

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
November 19, 2020**

**The general public can attend this meeting by calling
971-224-6585 and entering conference code 323407**

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held pursuant to by-laws via conference call due to Covid-19 on Thursday, November 19, 2020, at the hour of 4:36P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Shirley Kleeman, Robert LaMarsh, Larry Franklin, Christopher Herzog, Brian Keister and Steve Futrell. Also present: Director of Aviation David C. Miller, Airport Attorney David Livingstone, Airport Manager Jason Christians, Accounts Receivable Denine Anderson and Accounts Payable Crystal Geisen.

Guests Present were: Jack Beetz

Chairman Ross presented the minutes of the Regular Board Meeting of October 15, 2020. There being one correction under unfinished business to correct the statue listed from 11 to 1. Commissioner Futrell moved to approve the minutes. Commissioner Kleeman seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh - aye
Commissioner Kleeman- aye
Commissioner Franklin - aye
Commissioner Futrell- aye
Commissioner Ross- aye
Commissioner Keister- aye
Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Ross presented the financial statement for the fifth month of fiscal year 20-2020-2021. Commissioner LaMarsh moved to approve the statements with the necessary corrections. Commissioner Kleeman seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh - aye
Commissioner Kleeman- aye
Commissioner Franklin - aye
Commissioner Futrell- aye
Commissioner Ross- aye
Commissioner Keister- aye
Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Ross presented the bills for approval. Commissioner Kleeman moved to approve the accounts payable. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh - aye
Commissioner Kleeman- aye
Commissioner Franklin - aye
Commissioner Futrell- aye
Commissioner Ross- aye
Commissioner Keister- aye
Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

The following bills have been paid since the last meeting:

Payable to **Amount** **Charge to:**

General Fund

AT & T	\$ 57.45	Cellular
		Telephone
Ameren	\$ 118.40	New Credit <80.06>
	\$ 186.38	New Credit <730.58>
Bethalto Water	\$ 126.75	Utilities
	\$ 52.34	Bldg #1
Charter	\$ 343.48	Operational-78.96 Telephone-264.52
Delta Dental	\$ 693.72	Health Ins
Envision	\$ 100.00	Health Ins
FP Mailing	\$ 100.00	Postage
Homefield Energy	\$ 2,692.99	Utilities
Illinois Public Risk Fund	\$ 3,810.00	Workers Comp
Illinois Director of Employment	\$ 19.69	Unemployment
John Deere Financial	\$ 2,329.14	Unit #10-429.50 Init #11-1899.64
Max Fire Training	\$ 1,475.00	Training
Motorola	\$ 39.00	Radio credit (39.00)
Principal	\$ 3,466.82	Life-153.62 Dis-1579.79
Quill	\$ 76.97	Janitorial-32.99 Office-10.99 Operational-32.99
Republic Services	\$ 178.86	Operational
Robert Sanders	\$ 108.15	Strip Mall - Credit (108.15)
Southwestern Electric	\$ 9.44	Utilities
	\$ 36.39	credit (61.10)
St Louis Regional Airport	\$ 277.45	Petty Cash Dues/Fees-15.00 Uniform-49.28 Health-10.0 Vending-74.21 Janitorial-48.31 Operational-80.65
	\$ 273.20	Cellular-26.40 Vending-12.00 Janitorial-234.80
United Health Care		Health Ins
VSP	\$ 201.32	Health Ins

WERE APPROVED:		
General Fund		
Ace Tech	\$ 218.75	Main of office equipment
Airgas	\$ 274.75	Shop
Ameren	\$ 845.31	Utilities
Aramark	\$ 35.98	Uniform
Arrow Signs	\$ 865.00	Led Sign
At & t	\$ 97.51	Telephone
Bethalto Water	\$ 119.79	Utilities
Budget Signs	\$ 25.30	Operational
C Green	\$ 300.00	Economic Dev
Card Services	\$ 5,783.40	Shop-599.99 Office-592.41 Fuel Farm Cap-4441.00 Adv-150.00
Culligan	\$ 71.70	Operational
Data Safety	\$ 1,073.75	Radio
East Alton Rotary	\$ 96.75	Dues/Fees
Kane Fire	\$ 1,160.00	Main of West Star Buildings
Leadership Council	\$ 1,900.00	Dues/Fees
Logo It	\$ 10.50	Uniform
Marxam	\$ 30.00	Dues/Fees
McKay	\$ 10.79	Unit #11
Neumayer	\$ 586.12	Fuel Farm
Office Source	\$ 64.96	Office-34.99 Janitorial-29.97
Part Stop	\$ 43.00	Shop
Quill	\$ 21.37	Office-16.58 Oper-4.79
Sams	\$ 40.89	Janitorial-17.48 Vending-23.41
Secretary of State	\$ 302.00	License and Registration
Stobbs, Sinclair, & Livingstone	\$ 952.80	Legal
The Atlanta National Bank	\$ 134,706.75	West Star bond payment
Thompson and Lengacher	\$ 28,755.00	Professional Services
Verizon	\$ 127.34	Telephone-Wireless

