

MINUTES OF A SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
Regular Meeting Cancelled due to weather
February 23, 2022

A Special Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, Il 62024 on February 23, 2022 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Chris Herzog, Robert LaMarsh, Steve Futrell, Brian Keister, and Cody Hinkle were present. Also, present: Interim Director Robert McDaniel, Accounts Payable Crystal Geisen, Accounts Receivable Denine Anderson and Attorney David Livingstone.

Guests at the meeting were: David Miller, public, Terri Keister, Bethalto Chamber of Commerce, Jim and Julie Kramer, EAA, Gary Bost and Kim Bost, Mayor of Bethalto.

Commissioner Ross presented the minutes of the Regular Board Meeting January 20, 2022. Commissioner Futrell stated that the are not metal stakes like he had asked to replace the wooden ones as it was stated that would be done in January meeting minutes. He would like for this to be accomplished. Commissioner LaMarsh moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Special Board Meeting January 18, 2022. Commissioner Keister wanted it be noted for the minutes of this meeting that he had asked Commissioner Ross if he was wanting Plank and the interim director four approximately two years and Commissioner Ross replied yes. Commissioner Keister stated that he is totally against it. Commissioner Keister moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Special Board Meeting January 27, 2022. Commissioner Keister moved to approve the minutes. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	abstain
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Special Board Meeting January 24, 2022. Commissioner Keister moved to approve the minutes. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye

Commissioner Futrell- abstain
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the executive board meeting for January 18, 2022. Commissioner Keister moved to table approving the minutes. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the financial statements for the eight month of fiscal year 2021/2022. Commissioner Keister moved to approve the statements as printed. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the bills for approval. Commissioner Keister moved to approve the accounts payable. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

Accounts Payable

February 23, 2022

The Following Bills Have Been Paid Since Last Meeting:

	<u>Date</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE	02/01/2022	6265 · T-hangar	126.95
	02/01/2022	6245 · 5	8.97
	02/01/2022	6400 · Maintenance of Equipment	31.92
	02/01/2022	6242 · 2	171.19
	02/01/2022	6235 · Shop, tools, sm equip	63.33
	02/01/2022	6300 · Fuel Farm Maintenance	59.97
	02/01/2022	6660 · Cash Discounts	<u>-44.63</u>

Total ACE HARDWARE			417.70
AMERENIP			
	01/20/2022	6731 · Electric	428.30
	01/20/2022	6731 · Electric	1,709.54
	01/20/2022	6731 · Electric	281.31
	01/20/2022	6731 · Electric	2,964.15
	01/20/2022	6731 · Electric	136.64
	01/20/2022	6731 · Electric	89.17
	01/20/2022	6731 · Electric	2,183.71
	01/20/2022	6731 · Electric	146.60
	01/20/2022	6731 · Electric	<u>190.82</u>
Total AMERENIP			8,130.24
AT & T			
	02/01/2022	6712 · Cellular	57.20
	02/01/2022	6680 · Dues/Fees	<u>5.00</u>
Total AT & T			62.20
Banner Fire Equipment			
	01/20/2022	6425 · 23	<u>2,412.90</u>
Total Banner Fire Equipment			2,412.90
Belle Street Key Service			
	01/20/2022	6251 · 11	<u>366.15</u>
Total Belle Street Key Service			366.15
BETHALTO WATER DEPT			
	01/20/2022	6732 · Water	330.25
	01/20/2022	6241 · 1	53.01
	02/04/2022	6732 · Water	<u>27.66</u>
Total BETHALTO WATER DEPT			410.92
Charter Business			
	02/01/2022	6711 · Office/Internet	247.36
	02/01/2022	6550 · Operational Expense	100.00
	02/01/2022	6680 · Dues/Fees	<u>5.21</u>
Total Charter Business			352.57
Computer Specialists			
	02/01/2022	6700 · Professional Services	<u>281.25</u>
Total Computer Specialists			281.25
Culligan Water			
	01/20/2022	6550 · Operational Expense	<u>91.00</u>
Total Culligan Water			91.00
Delta Dental			
	02/01/2022	6150 · Health Insurance	<u>581.48</u>
Total Delta Dental			581.48
Envision			
	01/21/2022	6150 · Health Insurance	11.08
	01/22/2022	6150 · Health Insurance	20.96
	01/23/2022	6150 · Health Insurance	24.61
	01/26/2022	6150 · Health Insurance	30.28
	01/28/2022	6150 · Health Insurance	2.43
	01/31/2022	6150 · Health Insurance	18.58
	02/04/2022	6150 · Health Insurance	<u>90.00</u>
Total Envision			197.94
HANSON ENGINEERS			
	01/20/2022	6177 · 2018 Bond Expense	<u>9,404.32</u>
Total HANSON ENGINEERS			9,404.32
ILLINOIS MUNICIPAL RETIREMENT FUND			
	01/28/2022	6581 · IMRF	<u>6,826.38</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND			6,826.38

