

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
October 21, 2021

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Chris Herzog, Robert LaMarsh, Steve Futrell, Cody Hinkle and Brian Keister were present. Also, present: Director David Miller, Accounts Payable Crystal Geisen, Accounts Receivable Denine Anderson and Airport Attorney David Livingstone.

Guests at the meeting were: Kevin Wills with Bernadi Securities, Andrew Allen with Steck Cooper, Cora Miller – pubic, Bridget Viehweg with Benefit Compliance Solutions, Jarret Hansen and Terry Hansen with Eclipse Carwash and Barry Stolz with Hanson Engineers.

Commissioner Ross presented the minutes of the Regular Board Meeting September 16, 2021. Commissioner LaMarsh moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Special Board Meeting October 4, 2021. Commissioner Hinkle moved to approve the minutes. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the minutes of the Special Board Meeting October 14, 2021. Commissioner LaMarsh moved to approve the minutes. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the financial statements for the fourth month of fiscal year 2021/2022. Commission Herzog would like High Flyers to be changed to a zero balance. Commissioner Futrell moved to approve the statements as printed. Commissioner Hinkle seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the bills for approval. Commissioner Futrell moved to approve the accounts payable. Commissioner Hinkle seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

ACCOUNTS PAYABLE
10/21/2021

THE FOLLOWING BILLS HAVE BEEN PAID SINCE THE LAST MEETING:

PAYABLE TO:	AMOUNT:	CHARGE TO:
General Fund		
Ace Hardware	145.47	Shop-50.92 Aero-Grounds-110.70 cash dis-16.17
AT & T	62.66	Telephone-Cellular 57.66 dues/fees-5.00
Bethalto Water	66.58	Utilities
	424.94	
Card Service	1113.93	Travel-(86.85) Office-80.03 Operational-899.95 (quickbooks) Fuel-70.80 Adv/mrk-150.00
Charter	352.78	Oper-100.00 telephone-247.57 dues/fees5.21
Delta Dental	637.6	Health Ins
Envision	100	Health Ins
FP Mailing Solutions	100	Postage
Farm and Home		Grounds-gen
Heartland Bank	126720	Bond Interest
Illinois Department of Employment	21.26	Unemployment
Illinois Public Risk Fund	4566	Workers Comp
John Deere	1131.61	Unit #9-1001.51 Unit #6-130.10
Madison County Treasurer	25442.82	Real Estate Taxes
Motorola	39	Fire-Radio Credit 78.00
Principal	1531.13	Life-145.44 Disability-1385.69
Republic Services	191.39	Operational
Sams	69.39	Janitorial-35.07 Vending-35.07
Southwestern Electric		Utilities
Travelers	48	Prepaid Insurance
United Health Care	8492.87	Health Ins
VSP	194.81	Health Ins

Were Approved:

General Fund		
AAAE	2700	Dues/Fees
Albion	792	Grounds-Aero
Amerigas	45	Shop
Amateur Sports	100	Adv/Mrk
Ameren IP	4605.92	Utilities
At & t	115	Telephone
Bethalto Water	698.53	Utilities
Culligan Water	63	Operational
D & D Tire	1756.38	Unit #14-1403.02 Unit #-10-353.36
Fire Safety	46	Fire/Radio
Great Lakes AAAE	35	Dues/Fees

Hali-Brite	114.64	Grounds-Aero
HIBU	98.51	Adv/Mrk
Illinois Department of Public Health	20	Dues/Fees
JL Nash	1305	Fly-in-905.00 Operational-400.00
Kane Mechanical	135	Bldg #10
Lakeside Roofing	928	Hangar #2
Madison County Fire Assoc	360	Dues/Fees
		Unit #M-1-3.17 Unit #3-261.98 Shop-
McKay	384.95	119.80
Midwest Occupational Medicine	80.5	Operational
Neumayer	3349.66	Fuel Farm
		Health-77.57 Bldg #11-60.85 Vending-
St Louis Regional Airport	277.46	101.86 Janitorial-4.00 Operational-33.18
Robert Sanders Waste	114.64	Strip Mall
Sikich	14056.5	Audit/Accounting
Stobbs Sinclair and Livingstone	1469.58	Legal
Thompson Gas	191.35	Training
USDA	1050	Training
Verizon	89.18	Cellular
West Star Aviation	2031.06	Fly-in
Willies Tire	24	Operational
Wood River Glass	123	41.00 each Unit #3, Unit #20, Unit #24
Farmer Revenue		
David Highlander	9148	Crop Expense
Farmers National	346	Management Expense
Debt Service		
Heartland Bank	278962.5	2.5 Bond

Kevin Wills with Bernardi Securities, Inc. made a special presentation regarding current conditions in the municipal bond market.

