care</b>			
	09/27/2024	6150 · Health Insurance	<u>10,937.58</u>
Total United Health Care			10,937.58
<b>VSP</b>			
	09/27/2024	6150 · Health Insurance	<u>-231.22</u>
Total VSP			<u>-231.22</u>
<b>TOTAL</b>			<u><u><b>31,638.21</b></u></u>

Expenses Approved:

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<b>AMERENIP</b>				
	10/17/2024		6731 · Electric	<u>-9,644.22</u>
Total AMERENIP				-9,644.22
<b>AMERIGAS</b>				
	10/17/2024		6235 · Shop, tools, sm equip	<u>-48.19</u>
Total AMERIGAS				-48.19
<b>Applied Industrial Technologies</b>				
	10/17/2024		6427 · 25-98 volvo snowplow	<u>-2,370.65</u>
Total Applied Industrial Technologies				-2,370.65
<b>AT &amp; T</b>				
	10/17/2024		6711 · Telephone	<u>-114.78</u>
Total AT & T				-114.78
<b>Bethalto Police Safety Fund</b>				
	10/17/2024		6180-2 · Community	<u>-200.00</u>
Total Bethalto Police Safety Fund				-200.00
<b>BETHALTO WATER DEPT</b>				
	10/17/2024		6732 · Water	<u>-581.19</u>
Total BETHALTO WATER DEPT				-581.19
<b>CARD SERVICES</b>				
	10/17/2024		6530 · Office Supplies/Furn/Equip	-45.85
	10/17/2024		6720 · Travel/Meals	-261.95
	10/17/2024		6711 · Telephone	-235.68
	10/17/2024		6630 · Training	-131.43
	10/17/2024		8010 · Other Expenses	-19.12
	10/17/2024		6200 · Fly-in	-25.22
	10/17/2024		6450 · Fire/Medical/Radio Equip	-465.75
	10/17/2024		8050 · Wildlife Control	-52.80
	10/17/2024		6421 · 19- 22 t770 bobcat	<u>-85.82</u>
Total CARD SERVICES				-1,323.62
<b>Chapman and Cutler LLP</b>				
	10/17/2024		6706 · Professional- Other	<u>-500.00</u>
Total Chapman and Cutler LLP				-500.00
<b>Crafco</b>				
	10/17/2024		6501 · Aeronautical	<u>-219.00</u>
Total Crafco				-219.00
<b>Culligan Water</b>				
	10/17/2024		6550 · Operational Expense	<u>-63.40</u>
Total Culligan Water				-63.40
<b>Federal Licensing</b>				
	10/17/2024		6680 · Dues/Fees	<u>-65.00</u>
Total Federal Licensing				-65.00
<b>FIRE SAFETY</b>				
	10/17/2024		6450 · Fire/Medical/Radio Equip	<u>-1,574.00</u>

