

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
September 16, 2021**

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62021 on Thursday, September 16, 2021, at the hour of 4:30P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Robert LaMarsh, Brian Keister, Christopher Herzog, and Steve Futrell. Also present: Director of Aviation David C. Miller, Airport Attorney David Livingstone, Accounts Receivable Denine Anderson and Accounts Payable Crystal Geisen. Commissioners Larry Franklin and Cody Hinkle were absent.

Guests Present were Barry Stolz of Hanson Engineering and Cora Miller. At this time Barry Stolz informed the Board the runway project will be re-let summer 2022, T-Hangar project is finishing up and still waiting on Rebuild Illinois grant.

Chairman Ross presented the minutes of the Regular/Closed session Board Meeting of August 18, 2021. Commissioner Keister moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Hinkle-	absent
Commissioner Franklin-	absent
Commissioner Futrell-	aye
Commissioner Ross-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Ross presented the minutes of the Special/Closed session Board Meeting of September 8, 2021. Commissioner Keister moved to approve the minutes. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Hinkle-	absent
Commissioner Franklin-	absent
Commissioner Futrell-	aye
Commissioner Ross-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Ross presented the financial statements for the third month of fiscal year 2021-2022. Commissioner Herzog moved to approve the statements as printed. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Hinkle-	absent
Commissioner Franklin-	absent
Commissioner Futrell-	aye
Commissioner Ross-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye

The motion passed by a unanimous vote of the Board in favor.

Chairman Ross presented the bills for approval. Commissioner Herzog moved to approve the accounts payable. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
 Commissioner Hinkle- absent
 Commissioner Franklin- absent
 Commissioner Futrell- aye
 Commissioner Ross- aye
 Commissioner Keister- aye
 Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

The following bills have been paid since the last meeting:

<u>Payable to</u>	<u>Amount</u>	<u>Charge to:</u>
		Grounds-Aero-1800.30 Janitorial-30.98
		T-Hangar-10.17 Shop-34.99
Ace Hardware	\$ 1,688.79	Disocunt-187.65
AT & T	\$ 57.66	Telephone-Cellular
Bethalto Water	\$ 216.72	Utilities
Charter	\$ 347.53	Oper-177.45 Tele-170.00
Delta Dental	\$ 637.60	Health Ins
Envision	\$ 100.00	Health Ins
FP Mailing Solutions	\$ 200.00	Postage
Farm and Home	\$ 67.96	Grounds-gen
Illinois Public Risk Fund	\$ 4,566.00	Workers Comp
		Unit #9-391.78 Unit #5-229.74
John Deere	\$ 731.40	Unit #10-184.88 Main of Veh. (75.00)
Motorola	\$ 39.00	Fire-Radio Credit 117.00
Principal	\$ 1,605.99	Life-145.44 Disability-1460.55
Republic Services	\$ 191.39	Operational
		Dues/Fees-17.99 Operational-15.48
Sams	\$ 33.47	(Plates)
Southwestern Electric	\$ 42.93	Utilities
United Health Care	\$ 8,492.87	Health Ins
VSP	\$ 194.81	Health Ins
<u>WERE APPROVED:</u>		
<u>General Fund</u>		
Ameren IP	\$ 3,914.99	Utilities
Arrow Custom Signs	\$ 450.00	Led Sign
At & t	\$ 115.36	Telephone
Budget Signs	\$ 13.88	Fly-in
		Cell-57.66 Operational-688.32 (go daddy)
Card Services	\$ 2,759.90	Janitorial-76.15 Office-48.78 Cap Office-
Cleary's	\$ 140.25	649.99 Uniform-57.49 Travel-1031.51
Culligan Water	\$ 128.98	Uniform
Cummins	\$ 722.93	Operational
D & D Tire	\$ 353.36	Main of Equipment
FP Mailing	\$ 102.00	Unit #10
Federal Steel	\$ 427.60	Dues/Fees
Hanson	\$ 40,902.49	T-Hangar
Heritage Petroleum	\$ 5,267.38	18 Bond-ALN-4348
Kane Mechanical	\$ 421.97	Fuel
Lakeside Roofing	\$ 2,878.00	Main of Buildings
		Hangar #2

Logo It	\$ 222.83	Uniform
Neumayer	\$ 4,707.02	Fuel Farm Maintenance
Part Stop	\$ 331.00	Unit #15-160.00 Unit# 55.00 Unit #M-2 116.00 Janitorial-12.50 Operational-19.50 (face mask) Vending-63.18 Health Ins-58.44 Uniform-26.55 Adv-Mrk-40.00 (lions trivia auction basket)
St Louis Regional Airport	\$ 220.17	Unit #M-1
Roberts Ford	\$ 29.14	Strip Mall
Robert Sanders Waste	\$ 108.15	Shop
Safety Kleen	\$ 502.83	Professional Services
Sheppard, Morgan and Schwaab	\$ 4,000.00	Legal
Stobbs Sinclair and Livingstone	\$ 1,207.00	Audit/Accounting
Thompson and Lengacher	\$ 3,635.00	Cellular
Verizon	\$ 89.26	Shop
Waltco	\$ 58.96	Unit #M-2
Wood River Glass	\$ 65.00	

Discussion on Audubon Acres encroachment. There was a lengthy discussion among board members about how much to ask per acre and if we use residential or farmland. Attorney Livingstone informed the board he has not received FAA document yet. He is waiting to see if we must do Fair Market value (probably not) or do reasonable price.