Jerrett Hansen gave a brief proposal on a potential carwash on airport property. This will be addressed again at the new board meeting with more information. One of the main concerns is an access road behind QT. Commissioner Keister wants to talk with the Village of Bethalto on their thoughts as to a new carwash.

Unfinished Business:

Status on Rebuild Illinois grant is still in the process. Barry with Hanson is expecting a letter soon.

A discussion on the Audubon Acres encroachment regarding moving and selling of land was addressed by the airport attorney. We will need to publish in paper before we sell some of the land to the current resident.

We have ownership of the items in both T-Hangars that were delinquent. We need to do a title search on the plane in one of the hangars.

There is still an ongoing discussion regarding the Helmkamp Auto Service lease with the Airport. Both attorneys are working on getting a new lease with the airport authority.

The new tractor has been delivered; we are still waiting on mower deck.

Commissioner LaMarsh has met with Scott Dodson with Landmark and toured the former Chiropractor Clinic. Commissioner LaMarsh should have more information in the next few weeks as to what needs to be done with the building. There will need to be repairs made or if they are expensive, demolition may need to happen. The building is in a prime location.

Commissioner LaMarsh toured the airport restaurant. Commissioner LaMarsh moved to have to crew clean and organize the restaurant and then have Landmark take a walk through of the building. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh- aye

Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Futrell and Commissioner Ross wants to give the new airport manager time to settle in and then give him a list of projects that he will need going forward in his new position at the airport.

Discussion on proceeding with the next phase of clearing vegetation of perimeter fence with be on next month's agenda again.

There was no report from the budget committee.

Tentatively the annual audit will be presented at the November board meeting. We have not had confirmation from the auditors as of the final date.

Commissioner Herzog made a motion at 6:18 pm to go into closed session pursuant to Section 2(c)(1) of the Illinois Open meetings act to discuss appointment, compensation, or performance of specific personnel. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

At 6:27 pm the commissioners reconvened to regular session.

Commissioner Herzog moved to hire Robert Snuck as the new airport manager pending a background check. Commissioner Futrell seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

New Business:

Commissioner Franklin resigned as of the end of September.

Consider approval of engineering agreement with Hanson Professional Services for design and construction services for project Aln-4812. The original letting was in June 2021 it will be re-bid January 2022. Commissioner Keister moved to approve the agreement. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

There is no discussion really on hiring firm to review insurance needs. Andrew with Steck Cooper stated they look at 10-12 different companies for the needs of the airport.

The airport has a land sale opportunity for 8.1 acres of agricultural farm land in Edwardsville. Attorney Livingstone stated we will need an IDOT approved list of appraisers to

move forward. It does have a clean title and this will need to be published in paper for the sale.

Attorney Livingstone stated that the reviewing of the leases is a long-term project. He will start with QT first and West Star 65 bond and fuel farm.

We have another potential land sale opportunity similar to the property with the swimming pool.

The tax levy ordinance has been tabled until next meeting. It has to be filed with the county before the last Tuesday in December.

There was no discussion or action taken on the investment policy, travel and expense ordinance, procurement policy.

Alan Helmkamp has retired. The farm manager has a recommendation for replacement. Commissioner Futrell moved to have the farm manager prepare a new lease with the new farmer. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Keister moved to accept the airport director retirement agreement. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye
Commissioner Hinkle-	aye

The motion passed by a unanimous vote of the Board in favor.

Airport Directors Report:

- Air traffic count month to date for September is up 10.2% from prior year, year to date is up 1.7% from prior year.
- AARF crew responded to a potentially serious inflight emergency. A twin-engine Piper aircraft experienced engine failure. Aircraft landed without incident.

There being no further business to come before the Board, the meeting was adjourned.

Wendell Ross

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Cody Hinkle

Commented [cg1]: