

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
October 15, 2020

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held pursuant to by-laws via electronic participation due to the COVID-19 pandemic on October 15, 2020 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Wendell Ross, Shirley Kleeman, Chris Herzog, Robert LaMarsh and Steve Futrell and Brian Keister were present. Also, present: Director David Miller, Airport Manager Jason Christians, Accounts Payable Crystal Geisen Accounts and Airport Attorney David Livingstone. Accounts Payable Denine Anderson was absent.

Guests at the meeting were: Jill Moon with the Telegraph and Jack Beetz. Jack Beetz left the meeting at 4:45 p.m.

Commissioner Ross presented the minutes of the Regular Board Meeting September 17, 2020 Commissioner Futrell moved to approve the minutes. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye
Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Franklin- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the financial statements for the fourth month of fiscal year 2020/2021. Commissioner Kleeman moved to approve the statements as printed. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye
Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Franklin- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Ross presented the bills for approval. Commissioner Kleeman moved to approve the accounts payable. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye
Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Franklin- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

ST LOUIS REGIONAL AIRPORT
ACCOUNTS PAYABLE
October 15, 2020

THE FOLLOWING BILLS HAVE BEEN PAID SINCE THE LAST MEETING:

PAYABLE TO:	AMOUNT:	CHARGE TO:
<u>General Fund</u>		
Ace Hardware	\$ 8.95	Operational
AT & T	\$ 57.30	Cellular Telephone
Ameren	\$ 153.71	New Credit <198.46>
	\$ 67.86	New Credit <916.96>

Bethalto Water	\$	160.26	Utilities
Charter	\$	343.12	Operational-101.15 Telephone-241.97
Delta Dental	\$	693.72	Health Ins
Dicks Flowers	\$	1.50	Dues/Fees
Envision	\$	100.00	Health Ins
Farm and Home	\$	119.99	Shop
Homefield Energy	\$	4,056.24	Utilities
Illinois Public Risk Fund	\$	3,810.00	Workers Comp Unit # 15-456.92 Unit #11-261.20 Cash
John Deere Financial	\$	648.12	Discount <70.00>
Jourdain Roofing	\$	5,202.78	Bldg #2-3566.83 Bldg #9-1635.95
Principal	\$	1,733.41	Life-153.62 Dis-1579.79
Quill	\$	76.97	Office
Republic Services	\$	178.86	Operational
Southwestern Electric	\$	33.97	Utilities
	\$	9.44	
United Health Care	\$	8,200.52	Health Ins
VSP	\$	190.45	Health Ins

WERE APPROVED:**General Fund**

AAAE	\$	35.00	Dues/Fees
Ameren	\$	781.44	Utilities
AOPA	\$	79.00	Dues/Fees
AmeriGas	\$	45.00	Shop
Arrow Signs	\$	450.00	Led Sign
At & t	\$	97.52	Telephone
	\$	97.05	
Baxmeyer	\$	1,750.00	Grounds
Bethalto Water	\$	146.77	Utilities Shop-227.95 Office Equip-499.99 Uniform- 192.94 Operational-1005.14 Adv-150.00
Card Services	\$	2,076.02	Operational
Culligan	\$	35.85	Operational
Fire Safety	\$	1,218.50	Fire
GRP Wegman	\$	4,345.94	Grounds-Gen
Hertiage	\$	3,838.22	Fuel Farm
Logo It	\$	148.50	Uniform
MH Sales	\$	29.50	Janitorial
McKay	\$	167.96	Shop-83.98 Unit #9-83.98
Motorola	\$	156.00	Operational
NATA	\$	274.00	Dues/Fees
Part Stop	\$	177.48	Unit #23
Quill	\$	22.64	Office-7.96 Operational-14.68
Safety Kleen	\$	1,418.54	Shop
Sprint	\$	356.21	Telephone-Wireless
Stobbs, Sinclair, & Livingstone	\$	291.00	Legal
Verizon	\$	117.34	Telephone-Wireless
Willies	\$	640.00	Unit #1
Wood River Glass	\$	99.00	33.00 each Unit #3, 20, 24

18 Bond

Hanson	\$	44,283.00	Bond Expense
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Farm Revenue

Farmers National	\$	289.00	Fees
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Commissioner Futrell wanted some information regarding the cell phone bills and Commissioner Ross asked about the Hanson Bill.