Update on T-hangar evictions per Attorney Livingstone there was nothing at this time.

Update on Helmkamp Auto lease transition per Attorney Livingstone he has been exchanging emails with their attorney and still waiting to hear back.

Discussion and vote regarding website subjects. Commissioner LaMarsh moved to approve what the airport has posted on the website (minutes/agenda/meetings/ordinance/ audits/special events) and Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Hinkle-	absent
Commissioner Franklin-	absent
Commissioner Futrell-	aye
Commissioner Ross-	aye
Commissioner Keister-	aye
Commissioner Herzog-	aye

The motion passed by a unanimous vote of the Board in favor.

Update on delivery of new tractor and mowing deck. Director Miller informed the Board the tractor is at the dealer undergoing a check and adjustment and mowing deck is expected next month.

Land sale opportunity for 8.1 (approximately) acres of agricultural farmland in Edwardsville. This property has been abandoned by the FAA and was used as a site for the outer marker (OM) beacon for the Instrument Landing System (ILS) for runway 29. Director Miller stated the marker was installed in the 1970's. He has been in contact with Attorney Livingstone. It is agriculture land. Owner has approached Miller about purchasing. Miller and attorney still have some work to do. Commissioner Herzog moved to do a title search (if needed). Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Hinkle-	absent
Commissioner Franklin-	absent
Commissioner Futrell-	aye
Commissioner Ross-	aye

Commissioner Keister- aye
Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

Land sale opportunity in Audubon Acres similar to property issue with swimming pool encroachment. Director Miller stated he has turned information over to airport attorney and may be able to use the same process and the adjacent property.

Request to transfer \$14,657 from contingency fund for replacement of two air conditioning units in building #10. Both units, approximately 25 years old, expired due to fair wear and tear. Director Miller stated it could come out of building and maintenance line item or contingency fund line item. Airport received quotes from both GRP Mechanical and Kane Mechanical. Both quotes were compatible. Both companies did one each. Job was completed on an emergency status. Airport attorney suggested using the building and maintenance funds. There was no motion to move funds.

Discussion for legal counsel to review and report on all airport leases inclusive of, but not limited to, property, farm, and fuel farm. Commissioner Futrell asked who do we lease farm land to? Director Miller stated it is leased to the Farmer and farm management company. Commissioner Futrell asked if the Farmers signed the lease? Director Miller stated yes. Airport Attorney stated he could review the leases. Commissioner Futrell suggested to take a look at the farm lease. Commissioner Ross asked what is he looking for? Any specific? Director Miller advised to make sure the leases are in compliance with FAA.

Airport Director's Report:

- Three staff printers have worn out and need to be replaced and auto scanner info.
- Air Traffic Control: Month to date for August: down 1.7%. Year to date for August: up .5%

Announcements:

Airport open house, fly-in, auto show, and concert: Saturday, September 25.

Illinois Public Airports Association Fall conference, September 26-29, Galena, IL.

Airport administration office will be closed, Monday, October 11, in observance of the Columbus Day holiday.

Board Member Comments:

Commissioner Futrell stated he heard communications on the radio about the September 25th event at the airport. Director Miller assured him the airport did not pay anything toward it. The EAA did it all.

At 5:21 p.m. Commissioner LaMarsh moved to proceed into executive session in pursuant to Section 2(c)(1), 2(c)(2), and 2(c)(21) to discuss the appointment, compensation, or performance of specific personnel, collective bargaining, and closed sessions minutes prior to approval, respectively. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye
Commissioner Hinkle- absent
Commissioner Franklin- absent
Commissioner Futrell- aye
Commissioner Ross- aye
Commissioner Keister- aye
Commissioner Herzog- aye

The motion passed by a unanimous vote of the Board in favor.

The Board reconvened into Regular session at 6:36pm. There was a brief presentation by airport attorney, David Livingstone, regarding a property tax assessment appeal on property located at 395 Edwardsville Road; Wood River, IL.

There being no further business to come before the Board, the meeting was adjourned.

Wendell Ross

Robert LaMarsh

Cody Hinkle

Larry Franklin

Brian Keister

Steve Futrell

Christopher Herzog