

MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
ST. LOUIS REGIONAL AIRPORT  
August 20, 2020

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held pursuant to by-laws via electronic participation due to the covid pandemic on June 18, 2020 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Shirley Kleeman, Chris Herzog, Robert LaMarsh and Steve Futrell and Brian Keister were present. Also, present: Director David Miller, Airport Manager Jason Christians, Accounts Payable Crystal Geisen Accounts, Accounts Receivable Denine Anderson.

Guests at the meeting were: Andrew Carruthers, Attorney with Helperbroom, Jack Humes with Sivia Law Firm.

Jill Moon with the Telegraph which was not on call at time of public participation roll call.

Commissioner Ross presented the minutes of the Regular Board Meeting July 16, 2020 Commissioner Franklin moved to approve the minutes. Commissioner Kleeman seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye  
Commissioner LaMarsh- aye  
Commissioner Ross- aye  
Commissioner Franklin- aye  
Commissioner Herzog- aye  
Commissioner Futrell- aye  
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the financial statements for the second month of fiscal year 2020/2021. Commissioner LaMarsh moved to approve the statements as printed. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye  
Commissioner LaMarsh- aye  
Commissioner Ross- aye  
Commissioner Franklin- aye  
Commissioner Herzog- aye  
Commissioner Futrell- aye  
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the bills for approval. Commissioner LaMarsh moved to approve the accounts payable. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye  
Commissioner LaMarsh- aye  
Commissioner Ross- aye  
Commissioner Franklin- aye  
Commissioner Herzog- aye  
Commissioner Futrell- aye  
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

ST LOUIS REGIONAL AIRPORT  
ACCOUNTS PAYABLE  
August 20, 2020

THE FOLLOWING BILLS HAVE BEEN PAID SINCE THE LAST MEETING:

PAYABLE TO:	AMOUNT:	CHARGE TO:
<b>General Fund</b>		
Ace Hardware	\$ 23.29	Fuel Farm
AT & T	\$ 62.30	Cellular
	\$ 96.22	Telephone
	\$ 96.79	

Bethalto Water	\$	219.52	Utilities
	\$	186.58	
Card Services	\$	(283.61)	Adv/Mrk-300.00 Travel-<337.00> Operational-<127.49>
	\$	172.70	training
Charter	\$	340.09	Operational-98.04 Telephone-242.05
Delta Dental	\$	693.72	Health Ins
Envision	\$	110.00	Health Ins
FP Mailing	\$	100.00	Postage
Homefield Energy	\$	3,775.11	Utilities
Illinois Public Risk Fund	\$	3,810.00	Workers Comp
John Deere Financial	\$	413.83	Unit #9-53.53 Unit #15-360.30
KCI			Health Ins
Principal	\$	1,729.65	Life-153.62 Dis-1576.03
Quill			Office-181.44 Janitorial-10.72
Republic Services	\$	178.86	Operational
Robert Sanders	\$	309.00	77.25 each for strip mall
Southwestern Electric	\$	9.44	Utilities
	\$	(165.08)	
Sprint	\$	371.76	Telephone
			Petty Cash Operational-186.63 Vending-69.80
St Louis Regional Airport	\$	271.74	Janitorial-15.31
United Health Care	\$	9,091.88	Health Ins
VSP	\$	212.19	Health Ins

**Were Approved:****General Fund**

Ameren	\$	726.93	Utilities
Bethalto Water	\$	199.25	Utilities
Budget Signs	\$	13.88	Fly-In
Culligan	\$	42.50	Operational
Cummins	\$	390.40	Main of Equip
D&D Tire	\$	196.07	Unit #10
Dealers	\$	58.47	Grounds-Aero
FP	\$	102.00	Dues/Fees
Fire Safety	\$	561.00	Fire Equip
Frost	\$	31.96	Fuel Farm
Hearst	\$	165.85	Operational
HelperBroom LLC	\$	304.00	Legal
Hertiage	\$	2,939.83	Grounds-Aero
Liberty	\$	1,969.00	Grounds-General
Lumacurve	\$	6,135.45	Grounds-Aero
Madison County Fire	\$	369.00	Dues/Fees
Madison County Treasurer	\$	21,444.92	Real Estate Taxes
Marxam	\$	30.00	Dues/Fees
			Bldg #11-8.99 Unit #15-214.25 Unit #11-8.83
McKay	\$	316.27	Unit #5-8.83 Unit #M-1-75.37
Part Stop	\$	164.82	Vehicles-138.00 Unit #11-23.32 Shop-3.50
Quill	\$	188.21	Office-114.97 Operational-70.54 Janitorial-2.71
The Record	\$	120.00	Operational
Verizon	\$	116.25	Telephone-Wireless
Williams	\$	59.98	Operational

Commissioner Ross and Commissioner Futrell asked about rents regarding Hangar Emporium and auto repair being done at the facility. Jay was going to check the lease for the second building and found out about auto repair taking place. Commissioner Herzog also asked about High Flyers charges for \$1000.00.

Unfinished business:

- Candidates for the new Airport Attorney were presented to the board and recommendations were taken to reduce the field. Todd Sivia was recommended by Commissioner Futrell, Jack Humes was recommended by Commissioner Herzog, David Livingstone was recommended by Commissioner Ross, James Craney was recommended by Commissioner Keister and Matt Kelly was recommended by Commissioner Kleeman during the first round.
- Todd Sivia and Jack Humes represent the same law firm so they will be recommended together by Commissioners Futrell and Herzog, David Livingstone was recommended by Commissioners Ross and Herzog, James Craney recommended by Commissioner Keister and Matt Kelly by Commissioners Kleeman and Franklin.
- After the second round of recommendations the attorneys that will be interviewed are Sivia and Humes, Livingstone, and Kelly. This will be conducted at the next board meeting with a 10-minute question and answer session per the suggestions of Commissioner Ross.

At 4:52 P.M. Commissioner Keister made a motion to proceed into executive session to discuss possible litigation. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye  
Commissioner LaMarsh- aye  
Commissioner Ross- aye  
Commissioner Franklin- aye  
Commissioner Herzog- aye  
Commissioner Futrell- aye  
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

At 5:15 P.M. Commissioner LaMarsh moved to reconvene into regular session. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye  
Commissioner LaMarsh- aye  
Commissioner Ross- aye  
Commissioner Franklin- aye  
Commissioner Herzog- aye  
Commissioner Futrell- aye  
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

#### New Business:

- Consider by-laws regarding electronic attendance at board meetings. Mr. Carruthers will work on amending the by-laws to adhere to Roberts Rules of Order or create an ordinance. Also need to put in to law which will need to be brought up at two meetings regarding the open meetings act during pandemics.

Commissioner Futrell would like for it be a catch all for any other qualifying events that may fall into this same category with regarding to open meetings act and electronic meetings.

#### Airport Directors Report:

- Airport traffic count down 9.8 percent for July 2019; down 12.2 percent year-to-date from 2019.
- Fuel storage facility needs extensive rehabilitation. Cost estimates being solicited. Commissioner Ross asked to see if we have copies stating what all needs to be done, Director Miller stated he would get those to him.

- Auditors have begun field work.

During board member comments Commissioner Ross would like the finance committee to look at professional services at the committee meeting. Commissioner Herzog is concerned with the Telegraph and how their articles make it sounds as though the board and management are 2 separate.

There being no further business to come before the Board, the meeting was adjourned.

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**Wendell Ross**

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**Shirley Kleeman**

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**Robert LaMarsh**

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**Larry Franklin**

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**Chris Herzog**

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**Steve Futrell**

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**Brian Keister**