

MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
ST. LOUIS REGIONAL AIRPORT
October 19, 2023

A Regular Meeting of the Board of Commissioners of the St. Louis Regional Airport was held at the airport administration building #8 Terminal Drive, East Alton, IL 62024 on October 19, 2023 at the hour of 4:30 P.M. On call of the roll, the following Commissioners answered present: Robert LaMarsh, Matt Kelly, Chris Herzog, Brian Keister, Amber Baileygaines and Dave Wilson were present. Also, present: Airport Attorney, James Sinclair, Airport Director Danny Adams, Assistant Director Drake Blackwell, Accounts Payable Crystal Geisen. Commissioner Futrell and Accounts Receivable Denine Anderson were absent.

Guests at the meeting were: Barry Stolz with Hanson Engineers, Nicholas Hobbs, pilot, Terri Keister, Bethalto Chamber and Julie Kramer, EAA 864.

Commissioner Kelly presented the minutes of the Regular Board Meeting September 21, 2023. Commissioner Keister moved to approve the minutes. Commissioner Wilson seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Absent
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the minutes of the Executive Board Meeting September 21, 2023. Commissioner Baileygaines moved to approve the minutes. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Absent
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the financial statements for the fourth month of fiscal year 2023/2024. Commissioner Wilson moved to approve the statements as printed. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Absent
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Commissioner Kelly presented the bills for approval. Commissioner Wilson moved to approve the accounts payable. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh: Aye
 Commissioner Herzog: Aye
 Commissioner Futrell: Absent
 Commissioner Keister: Aye
 Commissioner Baileygaines: Aye
 Commissioner Kelly: Aye
 Commissioner Wilson: Aye

The motion passed by a unanimous vote of the Board in favor.

Bills paid prior to meeting:

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
ACE HARDWARE				
	10/03/2023		6550 · Operational Expense	-152.66
	10/03/2023		6220 · Janitorial Supplies	-30.98
	10/03/2023		6251 · 11-admin	-8.58
	10/03/2023		6235 · Shop, tools, sm equip	-69.98
	10/03/2023		6660 · Cash Discounts	<u>21.82</u>
Total ACE HARDWARE				-240.38
BETHALTO WATER DEPT				
	10/03/2023		6732 · Water	-243.38
	10/10/2023		6241 · 1-restaurant	470.92
	10/10/2023		6241 · 1-restaurant	<u>-207.48</u>
Total BETHALTO WATER DEPT				20.06
BOB BROWN				
	10/03/2023		6720 · Travel/Meals	<u>-100.00</u>
Total BOB BROWN				-100.00
Charter Business				
	10/03/2023		6550 · Operational Expense	-97.86
	10/03/2023		6711 · Office/Internet	<u>-89.97</u>
Total Charter Business				-187.83
Delta Dental				
	10/03/2023		6150 · Health Insurance	<u>-664.33</u>
Total Delta Dental				-664.33
Envision				
	09/29/2023		6150 · Health Insurance	-28.95
	09/29/2023		6150 · Health Insurance	-30.00
	09/29/2023		6150 · Health Insurance	-420.00
	10/03/2023		6150 · Health Insurance	-120.00
	10/10/2023		6150 · Health Insurance	-25.00
	10/10/2023		6150 · Health Insurance	-25.00
	10/10/2023		6150 · Health Insurance	-22.14
	10/10/2023		6150 · Health Insurance	-36.47
	10/10/2023		6150 · Health Insurance	-96.03
	10/10/2023		6150 · Health Insurance	<u>-21.49</u>
Total Envision				-825.08
F P Mailing Solutions				
	09/25/2023		6554 · Postage	<u>-200.00</u>
Total F P Mailing Solutions				-200.00
ILLINOIS MUNICIPAL RETIREMENT FUND				
	09/28/2023		6581 · IMRF	<u>-6,169.73</u>
Total ILLINOIS MUNICIPAL RETIREMENT FUND				-6,169.73
Imagery by Jo				
	10/03/2023		6700 · Professional Services	<u>-150.00</u>
Total Imagery by Jo				-150.00
John Deere Financial				
	10/03/2023		6407 · 6-17 john deere 5065	-229.72
	10/03/2023		6660 · Cash Discounts	<u>10.00</u>
Total John Deere Financial				-219.72
MGI Risk Advisors				