Total FIRE SAFETY			-1,574.00
<b>Great Lakes Chapter AAAE</b>			
	10/17/2024	6680 · Dues/Fees	<u>-35.00</u>
Total Great Lakes Chapter AAAE			-35.00
<b>Heartland Bank</b>			
	10/17/2024	7226 · Bond Interest Expense	<u>-99,532.50</u>
Total Heartland Bank			-99,532.50
<b>Jackson Lewis PC</b>			
	10/17/2024	6705 · Legal Fees	<u>-2,760.00</u>
Total Jackson Lewis PC			-2,760.00
<b>John Deere Financial</b>			
	10/17/2024	6423 · 21-2023 John Deere Gator	-326.18
	10/17/2024	6412 · 11-21 john deere 6155m	-96.65
	10/17/2024	6411 · 10-12 john deere 7330	<u>-1,331.23</u>
Total John Deere Financial			-1,754.06
<b>Midwest Occupational Medicine</b>			
	10/17/2024	6551 · Employee Assistance Program	<u>-50.00</u>
Total Midwest Occupational Medicine			-50.00
<b>MTS</b>			
	10/17/2024	6416 · 15-22 exmark	<u>-1,313.04</u>
Total MTS			-1,313.04
<b>SAFETY KLEEN</b>			
	10/17/2024	6235 · Shop, tools, sm equip	<u>-743.43</u>
Total SAFETY KLEEN			-743.43
<b>Schwartzkopf Printing Inc</b>			
	10/17/2024	6600 · Economic Development	<u>-270.00</u>
Total Schwartzkopf Printing Inc			-270.00
<b>Sherwin-Williams</b>			
	10/17/2024	6501 · Aeronautical	<u>121.50</u>
Total Sherwin-Williams			121.50
<b>Stobbs &amp; Sinclair, LTD</b>			
	10/17/2024	6705 · Legal Fees	<u>-806.60</u>
Total Stobbs & Sinclair, LTD			-806.60
<b>Stutz Excavating Inc.</b>			
	10/17/2024	6739 · Grounds	<u>-67,825.00</u>
Total Stutz Excavating Inc.			-67,825.00
<b>The Atlanta National Bank</b>			
	10/17/2024	6177 · 2018 Bond Expense	141,000.00
	10/17/2024	7226 · Bond Interest Expense	-3,031.50
	10/17/2024	7227 · Paying Agent Bond Fees	<u>-500.00</u>
Total The Atlanta National Bank			144,531.50
<b>Wood River Glass</b>			
	10/17/2024	6426 · 24-92 chevrolet	-41.00
	10/17/2024	6404 · 3-92 Ford f-350	-41.00
	10/17/2024	6422 · 20-02 international snowplow	<u>-41.00</u>
Total Wood River Glass			<u>-123.00</u>
<b>TOTAL</b>			<u><u><b>336,326.68</b></u></u>

Unfinished business:

Discussion on the Union Collective Bargaining Agreement and non-union staff payroll increase will take place during closed session.

Director Adams is asking for an extension on the bargaining agreement to November, 2024. Commissioner Herzog moved to approve the extension. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Under new business:

Director Adams stated that Farmers National was planning on attending this meeting, but with harvest just starting, they will give information regarding the lease and crop income at the November meeting.

Director Adams presented a quote to the Board regarding some asphalt that was not in the original bid for our parking lot. If there is money available from the state, we will seek reimbursement. The bid amount is \$9,799.00 from Christ Bros. Commissioner LaMarsh moved to approve the bid. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Director Adams presented to the Board an Ameren Site Assessment to come up with a plan to help with electric on the Airport property. This will cost under \$21,000 and after incentives, the total will be \$5,900.00. Commissioner Futrell moved to approve the assessment. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

Director Adams gave a brief update on the Wings-N-Wheels event.

Airport Director's report:

- Audit Report – note on page 20 about deposits not covered by FDIC insurance. Confirmed with bank statements that all deposits are protected through collateralized accounts
- Gori Hangar Development – not happening
- Fly-in Update – estimated about 3,500 attendees all weekend
- Air Race Classic Update – expenditures of \$3,500; revenue of \$0
- Firearm purchase – September, now completing training
- Minimum Standards and Rules and Regulations – drafts complete and wrapping up legal review. Required to hold public hearing and provide a 30-day notice for comment before adoption through Ordinance.

- Pancake Breakfast – Saturday, October 19th 7am-11am
- FOIA Inquiry – public commenter from last meeting conducted FOIA request on insurance and development & marketing budget and expenditures. FOIA request was completed with no additional comments
- Airport Board member webinar
- Illinois Reliever Airport of the Year – awarded based on outstanding achievements, commitment to customer satisfaction and safety, outstanding partnership with IDOT, contribution to state’s overall economy and transportation system

Airport Attorney Report: Attorney Jim is working on the minimum standards. He also stated the refinery tax has been settled.

Commissioner Keister moved to go into executive session in accordance with Illinois Open Meetings Act 5ILCS120 2(c) (2) at 4:48p.m. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Aye
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Absent

The motion passed by a unanimous vote of the Board in favor.

The board adjourned executive session at 5:18p.m. and reconvened into regular session. No action was taken during executive session.

There being no further business to come before the Board, the meeting was adjourned.

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**Matt Kelly**

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**Robert LaMarsh**

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**Chris Herzog**

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**Steve Futrell**

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**Brian Keister**

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**Amber Baileygaines**

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**Dave Wilson**