During public participation Jack Beetz updated the board on possible enhancements to the F-4 project and gave them some bid information. No action was taken on this subject at this time.

Unfinished business:

- Discuss pending and probable litigation. This matter will be discussed in closed executive session under the provisions of 5ILSC 120/2©a(1).
- Discuss specific personnel matters. This matter will be discussed in closed executive session under the provisions of 5ILSC 120/2©a(1).
- Discuss/action regarding closed session of pending or probably/imminent litigation and/or special personnel matters.
- Auditors report is delayed pending return letters from several attorneys.
- Progress report from the ad hoc budget committee.

Chris Herzog as Chairman of the ad hoc committee updated the board. The committee has decided to hold the levy the same as last year. David Miller sent out some detail line items that were requested. Commissioner Futrell is concerned about the operational spending in the budget and would like to know the justifications on some of the line items.

- Final review and vote for adopting the Succession Planning Procedure document. Brian Keister was wanting some history regarding this.

Legal counsel reviewed the Succession Planning Procedure document and approved the wording. Commissioner LaMarsh moved to approve this document. Commissioner Franklin seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman-	aye
Commissioner LaMarsh-	aye
Commissioner Ross-	aye
Commissioner Franklin-	aye
Commissioner Herzog-	aye
Commissioner Futrell-	aye
Commissioner Keister-	aye

The motion passed by a unanimous vote of the Board in favor.

- Discussion on yearly review of airport professional services and recommendations and vote to retain for fiscal year 2021-2022.

Commissioner Futrell would like to have our new attorney to prepare the leases. Commissioner Ross would like to see the budget cleaned up, some of the items were over budget. Also, Commissioner Ross would like a fresh set of eyes for a new audit. Commissioner LaMarsh has no issues with Hanson as our engineering firm. Airport Manager Jason Christians commented that Hanson's fees is set at the state level.

- Go into executive session to discover how the Hangar Emporium lease was changed. This matter will be discussed in closed executive session under the provisions of 5ILSC 120/2©a(11).

New Business:

- Jack Beetz introduced a possible project from Veterans Affairs.

Airport Directors Report:

- Airport traffic count down 28.6% from month to date and down 28.6 year to down from 2019 to 2020.

- Airport Director and Airport Attorney toured part of the airport on October 2.
- Airport Director and Airport Attorney attended AAAE webinar sessions 1 and 2 on October 8 and 9.
- Airport staff coordinated with airport attorney regarding copies of significant documents and information.
- No additions for delinquent accounts. Airport Attorney sent information needed from prior legal counsel regarding these accounts, has not heard back yet.

During board member comments Commissioner Herzog would like for us to go through the county regarding the airport restaurant property taxes. Commissioner Futrell would like all leases go through the attorney before the go to the board for approval.

At 5:32 P.M. Commissioner Keister made a motion to proceed into executive session to discuss possible litigation. Commissioner Herzog seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye
Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Franklin- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

At this time Jill Moon with the Telegraph left along with Accounts Payable Crystal Geisen. Airport Manager remained in the meeting. Airport Director Miller joined the meeting after Airport Manger Jason Christians left the meeting.

Commissioner Franklin moved to reconvene into regular session. Commissioner LaMarsh seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner Kleeman- aye
Commissioner LaMarsh- aye
Commissioner Ross- aye
Commissioner Franklin- aye
Commissioner Herzog- aye
Commissioner Futrell- aye
Commissioner Keister- aye

The motion passed by a unanimous vote of the Board in favor.

There being no further business to come before the Board, the meeting was adjourned.

Wendell Ross

Shirley Kleeman

Robert LaMarsh

Larry Franklin

Chris Herzog

Steve Futrell

Brian Keister