

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
June 15, 2023

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on June 15, 2023 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Steve Futrell, Matt Kelly, Amber Baileygaines and Dave Wilson were present. Also, present: Airport Director Danny Adams, Accounts Payable Crystal Geisen, Accounts Receivable Denine Anderson. Commissioners Brian Keister and Chris Herzog were absent. Attorney James Sinclair was also absent.

Guests at the meeting were: Barry Stolz and Carl Schubert with Hanson.

Commissioner Kelly presented the minutes of the Regular Board Meeting May 18, 2023. Commissioner Wilson moved to approve the minutes. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the financial statements for the twelfth month of fiscal year 2022/2023. Commissioner LaMarsh moved to approve the statements as printed. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner LaMarsh moved to approve the accounts payable. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Bills paid prior to meeting:

	<u>Date</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE			
	05/23/2023	6241 · 1-restaurant	-19.99
	05/23/2023	6235 · Shop, tools, sm equip	-91.97
	05/23/2023	6501 · Aeronautical	-17.07
	05/23/2023	6660 · Cash Discounts	<u>12.90</u>
Total ACE HARDWARE			-116.13
Alton Physical Therapy			
	05/30/2023	6150 · Health Insurance	<u>-69.34</u>
Total Alton Physical Therapy			-69.34
AMERENIP			
	05/25/2023	6731 · Electric	<u>-3,032.37</u>
Total AMERENIP			-3,032.37
American Quality Fencing			
	05/25/2023	8100 · Contingency	<u>-25,006.00</u>
Total American Quality Fencing			-25,006.00
AWS Sewer and Septic Inc			
	05/30/2023	6241 · 1-restaurant	<u>-1,398.00</u>
Total AWS Sewer and Septic Inc			-1,398.00
Belle Street Key Service			
	05/23/2023	6241 · 1-restaurant	<u>-311.72</u>
Total Belle Street Key Service			-311.72
CARD SERVICES			
	05/31/2023	6550 · Operational Expense	-1,452.00
	05/31/2023	6265 · T-hangar	1,152.00
	05/31/2023	6450 · Fire-Radio Equip	-1,027.06
	05/31/2023	6530 · Office Supplies/Furn/Equip	<u>-25.99</u>
Total CARD SERVICES			-1,353.05
Charter Business			
	06/01/2023	6550 · Operational Expense	-103.86
	06/01/2023	6711 · Office/Internet	<u>-89.97</u>
Total Charter Business			-193.83
Delta Dental			
	06/01/2023	6150 · Health Insurance	<u>-637.60</u>
Total Delta Dental			-637.60
Envision			
	05/31/2023	6150 · Health Insurance	-10.00
	05/31/2023	6150 · Health Insurance	-2,053.60
	05/31/2023	6150 · Health Insurance	-169.05
	05/31/2023	6150 · Health Insurance	-125.00
	05/31/2023	6150 · Health Insurance	-25.00
	05/31/2023	6150 · Health Insurance	-360.42
	05/31/2023	6150 · Health Insurance	-50.00
	05/31/2023	6150 · Health Insurance	-25.00
	05/31/2023	6150 · Health Insurance	-56.84
	05/31/2023	6150 · Health Insurance	-167.51
	05/31/2023	6150 · Health Insurance	-45.00
	05/31/2023	6150 · Health Insurance	-7.79
	05/31/2023	6150 · Health Insurance	-150.82
	05/31/2023	6150 · Health Insurance	-50.00
	05/31/2023	6150 · Health Insurance	-29.95
	05/31/2023	6150 · Health Insurance	<u>-14.33</u>
Total Envision			-3,340.31
Erect A Tube			
	05/30/2023	6265 · T-hangar	<u>-201.12</u>
Total Erect A Tube			-201.12
F P Mailing Solutions			

