

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
June 17, 2021

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, Il 62021 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Chris Herzog, Robert LaMarsh, Steve Futrell, Larry Franklin, Brian Keister and Cody Hinkle were present. Also, present: Director David Miller, Accounts Payable Crystal Geisen, Accounts Receivable Denine Anderson and Airport Attorney David Livingstone.

Guests at the meeting were: Barry Stolz with Hanson Engineers, Scott Cousins with the Telegraph, Todd Helmkamp and Cora Miller.

Commissioner Ross did the swearing in of new board member Cody Hinkle and Denine Anderson notarized.

The election of board officers was up for nominations. Commissioner Keister made a motion for Commissioner Ross to remain the chairmen. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	abstain
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Futrell made a motion for Commissioner Herzog to be the treasurer. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

None of the commissioners were interested in the secretary position. Commissioner LaMarsh wants to step down from the position. Commissioner Hinkle said she would try and Commissioner LaMarsh is willing to help her. Commissioner LaMarsh made a motion for Commissioner Hinkle to be the secretary. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Regular Board Meeting May 20, 2021. Commissioner Futrell moved to approve the minutes with some changes. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	abstain

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Executive Board Meeting May 20, 2021. Commissioner Keister moved to approve the minutes with some changes. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	abstain

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Special Board Meeting May 28, 2021. Commissioner Keister moved to approve the minutes with some changes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	abstain

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the financial statements for the twelfth month of fiscal year 2020/2021. Commissioner LaMarsh moved to approve the statements as printed. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

The motion passed by a unanimous vote of the Board in favor.

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the bills for approval. Commissioner LaMarsh moved to approve the accounts payable. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye

Commissioner Futrell- aye
Commissioner Keister- aye
Commissioner Hinkle- aye

The motion passed by a unanimous vote of the Board in favor.

ST LOUIS REGIONAL AIRPORT
ACCOUNTS PAYABLE

June 17, 2021

THE FOLLOWING BILLS HAVE BEEN PAID SINCE THE LAST MEETING:

PAYABLE TO:	AMOUNT:	CHARGE TO:
<u>General Fund</u>		
Ace Hardware	\$ 48.03	Unit #15-.65 Grounds-Aero-52.72 Cash Discount-5.34
Barcom Security	\$ 6,664.00	Security
BJC	\$ 631.16	Health Ins
Budget Signs	\$ 1,875.00	Grounds-gen
Charter	\$ 347.71	Oper-182.71 Tele-165.00
David Birk	\$ 801.05	Office Equipment
Delta Dental	\$ 682.66	Health Ins
Farm and Home	\$ 1,304.10	Grounds-gen
GRP Wegman	\$ 9,550.00	Bldg #11
Illinois Public Risk Fund	\$ 4,566.00	Workers Comp
John Deere	\$ 1,631.13	Unit #10-1453.10 Unit #11-45.58 Unit #5-94.70 Unit #15-37.75
Madison County Farm Bureau	\$ 40.00	Dues/Fees
Principal	\$ 1,463.37	Life-145.44 Disability-1317.93
Republic Services	\$ 238.07	Operational
Russell Henke	\$ 2,830.00	Grounds-Gen
St Louis Regional - Petty Cash	\$ 82.75	Janitorial-12.49 Vending-59.97 Operational-10.29
	\$ 192.08	Grounds-gen-139.94 Janitorial-52.14
Southwestern Electric	\$ 44.50	Utilities
Stutz Excavating Inc.	\$15,100.00	Grounds-gen -5000.00 Contengency-10100.00
United Health Care	\$ 7,962.06	Health Ins
VSP	\$ 206.04	Health Ins

WERE APPROVED:

<u>General Fund</u>		
Albion	\$ 264.00	Main of Grounds-Aero
Ameren IP	\$ 3,369.42	Utilities
At & t	\$ 115.98	Telephone
BJC	\$ 10.34	Health Ins.
Card Services	\$ 433.74	Adv/Mrk-300.00 Operational-133.74
Clearys	\$ 131.75	Uniform
Culligan Water	\$ 49.49	Operational
Cummins	\$ 1,396.53	Main of Equipment
Energy Petroleum	\$ 659.37	Shop
Hertigage Petroleum	\$ 4,880.56	Fuel
McKay	\$ 7.48	Grounds-General-5.99 Unit #11-1.49
Midwest Occupational Medicine	\$ 595.00	Training