Illinois Public Risk Fund

02/04/2022 6145 · Workers Comp Ins 5,422.00

Total Illinois Public Risk Fund 5,422.00

JL NASH

01/20/2022 6550 · Operational Expense 200.00

Total JL NASH 200.00

Metro-East Lawn and Snow Services

01/20/2022 6502 · General 500.00

Total Metro-East Lawn and Snow Services 500.00

PETTY CASH-SLRA

02/01/2022 6230 · Uniform 77.24

02/01/2022 6220 · Janitorial Supplies 54.86

02/01/2022 6550 · Operational Expense 39.94

02/01/2022 8010 · Other Expenses 0.30

02/01/2022 6540 · Vending Expense 45.65

02/01/2022 6235 · Shop, tools, sm equip 3.46

02/01/2022 6450 · Fire-Radio Equip 33.25

02/01/2022 6150 · Health Insurance 37.65

Total PETTY CASH-SLRA 292.35

PRINCIPAL

02/01/2022 6165 · Life Insurance 146.34

02/01/2022 6160 · Disability Insurance 1,279.59

Total PRINCIPAL 1,425.93

Republic Services

02/01/2022 6550 · Operational Expense 205.35

Total Republic Services 205.35

Robert Snuck

02/04/2022 6712 · Cellular -60.00

Total Robert Snuck -60.00

SOUTHWESTERN ELECTRIC

02/01/2022 6731 · Electric 9.44

02/04/2022 6731 · Electric 51.84

Total SOUTHWESTERN ELECTRIC 61.28

ST LOUIS REGIONAL AIRPORT

02/04/2022 5040 · Vending Machine -220.00

Total ST LOUIS REGIONAL AIRPORT -220.00

Thompson Gas

02/01/2022 6630 · Training 403.96

Total Thompson Gas 403.96

VSP

02/01/2022 6150 · Health Insurance 354.86

Total VSP 354.86

WERE APPROVED:

Ace Printing

02/16/2022 6550 · Operational Expense 105.50

Total Ace Printing 105.50

ALTON EQUIPMENT RENTAL

02/16/2022 6235 · Shop, tools, sm equip 58.44

Total ALTON EQUIPMENT RENTAL 58.44

AMERENIP

02/16/2022 6731 · Electric 1,988.72

02/16/2022 6731 · Electric 1,445.91

02/16/2022 6731 · Electric 46.31

02/16/2022 6731 · Electric 709.24

02/16/2022 6731 · Electric 76.66

02/16/2022 6731 · Electric 190.82

	02/16/2022	6731 · Electric	155.05
	02/16/2022	6731 · Electric	1,761.86
	02/16/2022	6731 · Electric	83.80
	02/16/2022	6731 · Electric	<u>436.46</u>
Total AMERENIP			6,894.83
AT & T			
	02/16/2022	6711 · Office/Internet	77.20
	02/22/2022	6712 · Cellular	<u>57.20</u>
Total AT & T			134.40
BETHALTO WATER DEPT			
	02/16/2022	6241 · 1	25.36
	02/16/2022	6732 · Water	137.28
	02/16/2022	6732 · Water	<u>181.63</u>
Total BETHALTO WATER DEPT			344.27
Better Business Bureau			
	02/16/2022	6680 · Dues/Fees	<u>660.00</u>
Total Better Business Bureau			660.00
BUDGET SIGNS			
	02/16/2022	6550 · Operational Expense	<u>9.25</u>
Total BUDGET SIGNS			9.25
CARD SERVICES			
	02/16/2022	6630 · Training	3,601.81
	02/16/2022	6180 · Advertising/Marketing	445.00
	02/16/2022	6251 · 11	206.82
	02/16/2022	6554 · Postage	19.62
	02/16/2022	6680 · Dues/Fees	191.12
	02/16/2022	6550 · Operational Expense	<u>92.95</u>
Total CARD SERVICES			4,557.32
CBA Lighting			
	02/16/2022	6501 · Aeronautical	<u>322.17</u>
Total CBA Lighting			322.17
CLEARY'S SHOES AND BOOTS			
	02/16/2022	6230 · Uniform	<u>131.75</u>
Total CLEARY'S SHOES AND BOOTS			131.75
Culligan Water			
	02/16/2022	6550 · Operational Expense	<u>40.05</u>
Total Culligan Water			40.05
CUMMINS MIDSOUTH			
	02/22/2022	6400 · Maintenance of Equipment	<u>414.59</u>
Total CUMMINS MIDSOUTH			414.59
F P Mailing Solutions			
	02/22/2022	6680 · Dues/Fees	<u>102.00</u>
Total F P Mailing Solutions			102.00
Grainger			
	02/23/2022	6502 · General	<u>500.88</u>
Total Grainger			500.88
GRP WEGMAN			
	02/16/2022	6272 · 24- Service Master	<u>5,537.53</u>
Total GRP WEGMAN			5,537.53
IPAA			
	02/16/2022	6680 · Dues/Fees	<u>1,500.00</u>
Total IPAA			1,500.00
Kane Mechanical			
	02/16/2022	6251 · 11	<u>1,908.90</u>
Total Kane Mechanical			1,908.90
LOGO IT-LANGA RESOURCE GROUP			