	10/03/2023	6145 · Workers Comp Ins	<u>-3,171.50</u>
Total MGI Risk Advisors			-3,171.50
PETTY CASH-SLRA			
	10/03/2023	6520 · Meetings/Seminars	-40.00
	10/03/2023	6550 · Operational Expense	-124.67
	10/03/2023	6502 · General	-20.45
	10/03/2023	6540 · Vending Expense	<u>-98.73</u>
Total PETTY CASH-SLRA			-283.85
PRINCIPAL			
	10/03/2023	6165 · Life Insurance	-162.60
	10/03/2023	6160 · Disability Insurance	<u>-1,281.72</u>
Total PRINCIPAL			-1,444.32
Republic Services			
	10/03/2023	6550 · Operational Expense	<u>-443.22</u>
Total Republic Services			-443.22
SAMS CLUB			
	10/10/2023	6540 · Vending Expense	-55.82
	10/10/2023	6530 · Office Supplies/Furn/Equip	<u>-120.98</u>
Total SAMS CLUB			-176.80
SOUTHWESTERN ELECTRIC			
	10/03/2023	6731 · Electric	<u>-193.96</u>
Total SOUTHWESTERN ELECTRIC			-193.96
United Health Care			
	10/01/2023	6150 · Health Insurance	<u>10,484.19</u>
Total United Health Care			10,484.19
VSP			
	10/03/2023	6150 · Health Insurance	<u>-243.43</u>
Total VSP			<u>-243.43</u>
TOTAL			<u><u>25,178.28</u></u>

Bills approved:

AAAE			
	10/18/2023	6630 · Training	<u>1,368.00</u>
Total AAAE			1,368.00
AMERENIP			
	10/18/2023	6731 · Electric	<u>9,840.37</u>
Total AMERENIP			9,840.37
AMERIGAS			
	10/18/2023	6235 · Shop, tools, sm equip	<u>48.19</u>
Total AMERIGAS			48.19
AT & T			
	10/18/2023	6711 · Office/Internet	<u>95.95</u>
Total AT & T			95.95
BETHALTO WATER DEPT			
	10/18/2023	6732 · Water	<u>136.40</u>
Total BETHALTO WATER DEPT			136.40
CARD SERVICES			
	10/18/2023	6712 · Cellular	63.42
	10/18/2023	6711 · Office/Internet	277.08
	10/18/2023	6501 · Aeronautical	1,167.66
	10/18/2023	6706 · Professional- Other	149.00
	10/18/2023	6530 · Office Supplies/Furn/Equip	719.59
	10/18/2023	6720 · Travel/Meals	633.84
	10/18/2023	6428 · M-2 Malibu	566.05
	10/18/2023	6550 · Operational Expense	95.88
	10/18/2023	6720 · Travel/Meals	121.00
	10/18/2023	6554 · Postage	161.16
	10/18/2023	6450 · Fire-Radio Equip	<u>235.01</u>
Total CARD SERVICES			4,189.69

Culligan Water			
	10/18/2023	6550 · Operational Expense	<u>78.25</u>
Total Culligan Water			78.25
Dealers Electrical Supply			
	10/19/2023	6265 · T-hangar	<u>11.30</u>
Total Dealers Electrical Supply			11.30
Envision			
	10/19/2023	6150 · Health Insurance	96.03
	10/19/2023	6150 · Health Insurance	36.47
	10/19/2023	6150 · Health Insurance	55.00
	10/19/2023	6150 · Health Insurance	1,935.34
	10/19/2023	6150 · Health Insurance	30.00
	10/19/2023	6150 · Health Insurance	25.33
	10/19/2023	6150 · Health Insurance	<u>27.69</u>
Total Envision			2,205.86
FIRE SAFETY			
	10/18/2023	6450 · Fire-Radio Equip	<u>1,313.50</u>
Total FIRE SAFETY			1,313.50
Fischer Lumber			
	10/18/2023	6251 · 11-admin	<u>241.99</u>
Total Fischer Lumber			241.99
Flight Light Inc.			
	10/18/2023	6501 · Aeronautical	<u>488.74</u>
Total Flight Light Inc.			488.74
Great Lakes Chapter AAAE			
	10/18/2023	6680 · Dues/Fees	<u>35.00</u>
Total Great Lakes Chapter AAAE			35.00
GRP WEGMAN			
	10/18/2023	6241 · 1-restaurant	<u>5,976.00</u>
Total GRP WEGMAN			5,976.00
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY			
	10/18/2023	apron project 6680 · Dues/Fees	<u>250.00</u>
Total ILLINOIS ENVIRONMENTAL PROTECTION AGENCY			250.00
JL NASH			
	10/18/2023	6550 · Operational Expense	200.00
	10/18/2023	6200 · Fly-in	<u>1,600.00</u>
Total JL NASH			1,800.00
MCKAY			
	10/18/2023	6426 · 24-92 chevrolet	14.58
	10/18/2023	6235 · Shop, tools, sm equip	43.96
	10/18/2023	6265 · T-hangar	<u>29.99</u>
Total MCKAY			88.53
QUILL			
	10/19/2023	6530 · Office Supplies/Furn/Equip	82.97
	10/19/2023	6550 · Operational Expense	<u>32.99</u>
Total QUILL			115.96
Sherwin-Williams			
	10/18/2023	6501 · Aeronautical	<u>9,947.00</u>
Total Sherwin-Williams			9,947.00
Stobbs & Sinclair, LTD			
	10/18/2023	6705 · Legal Fees	<u>967.98</u>
Total Stobbs & Sinclair, LTD			967.98
Western Management Group			
	10/18/2023	6706 · Professional- Other	<u>450.00</u>
Total Western Management Group			450.00
Wood River Glass			
	10/18/2023	6422 · 20-02 international snowplow	41.00
	10/18/2023	6426 · 24-92 chevrolet	41.00