WBGZ	\$ 2,406.00	Adv/Mrk
Willies	\$ 522.00	Vehicle-42.00 Unit #M-3-480.00
Debt		
Heartland Bank	\$ 273,500.00	2018 Bond
Farm Revenue		
David Highlander	\$ 5,158.00	Crop Expense

Special Presentation: The auditors will present the FY2019-2020 report was tabled until Lengacher can make the presentation.

Final inspection complete on south ramp project. (At West Star hangar 66.) Jay stated it will be finished next Wednesday.

Additional discussion on improvements surrounding the F-4C static display. (Jack Beets proposal.) All material totals, as well as all bid totals presented to board in packets. Commissioner Herzog moved to put \$16,320.00 towards F-4 project. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh - aye
 Commissioner Kleeman- aye
 Commissioner Franklin - aye
 Commissioner Futrell- aye
 Commissioner Ross- aye
 Commissioner Keister- aye
 Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

Review and discussion on recommendations from the ad hoc budget committee was presented to the Board of Commissioner by Commissioner Herzog. Commissioner Ross also recommended moving automobiles to capital equipment. No action was taken at this time.

Status of rents being current for airport properties. Director Miller stated no change since last 3 months. Airport Attorney stated motion has been filed on the aircraft in T-hangar #10.

Airport Director's Report:

- Staff members Jay Christians and Denine Anderson completed Scott Air Force Base Honorary Commander program.
- Wood River Mayor Cheryl McGuire selected for next Scott Air Force Base Honorary Commander program. (Also, from the airport district, Dr. Dorothy Mosby, Assistant Principal, Alton High School was selected.)
- Thirty-five-year employee Steve Vogel announces his retirement. By union seniority rules, David Birk will replace him as training officer. Recruitment will begin for crew replacement before the end of the year.
- An updated roster of board members and key staff is included in board member packets.

- Airport director and airport attorney completed AAAE webinar sessions on airport law update and workshop.
- Traffic count: October 2020 down 17.1% from October 2019; Year-to-date 2020 down 16.1% from 2019.
- Cory Jobe has been selected to replace Bret Stawar as president of the Great Rivers & Routes Tourism Bureau. Stawar resigned to accept a similar position in Port Aransas/Mustang Island, Texas.
- Airport staff and crew completed (as of Thursday morning, November 19) State of Illinois mandated sexual harassment awareness training. Item was postponed.

Announcements:

- Airport administration office will be closed for the Thanksgiving Holiday.
- December Regular Board meeting will be December 10, 2020.

Commissioner Herzog moved to enter into executive session at 6:06pm to discuss specific personnel matters. (Note: under the provisions of 5 ILCX 120/2©(1).) and nominate and Board approve a Commissioner or Legal Counsel to be responsible for airport leases. This would entail rent amount, lease term, and other pertinent lease terms; then refer to airport legal counsel for opinion and the be voted on and accepted by the airport board. Commissioner Kleeman seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh - aye
Commissioner Kleeman- aye
Commissioner Franklin - aye
Commissioner Futrell- aye
Commissioner Ross- aye
Commissioner Keister- aye
Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioners reconvened into Regular session at 7:23 p.m. Present were Commissioners Futrell, Ross, Kleeman, Herzog, Keister, LaMarsh and Franklin. Also present were Director Miller, Manager Christians, Attorney Livingstone, Accounts Specialist Anderson and Geisen. Commissioner Ross announced items discussed in executive session would be tabled.

Board Member Comments: None

There being no further business to come before the Board, the meeting was adjourned.

Wendell Ross

Robert LaMarsh

Shirley Kleeman

Larry Franklin

Brian Keister

Steve Futrell

Christopher Herzog