	02/16/2022	6230 · Uniform	<u>201.75</u>
Total LOGO IT-LANGA RESOURCE GROUP			201.75
Marxam			
	02/16/2022	6680 · Dues/Fees	<u>30.00</u>
Total Marxam			30.00
MCKAY			
	02/16/2022	6426 · 24	24.98
	02/16/2022	6680 · Dues/Fees	<u>2.83</u>
Total MCKAY			27.81
Metro-East Lawn and Snow Services			
	02/22/2022	6240 · Maintenance of Buildings	<u>1,250.00</u>
Total Metro-East Lawn and Snow Services			1,250.00
PART STOP			
	02/16/2022	6425 · 23	<u>44.04</u>
Total PART STOP			44.04
QUILL			
	02/17/2022	6530 · Office Supplies/Furn/Equip	<u>124.97</u>
Total QUILL			124.97
ROBERT SANDERS WASTE			
	02/22/2022	6267 · 25-Allstate 12/21/2017	28.66
	02/22/2022	6268 · 25-Diamond Nails	28.66
	02/22/2022	6269 · 25-Edwards Jones	28.66
	02/22/2022	6270 · 25-T & E Coins	<u>28.66</u>
Total ROBERT SANDERS WASTE			114.64
SAMS CLUB			
	02/16/2022	6220 · Janitorial Supplies	70.07
	02/16/2022	6550 · Operational Expense	54.46
	02/16/2022	6540 · Vending Expense	<u>28.88</u>
Total SAMS CLUB			153.41
Serenity Title			
	02/16/2022	6706 · Professional- Other	<u>450.00</u>
Total Serenity Title			450.00
Society for Human Resource Management			
	02/16/2022	6680 · Dues/Fees	<u>229.00</u>
Total Society for Human Resource Management			229.00
Stobbs, Sinclair, & Livingston, LTD			
	02/16/2022	6705 · Legal Fees	<u>3,018.05</u>
Total Stobbs, Sinclair, & Livingston, LTD			3,018.05
United Health Care			
	02/14/2022	6150 · Health Insurance	<u>7,887.14</u>
Total United Health Care			7,887.14
Williams Office Products			
	02/22/2022	6510 · Maintenance of Office Equipment	<u>600.00</u>
Total Williams Office Products			600.00
WOODY'S MUNICIPAL SUPPLY			
	02/16/2022	6422 · 20	1,243.43
	02/16/2022	6408 · 7	<u>111.06</u>
Total WOODY'S MUNICIPAL SUPPLY			1,354.49

During public participation: Terri Keister with the Bethalto Chamber of Commerce invited all board members, Director and Attorney to attend a meeting with the Bethalto Chamber on March 16, 2022. The Bethalto Chamber is hoping to partner with the airport on Economic Development in the area.

Julie Kramer with the EAA Chapter 864 gave a brief update on what they are expecting at the fly-in this year. They are hoping to arrange a blimp, F4 cockpit, pedal planes, Huey helicopter among others. Bethalto is also wanting to host a golf tournament on Saturday to entice pilots. Mark Heckler also with the EAA spoke a bit on the fly-in, ground school with LCCC and young eagles.

Unfinished business:

Updates on car wash proposal was Mayor Bost stated they have no plans from the potential tenants on the car wash. Commissioner LaMarsh asked Barry with Hanson to send over an ariel view regarding the access road.

Possible refinancing of bonds will be discussed after completion of audit and talking with the auditors and legal counsel. Legal counsel has been reviewing documents on this issue. Commissioner Herzog has been speaking with Liberty Bank. Commission Keister would like for us to go back to Kevin Wills for a proposal also. There might be a possible proposal at the March meeting.