	10/18/2023	6404 - 3-92 Ford f-350	<u>41.00</u>
Total Wood River Glass			<u>123.00</u>
			<u><u>39,771.71</u></u>

During public participation Julie Kramer with EAA wanted to thank the airport for taking care of the little guys. She said they flew 279 kids at the Young Eagles event. They had to turn kids away due to lack of having enough pilots.

Unfinished business:

Director Adams gave an update on the fly-in weekend event. There was over 5,000 people in attendance over the two days. He wanted to thank Bethalto Chamber, EAA, West Star, Speed Demons and the Bethalto Farmers Market for everything they did to make the event happen.

No updates on West Star lease amendments.

Also, no updates on Hangar 9 roof replacement.

Director Adams stated as of now the restaurant is still open. The owner of Cayden's Café, Dawn, would not voluntarily surrender the keys to the airport authority. As of this date of the meeting, they owe a total of \$21,652.31. In this amount, includes \$14,000 in rent and late fess along with utilities and miscellaneous other items. Attorney Sinclair stated today was the date of the 30-day noticed they received. Commissioner Herzog moved to have Attorney Sinclair proceed with a 10-day notice of termination of the lease for eviction. Commissioner Keister seconded the motion and in a roll call vote, the Commissioners voted:

Commissioner LaMarsh:	Aye
Commissioner Herzog:	Aye
Commissioner Futrell:	Absent
Commissioner Keister:	Aye
Commissioner Baileygaines:	Aye
Commissioner Kelly:	Aye
Commissioner Wilson:	Aye

The motion passed by a unanimous vote of the Board in favor.

Director Adams has been in some discussion with some interested parties for a possible solar farm. There are a couple protentional options. Director Adams is still gathering information at this time and will have updates at a future meeting.

Director Adams will be publishing the RPF for land development on Friday. More information to come after proposals are submitted.

Under new business:

Attorney Sinclair gave some information to the board on the upcoming Levy Ordinance. They have a few options that can be decided on. If they chose to increase it, they can do so by no more than 5% without having a hearing. Director Adams stated that he thinks we are good on our budget and there should be no reason to increase it this year. Commissioner LaMarsh wants to make sure that if we don't increase it and leave it the same that we won't starve ourselves and that we don't have to play catch up with employees and equipment. The ordinance will be presented to the board at the November meeting.

Director Adams, Assistant Director Blackwell and Engineer Barry Stolz attended the annual TIPs meeting in Springfield. We are hoping to receive funding for 2 or three of the projects on the list. Our fuel facility is one of them. Due to its age, there may be some issues with insuring it. It is possible that we may receive some money from the Rebuild Illinois project, but there is nothing definite yet.

There is a local bid letting the apron expansion project. This will be a local letting due to the accelerated time line. November 1st the bids are due with a special board meeting to be held on November 2 to award the bid.

Lewis and Clark would like to amend their lease to include a parking lot for fire training expansion.

Airport Director's report:

West Star Aviation purchase of Jet East - \$131million purchase – offers nationwide maintenance and servicing of aircraft expanding West Star's capabilities and footprint. Pending a November 3rd board approval. Initial feedback from West Star is this is a positive purchase and a great investment to further grow their operation.

Auditor is progressing. Plan to have report final for December's meeting. We are trying to get a draft report for November.

During the Airport Attorney's report Attorney Sinclair stated there is a pending matter regarding the Olin Property Tax.

There being no further business to come before the Board, the meeting was adjourned.

Matt Kelly

Robert LaMarsh

Chris Herzog

Steve Futrell

Brian Keister

Amber Baileygaines

Dave Wilson