Motorola	\$ 273.00	Fire-Radio
NEMA	\$ 600.00	Dues/Fees
Neumayer	\$ 4,284.76	Fuel Farm
Old Republic Surety	\$ 1,339.00	Prepaid Insurance-Treasurer bond
Quill	\$ 49.86	Operational-11.29 Office-38.57
Robert Sanders	\$ 324.45	Strip Mall
Safety Kleen	\$ 498.16	Shop
Sams	\$ 121.36	Vending-32.79 Janitorial-70.68 Dues/Fees-17.89
St Louis Regional Airport	\$ 281.85	Petty Cash-Vending-77.25 Postage-11.10 Office-123.71 Operational-55.35 Health-14.44
Stobbs Sinclair and Livingstone	\$ 1,788.00	Legal Credit (728.00)
Thompson Gas	\$ 105.24	Training
Verizon	\$ 88.35	Cellular
Williams Office Products	\$ 67.50	Main of Office Equipment

Unfinished business:

Status of applications for auditing services was not voted on this month. This will be presented again at the July meeting.

We received a bid for cleaning the restaurant from Safeguard Enterprises. This is one of the companies that Commissioner LaMarsh had given Director Miller on. Commissioner Herzog does not want it cleaned unless we have a tenant. Commissioner Keister and Commissioner Ross want to see a copy of the letter of intent that Director Miller has. Commissioner Franklin want to wait on cleaning that it may be part of the negotiations. Commissioner Keister made a motion to accept this bid for cleaning but there was no second. Commissioner Futrell thought it was ready to go but Director Miller stated that it is not turn key ready.

Director Miller is to have an upcoming meeting with the potential car wash people. Commissioner Keister stated there needs to be a long-term solution for the traffic in that area before we allow a car wash. Commissioner Keister is opposed to a car wash as of now. The commissioners would like a formal presentation from the cash wash people. This item will be on next month's agenda.

The Commissioners were presented with the second bid on replacing Unit #11 and mower deck. Commissioner Herzog stated have we thought about getting a different brand. Commissioner Hinkle commented with everything being such a shortage that we should purchase this piece of equipment. Riechmann Bros came in with a bid total of \$112,500.00 Commissioner Franklin moved to approve the bid. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

The FY 2021-2022 Budget and Appropriation Ordinance will be presented at the July 2021 meeting.

The Audubon Acres subdivision seems to have 2 smaller encroachments. This is continued to be worked out. Commissioner Herzog asked about liability issues with the pool being on airport property and Attorney Livingstone is not sure about the liability. Commissioner Futrell talked with Bridgette (who is not our current insurance agent) and she stated we are liable. Commissioner Ross wants Attorney Livingston to craft a letter and wait

for a response.

The Rebuild Illinois application has been submitted. The state has everything they need at this point. The fuel farm is priority number one on the list and the parking lots is second on the list. Commissioner Futrell asked if submitting both would jeopardize one? Barry stated it should have no bearing.

Attorney Livingstone stated the sheriff will be serving the two letters for the delinquent t-hangar accounts. These will be posted in 3 spots.

Attorney Livingstone has been in contact with Ken Balsters regarding the Helmkamp Auto Lease. This lease should be completed by next meeting.

There are no updated on the third building regarding Hangar Emporium. Right now with the price of materials they might be holding off on doing any improvements or expanding.

Director Miller stated we are in compliance with the fuel farm. We are going to see what comes out of the Rebuild Illinois grant before we update the fuel farm.

There was no action taken on the Airport Manager position. The application process is open until the latter part of July.

Stutz has the noticed to proceed on 3 phases of the vegetation project.

New Business:

None

Airport Directors Report:

- Airport Rescue and Fire Fighting: Drill conducted on June 7, 2021.
- Goodyear Blimp makes two overnight visits: May 27 and June 9.
- In late August security advisor Denine Anderson is scheduled to attend security conference sponsored by Department of Homeland Security.
- Air traffic for May was down 21.7%for the month and up 1.1% year-to-date.

During board member comments Commissioner Futrell stated we are not complying with the open meetings act regarding the minutes not being posted on our website. Crystal Geisen showed him before executive session that in fact all minutes, agendas and board dates was posted.

At 6:25 p.m. Commissioner Keister moved to proceed into executive session per 5ILCS 120/2 Section 2 (c)(1) to discuss specific personnel issues and to discuss collective negotiating matters per 5ILCS 120/2 Section 2 (c)(2). Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

There being no further business to come before the Board, the meeting was adjourned.

Wendell Ross

Robert LaMarsh

Larry Franklin

Chris Herzog

Steve Futrell

Brian Keister

Cody Hinkle