

**Saint Louis Regional Airport Authority  
Agenda for Regularly Scheduled Meeting  
March 18, 2021, 4:30 PM**

**NOTE: This will be an electronic meeting.**

**The general public can attend this meeting by calling 1-971-224-6585  
and entering conference code 323407**

1. Call to order.
2. Roll call.
3. Minutes.
4. Financial statements.
5. Public participation.
6. Unfinished business.
  - a. Update on deliberations regarding the “third building” in the Hangar Emporium complex.
  - b. Consider a motion to renew the advertising contract with WBGZ for the term of March 2021 thru February 2022.
  - c. The public announcement soliciting requests for proposals for auditing services has been published.
  - d. Update on quotes from contractor regarding clearing vegetation from the airport perimeter fence line.
  - e. Report on quotes for updating/refurbishing the airport’s fuel storage facility and the transferring of funds from the contingency account for the payment of the updating/refurbishment. Vote on paying \$30,000 for fuel farm upgrades, charged to the contingency account.
  - f. Preparation of airport restaurant building for lease. Staff recommends contractor cleaning.
  - g. Continue deliberations on scheduling meetings for the budget and marketing committees.
  - h. Discussion on 2003 business strategic business plan and acquiring new business plan.

- i. Progress on airport insurance specifications to let for bid with time frame with advice from legal counsel.
  - j. Status of T-hangar pavement refurbishment funds from state.
  - k. Discussion on board receiving copies of the Hangar Emporium insurance of the “second” building,
  - l. Approve executive session minutes for second half of 2020.
  - m. Approve to make public executive session minutes for the second half of 2020.
7. New business. (To be conducted at end of the meeting.)
- a. Discuss the 2020 SWOT analysis that was supplied to only a few board members. This will be in executive session per 5 ILCS 120/2 section 2(c)(1).
  - b. Executive session to discuss specific personnel performance per 5 ILCS 120/2 section 2(c)(1).
8. Airport director’s report.
- a. The airport rescue & firefighting crews have had no callouts since the last meeting of the airport board of commissioners.
  - b. Air traffic control traffic count from February 2020 to February 2021 is down 37.5 per cent; year to date is down 24.3 per cent.
  - c. Survey work is complete for the refurbishment of runway 17/35.
  - d. QT exercises their right to extend its lease for a period of five years.
9. Announcements.
- Airport administration offices will be closed April 2 for the Good Friday/Easter holiday.
10. Required signatures.
- a. February board meeting: (All.)
  - b. WBGZ Community Calendar contract: (Chair, attorney, director.)
11. Next board meeting: April 15, 2021.
12. Board member comments.
13. Adjourn.