

**Saint Louis Regional Airport Authority
Agenda for Regularly Scheduled Meeting**

**8 Terminal Drive
East Alton, IL 62024**

**Wednesday, November 17, 2021
4:30 PM**

1. Call to order.
2. Roll call:
3. Minutes:
 - a. October regular meeting minutes.
 - b. October regular meeting, executive session minutes.
4. Financial statements:
5. Public participation:
6. Special presentation from Benefit Compliance Solutions regarding employee health insurance.
7. Unfinished business:
 - a. Update on car wash proposal.
 - b. Further discussion on refinancing airport municipal bonds. (Sample letter of engagement is in board member packets.)
 - c. Status on Rebuild Illinois grant.
 - d. Update on T-hangar evictions.
 - e. Update on Helmkamp Auto lease transition.
 - f. New tractor and mower deck combination has been delivered and is in service.
 - g. Update on interest in the abandoned chiropractic clinic property.
 - h. Discussion on the future of the airport restaurant.
 - i. Discussion on proceeding with next phase of clearing vegetation on perimeter fence.

- j. Budget committee report/annual report.
 - k. Status of annual audit report and possible presentation.
 - l. Discussion on hiring firm to review insurance needs.
 - k. Update on sale of Edwardsville property that was abandoned by the FAA for the outer marker (OM) site for the instrument landing system (ILS).
 - l. Update on sales opportunities of land adjacent to Audubon Acres subdivision.
 - m. Discussion by legal counsel regarding review of airport leases.
 - n. Discussion/action regarding 2021 tax levy ordinance.
 - o. Discussion/action regarding investment policy.
 - p. Discussion/action regarding travel and expense reimbursement ordinance.
 - q. Discussion/action regarding airport procurement policy.
 - r. Review of list of priority projects going forward for airport manager.
 - s. Review/action of farm lease with Larry Schmidt.
 - t. Discussion/action regarding airport boundary signs in Audubon Acres subdivision,
8. New business:
- a. Review/action on temporary parking provisions for UPS.
 - b. Discussion/action on potential change in 457-B agent and plan regarding deferred compensation.
 - c. Discussion/action regarding options for airport manager cell phone policy.
 - d. Discussion of FAA report received in October.
 - e. Discussion on updating recording equipment for airport board meetings.
9. Airport director's report:
- a. Air traffic control statistics for October:

- b. Airport rescue & fire fighting crews were called on on November 5. A transit corporate aircraft experienced a serious hydraulic failure. Landing gear was extended by alternate procedures and the aircraft landed without further incident.
10. Required signatures:
- a. October regular meeting minutes: (All.)
 - b. October regular meeting, executive session minutes: (All.)
 - c. UPS parking permit: (Chair.)
11. Announcements:
- The airport administration office will be closed on November 25-26 for the Thanksgiving Day holiday.
12. Next meeting: Thursday, December 9, 2021, 4:30 PM in the airport administration building.
13. Board member comments:
14. Adjourn.

David C. Miller
Director of Aviation