	05/23/2023	6680 · Dues/Fees	<u>-22.60</u>
Total F P Mailing Solutions			-22.60
ILLINOIS MUNICIPAL RETIREMENT FUND			
	05/25/2023	6581 · IMRF	<u>-6,098.94</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND			-6,098.94
Kane Mechanical			
	05/23/2023	6241 · 1-restaurant	<u>-618.20</u>
Total Kane Mechanical			-618.20
Lakesdie Roofing Co. Inc.			
	05/24/2023	8100 · Contingency	<u>-34,174.00</u>
Total Lakesdie Roofing Co. Inc.			-34,174.00
LOGO IT-LANGA RESOURCE GROUP			
	05/23/2023	6230 · Uniform	<u>-169.50</u>
Total LOGO IT-LANGA RESOURCE GROUP			-169.50
Metro Supply & Equipment			
	05/25/2023	6735 · Capital Improvements	<u>-37,326.00</u>
Total Metro Supply & Equipment			-37,326.00
Neumayer Equipment			
	05/30/2023	6300 · Fuel Farm Maintenance	<u>-3,564.43</u>
Total Neumayer Equipment			-3,564.43
PETTY CASH-SLRA			
	05/30/2023	6720 · Travel/Meals	-434.50
	06/01/2023	6230 · Uniform	-224.16
	06/01/2023	6550 · Operational Expense	-5.00
	06/01/2023	6720 · Travel/Meals	-15.00
	06/01/2023	6554 · Postage	-24.30
	06/01/2023	6540 · Vending Expense	-12.28
	06/13/2023	6230 · Uniform	-150.00
	06/13/2023	6540 · Vending Expense	-59.16
	06/13/2023	6530 · Office Supplies/Furn/Equip	-46.00
	06/13/2023	6220 · Janitorial Supplies	-35.89
	06/13/2023	6220 · Janitorial Supplies	-48.69
	06/13/2023	6550 · Operational Expense	<u>-192.11</u>
Total PETTY CASH-SLRA			-1,247.09
PRINCIPAL			
	06/01/2023	6165 · Life Insurance	-162.60
	06/01/2023	6160 · Disability Insurance	<u>-1,693.84</u>
Total PRINCIPAL			-1,856.44
Republic Services			
	06/01/2023	6550 · Operational Expense	<u>-372.95</u>
Total Republic Services			-372.95
SOUTHWESTERN ELECTRIC			
	05/30/2023	6731 · Electric	<u>-112.10</u>
Total SOUTHWESTERN ELECTRIC			-112.10
Stobbs, Sinclair, & Livingston, LTD			
	05/30/2023	6705 · Legal Fees	<u>-1,651.65</u>
Total Stobbs, Sinclair, & Livingston, LTD			-1,651.65
United Health Care			
	06/01/2023	6150 · Health Insurance	<u>-9,757.98</u>
Total United Health Care			-9,757.98
Village of Bethalto			
	05/31/2023	6241 · 1-restaurant	-81.57
	05/31/2023	6732 · Water	<u>-67.58</u>
Total Village of Bethalto			-149.15
VSP			
	06/01/2023	6150 · Health Insurance	<u>-219.01</u>
Total VSP			-219.01