The Rebuild Illinois Grant is approved and waiting for more information from Barry with Hanson.

Commission LaMarsh gave some information regarding the property for sale next to the chiropractor building. We paid \$650,000 for the building and 1.2 acres. They are asking 1.9 million for 6.5 acres with no building. Attorney Livingstone stated we need to get an appraisal. Commissioner Hinkle maybe we need to have a conversation with the agent selling the property. Commissioner Ross stated maybe we should make an offer. Commissioner Futrell stated we need to get an appraisal first.

There are several parties now interested in the restaurant building. More information should be available during the March meeting.

Commissioner Keister moved to approve phases 4-7 of the clearing of vegetation. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

The budget committee will consist of the entire Board of Commissioners, the Director and the auditor. More information on the budget will be coming in the very near future.

Attorney Livingstone stated the sale of the Edwardsville property is pending Part 163 determination and selection of appraiser.

Attorney Livingstone also stated the sale of land adjacent to Audubon Acres is also pending Part 163 and selection of appraiser.

The review of leases is underway by Attorney Livingstone. Attorney Livingstone stated this is an ongoing project. Commissioner Keister suggested that maybe we should have the new director look at leases. Commissioner Futrell stated we have had challenges with leases in the past. Commissioner Herzog thinks they need some consistency along with Commissioner Hinkle that also added they need to be looked at with a legal lens and uniform for the new director going forward.

Commissioner LaMarsh added items to the list for the new director and would like Director McDaniel to input also.

Director McDaniel will be gathering information on the purchase of a bobcat and accessories.

There was some discussion on the use of airport vehicles by employees for business use. Commissioner LaMarsh stated there should be a vehicle for use provided it is for business use only. Commissioner Herzog stated the high mileage of the previous two vehicles used by the prior director and manager and that the vehicle needs to stay here. Director McDaniel

commented that the director needs a quality suv type vehicle that is 4 wheel or all wheel drive that is for emergency and client purposes. If it is a take home vehicle it needs to be part of the compensation package and taxed. The airport needs use policy. Commissioner Herzog asked if we need two vehicles and Director stated we only need one with radio and lights. Director McDaniel will work on getting quotes.

The chairman of the board will be the plan trustee for the new 457 (b) plan at least until we have a full-time director. Commissioner Herzog moved to accept the Board Chairman as the trustee. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

There was a brief discussion on a new fire truck. Director McDaniel is not sure on participation from FAA/IDOT. We will need to purchase a test cart in the near future. This will need to be purchased prior to September. The cost will be 20,000 for the cart and 3,000 for modifications to the truck. Jim Kramer (EAA public) stated the airport could really use a sweeper truck. Commissioner Ross suggested we buy one with low hours. Director McDaniel will look in to a sweeper.

No updates on the Airport Master Plan at this time since Barry was not able to attend the meeting.

Attorney Livingstone has a copy of the reloading ammo/firearms policy. There are some changes that need made by Dave Birk and Director McDaniel. Commissioner Futrell asked the success rate as far as history short term.

The cedar house roof needs to be replaced. The company that replaced it a couple years prior subcontracted it out and is now out of business. Commissioner Herzog said we owe it to the tax payers to find out what can be done. Commissioner LaMarsh will contact our local agent and ask him some questions on some of our options.

Commissioner Ross said we need to sell the expedition and the malibu through a sealed bid process and put the funds towards a new vehicle. Commissioner LaMarsh asked if maybe an auction would bring more than a sealed bid. Commissioner Herzog moved to approved going out for sealed bids for the sale of the vehicles. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross said let's start looking for bids and start fresh on Hangar 2 for roof.

Commissioners discussed the item regarding June 19th as a paid holiday. It is a federal and state holiday. Commissioner LaMarsh called the City of Wood River and they are still in discussion about this item. Commissioner Hinkle said we should follow the lead of the county which hasn't decided either. There was not action taken at this time.

Commissioner LaMarsh moved to not release the executive session minutes for the prior 6 months. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye

Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

The succession plan committee will be on the June agenda. Commissioner LaMarsh would like the by-laws updated for the current titles.

Attorney Livingstone will draw up a purchasing policy for the board to officially adopt on the spending of airport management.

Airport Management would like to hire 4 students as summer help to start in April through October. Commissioner Keister moved to hire for the positions. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Keister moved to proceed in to a Closed Session pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to discuss appointment, compensation, or performance of specific personnel at 6:22 p.m. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

The board adjourned from closed session and reconvened into regular session at 7:23 p.m. There was no action taken regarding closed session.

There being no further business to come before the Board, the meeting was adjourned.

Wendell Ross

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Cody Hinkle