Wells Roofing				
	05/24/2023	6267 · 25-HowLite 2/1/2023		0.00
	05/24/2023	6268 · 25-Diamond Nails		0.00
	05/24/2023	6269 · 25-Edwards Jones		0.00
	05/24/2023	6270 · 25-T & E Coins		0.00
	05/24/2023	8100 · Contingency		<u>-25,753.00</u>
Total Wells Roofing				<u>-25,753.00</u>
TOTAL				<u>-158,752.51</u>
Bills that were approved:				
	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
AMERENIP				
	06/14/2023	6731 · Electric		<u>823.32</u>
Total AMERENIP				823.32
APHIS WS				
	06/14/2023	8050 · Wildlife Control		<u>1,100.00</u>
Total APHIS WS				1,100.00
AT & T				
	06/14/2023	6711 · Office/Internet		<u>95.63</u>
Total AT & T				95.63
BETHALTO WATER DEPT				
	06/14/2023	6730 · Utilities		<u>373.24</u>
Total BETHALTO WATER DEPT				373.24
Culligan Water				
	06/14/2023	6550 · Operational Expense		<u>53.50</u>
Total Culligan Water				53.50
Danny Adams				
	06/14/2023	6712 · Cellular		<u>136.71</u>
Total Danny Adams				136.71
Envision				
	06/14/2023	6150 · Health Insurance		<u>210.00</u>
Total Envision				210.00
FIRE SAFETY				
	06/14/2023	6450 · Fire-Radio Equip		<u>42.96</u>
Total FIRE SAFETY				42.96
HANSON ENGINEERS				
	06/14/2023	7220 · Grant Expense		<u>5,535.29</u>
Total HANSON ENGINEERS				5,535.29
Jackson Lewis PC				
	06/15/2023	6630 · Training		<u>880.00</u>
Total Jackson Lewis PC				880.00
Kane Mechanical				
	06/14/2023	6241 · 1-restaurant		<u>700.00</u>
Total Kane Mechanical				700.00
MADISON COUNTY TREAS.				
	06/14/2023	6610 · Real Estate Taxes		<u>58,302.88</u>
Total MADISON COUNTY TREAS.				58,302.88
Midwest Occupational Medicine				
	06/14/2023	6630 · Training		<u>637.00</u>
Total Midwest Occupational Medicine				637.00
QUILL				
	06/14/2023	6530 · Office Supplies/Furn/Equip		<u>31.99</u>
Total QUILL				31.99
Secretary of State				
	06/14/2023	6552 · Licenses and Registration		<u>8.00</u>
Total Secretary of State				8.00
TOTAL				<u>68,930.52</u>

Unfinished business:

The board decided to retain all the current board officers for the fiscal year 2023-2024. Commissioner Futrell moved to approve the nominations. Commissioner Baileygaines seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

No action was taken on the liability insurance renewal. We are covered and Brian with MGI is looking in to different insurance for the fuel farm given the age of the tanks and possible additional site pollution.

Director Adams asked to board for approval for the new parking lot for West Star's new building. The lease is not ready currently, but they are in the design phase and are looking to move forward. Commissioner LaMarsh asked if the drainage is good and Director Adams stated yes, it should be with the existing outfall. Commissioner Futrell moved to approve the new parking lot for West Star. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams asked to board for approval for a new south apron expansion. The airport is looking to use \$600,000 out of the 18 Bond account to pay for our portion of the apron. The local letting with Hanson will be this year. Doing a local letting will allow the project to start this year. We are working with state and federal funding for the remaining costs of this 1.5-million-dollar project. Commissioner LaMarsh moved to approve to use bond money for the project. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams is still waiting to hear from the insurance and their engineer regarding Hangar 9 roof replacement and storm damage.

There was a missed step for the Appropriation Ordinance and a public hearing was not held. This will be done in accordance with municipal laws and the ordinance will be on the July's agenda.

Under new business:

Director Adams informed the board of a new state act that was passed called the Decennial Committee and Local Government Efficiency act. This act states the airport board needs to have 2 residents to meet three times during a 10-year period and report to the Madison County Board

Chairmen. Commissioner Kelly is not sure what the end game is regarding this act. Commissioner LaMarsh did some research and the county is not sure even as to what all needs to be done and what they will do with any information once it is received. No action was taken on this item.

Director Adams asked to board for approval for painting the administration building. Bids ranged from \$16,000 to \$108,000. Director Adams recommends going with second to low bid from Moore Painting at \$24,845. Moore is a local company and the low bid already has a few jobs they are currently doing at the airport. Commissioner Wilson moved to approve the bid from Moore painting. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Absent
Commissioner Futrell:	Aye
Commissioner Keister:	Absent
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams is working on a lease amendment with Ace Hardware. There are a few items they are looking at amending. They would like to move the fence to the south around 10 feet, the initial lease term and change the lease term options. They are also asking for no increase in rent. Director Adams will continue to work on the amendment and present information to the board for approval once it is all completed.

There was some discussion on the OSHA complaint. There have been a few minor things that have already been accomplished that they had suggested.

No action was taken on the cemetery board.

Airport Directors Report:

- Air Traffic control statistics for May
- Other Remarks
 - Runway construction
 - Assistant Director Hiring Process
 - Restaurant
 - FAA Inspection
 - Garage Door and Window Install
 - Storm Damage Repairs
 - Payroll Change

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Amber Baileygaines

Dave Wilson